

Town of Killingworth, Connecticut

ANNUAL REPORT

Fiscal Year Ending June 30, 2013



*Parmelee Farm, 2013
Courtesy of Tim Gannon, Gannon Photography*

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Municipal Boards, Departments and Organizations

Board of Selectmen

FY '12-'13 was another year shaped by natural disasters. Superstorm Sandy—the largest hurricane on record—hit Connecticut on October 29th. Although Killingworth did not suffer the flooding that the shoreline towns did, we had extensive tree damage, and the entire town lost power—some for more than six days. Thanks to our experiences the previous year and some practice exercises, we were able to have a CL&P crew stationed in town before the storm, which helped expedite road clearing, and we got power restored to the Route 81 core more quickly than in the past.

In February 2013, a massive winter snowstorm—called Nemo, Charlotte, or just the February Nor'easter—brought over three feet of snow in less than 24 hours. Remarkably, no widespread power outages developed in town, but, needless to say, snow removal was daunting.

Because Killingworth was not alone in its woes—both storms broke records across an extraordinarily wide swath of the East Coast—FEMA reimbursements for the two events helped the town budget “weather the storm.”

Fred Dudek was designated to serve as Acting First Selectman in the event of the absence or disability of the First Selectwoman.

New Assessor Hired

The Board of Selectmen hired Terence Dinnean to fill the position of Assessor. Dinnean brought a range of previous experience: he had a small construction company, ran his own appraisal firm, and was a city assessor in New Haven, where he headed the Office of Assessment. Most recently, he had been lead instructor and Construction Program Manager for YouthBuild in Bridgeport, a program to train at-risk youth in the building trades.

Energy

In March 2013, we sought to lower our energy costs by entering a multi-town bidding process under the Connecticut Conference of Municipalities Energy Purchasing Program. Unfortunately, Killingworth is such a small user that we received only one bid, and it was not competitive with the price we were already paying.

Clean Energy Communities Pledge

In April 2013, we renewed our Clean Energy Communities Pledge, which commits the town to reducing energy use, obtaining a percentage of its energy from clean, renewable sources, and encouraging energy efficiency throughout the town. By participating in the Clean Energy Communities program, the town also becomes eligible for various grants and other forms of support.

Conservation Upgrades

In response to a report from the Energy Task Force, we undertook some recommended weatherization of the older portion of Town Hall.

C-PACE

In May 2013, the Board of Selectmen asked the Town Meeting to adopt the C-PACE program, which allows local building owners to finance energy improvements by repaying long-term loans for the improvements through a voluntary assessment on their property tax bill. This arrangement gives property owners a much longer payback period than they would have with a standard business loan, and the loan also transfers automatically to the next owner if the property is sold. C-PACE is an opportunity for the town to help local businesses at virtually no cost to other town taxpayers, and the proposal was approved overwhelmingly.

Pension Fund Management

Merrill Lynch, which had been managing the Municipal Employees' Pension fund for many years, withdrew its services at the end of 2012, owing to a change in the firm's policy on handling funds the size of Killingworth's. The Board of Selectmen therefore issued a request for proposals for the management of both the Municipal Employees' Pension fund and the Killingworth Volunteer Fire Company pension fund. The funds were to reside with the same management but be maintained as separate funds. The Trustees of the plans selected the nonprofit TIAA-CREF Trust Company to manage the funds starting July 1, 2013. During the interim, UBS managed the Municipal Employees' fund, continuing the policies put in place with Merrill Lynch.

Prescription Discount Card

Through the Connecticut Conference of Municipalities, Killingworth was able to institute a prescription discount card program helps residents save money on their prescription medications any time their prescription is not covered by insurance. The card program is free to anyone regardless of age or income and may be used at the Killingworth Family Pharmacy in town as well as most national chains. The card covers vision, hearing, and other medical services in addition to drugs. There is no cost to the town for the program. By the end of FY13, residents who had used the card had already saved over \$7,500.

Regional Agricultural Council

The Lower Connecticut River Valley Council of Governments formed a Regional Agricultural Council—the first in the state. This advisory body will provide guidance to towns on farming-related issues. By joining the Regional Agricultural Council, the town became eligible to apply for various grants from which it would otherwise be excluded because we do not have an agriculture commission.

Neighborhood Assistance Act

For the first time, Killingworth participated in the Connecticut Neighborhood Assistance Act program, through which businesses may take tax credits for monetary donations to local nonprofits. The town voted to support applications by the Killingworth Land Conservation Trust, to raise funds toward the acquisition of Welter Woods; and the Killingworth Library Association, to make the library building more energy efficient. The State approved both applications.

Grants

In October of 2012, the State of Connecticut awarded Killingworth a \$500,000 Small Town Economic Assistance Program grant for the construction of an Emergency Operations Center. The current EOC is substandard in space, construction, and location. The new EOC is expected to be part of the town campus, although the exact location has not been determined.

Road Work

The Town resurfaced Bar Gate Trail, after reconfiguring it to eliminate one of the traffic circles, which had impeded emergency and maintenance vehicles. The project was substantially completed in November, under budget.

Parmelee Farm

The town signed a memorandum of agreement with the Killingworth Lions Club, under which the Lions would undertake the rehabilitation of the pole barn at Parmelee. The town also entered into a cooperative agreement with the U.S. Fish and Wildlife Service, under which the agency provided assistance in brush removal to preserve wildlife habitat at the farm.

Highway Department Union Contract

We negotiated a new three-year contract with the United Public Service Employees Union, representing the staff members of the town's Highway Department. The previous contract ran through June 30, 2013. Under the new contract, employee wages increase by 2 percent in FY 2014 and 2.25 percent in FY2015 and FY2016. The Cost of Living Adjustment remains suspended, as it had been in the previous contract. Another significant change in the contract provides that employees hired after July 1, 2013, will be eligible for a defined contribution pension plan, not a defined benefit plan.

Council of Governments

The Lower Connecticut River Valley Council of Governments formally began this year, and I was elected chairperson. The new River COG will provide such support services as running household hazardous waste collections, providing technical assistance with local land use planning and regulation, and administering emergency planning and transportation funding. River COG supersedes two smaller regional bodies.

The town continued, during Fiscal Year '12-'13, to operate on a very tight budget. We further streamlined our staffing, forgoing an assistant assessor and one position on the road crew. We pursued every economy in our operating budget and investigated alternative sources of funding. We continue to seek economies even after the budget is approved. As a result, except for budget items subject to natural disasters, we have regularly come in under budget. At the same time, we looked for ways to serve our citizens and civic organizations better, through improved communications, increased online access, and better coordination. The challenge for the coming years is to take up some deferred, badly needed capital projects.

Respectfully Submitted,

Catherine Iino, *First Selectwoman*

Members of the Board of Selectmen for Fiscal Year 2012-13

Catherine Iino

Louis C. Annino, Jr.

Fred Dudek

Board of Finance

Killingworth's total budget of \$20,882,939 was supported by a mil rate of 24.78. The municipal portion of this budget was \$4,271,615 in Ordinary Expenses including \$519,977 in Capital Expenses. The remainder of the budget, \$16,611,324, supported Killingworth's portion of Regional District 17's budget, or approximately 76% of total municipal expenditures. The net taxable grand list was \$714,901,155, representing a significant decrease of 12.69% due to the effects of the town-wide property revaluation completed in 2011 and took effect in the 2012/13 budget year.

The Board of Finance, in conjunction with the Board of Selectmen continue to monitor the Capital Reserve Fund and expenditures on approved capital projects, and continue the strategy of growing the undesignated Capital Reserve Fund balance in anticipation of future capital needs, currently that unassigned amount stands at \$873,548, and \$1,406,000 is committed for future projects. The Town's Capital plan continues to evolve and is updated regularly to insure our continued eligibility for State of Connecticut LOCIP and STEAP Grant dollars. The Board of Finance this year transferred General Fund Surplus in the amount \$289,970 to subsidize the operating budget in order to control mil rate growth. Our General Fund Surplus at year-end was \$3,409,819 or 16.4% of total General Fund Expenditures, and demonstrates a sound long-term financial position and will allow for future transfers to offset mil rate growth. The town's long-term debt decreased by \$175,000 due to principle payments on general obligation bonds. Significant capital expenditure approved this year were \$126,00 for Highway Department vehicle upgrade, \$200,491 for the Bar Gate Trail Paving Project, and \$22,752 for Information Technology upgrades. We are pleased to report that for the most part all town departments maintained spending levels within defined budget limits. The Parmelee Farm land development project continues to move forward without significant financial contributions from the town due to the creative use of grant dollars, in particular a \$150,000 STEAP Grant from the State of Connecticut, and the valuable contributions of many dedicated volunteers.

Killingworth continues to suffer the effects of flat or reduced state financial aid, declining property values and Grand List decline. The Board of Finance in conjunction with the Board of Selectmen continue to refine long range financial and capital plans in an attempt to keep mil rate growth at a reasonable level, without diminishing current services to the community.

After examining the financial statements of the Town of Killingworth, the town's auditor, Seward and Monde Inc, rendered an opinion that the statements fairly represented the financial state of the town for fiscal year 2012/13 in

conformity with generally accepted accounting principles as well as Government Accounting Standards and Government Auditing Standards. The audit document is attached.

Respectfully Submitted,
John W. McMahon, *Chairman*

Board of Finance Members

John W. McMahon, *Chairman*
Shawn O’Connell, *Vice Chairman*
Gwenne Celmer, Clerk
Hilary Kumnick
Nancy Gorski
Mark Williams

Assessor’s Office

The following is a summary of totals for the 2012 assessment year:

2012 Grand List	
Gross Assessment:	\$718,292,757
Total Exemptions:	\$4,483,412
Net Grand List Change	
Net GL 2012	\$713,809,345
Net GL 2011	\$714,579,555
% Change	-0.11%
Increases	
Real Estate	(119,490)
Personal Property	(408,427)
Motor Vehicles	(494,976)
Exempt	(5.09)

Respectfully Submitted,
Terence Dinnean, *Assessor*

Board of Elections

Registrars Office

We held a Democratic and Republican State Primary August 14, 2012.

Turnout:
Democratic (27.12%) 281 voters
Republican (44.84%) 553 voters

November 6, 2012 Presidential Election.

Turnout:
3,792 Voters (85.2%)
We counted 31 presidential ballots.

An all-day referendum for the Regional School District #17 school budget was held May 7, 2013.

Turnout:
559 voters and 2 taxpayers voted.

Saturday June 1,2013 there was a town budget referendum.

Turnout:
721 voters and 11 taxpayers

In the Fall of 2012 there was a two-day conference in Danbury and in Spring of 2013 a four-day conference in Cromwell. These educational sessions are sponsored by ROVAC.

The Middlesex County Registrar of Voters held 5 meetings.

High school voter registration was held at the high school April 4, 2013.

New voters registered/pre-registered:
3 Republicans
7 Democrat
10 Unaffiliated

As of June 30, 2013 there were 4,221 registered active voters:
1,063 Democrats
1,237 Republicans
1,896 Unaffiliated
25 Other

Respectfully Submitted,
Elizabeth W. Dennis, *Democratic Registrar*
Lauren K. Blaha, *Republican Registrar*

Building Department

The overall construction activities within the Town of Killingworth and throughout Middlesex County appear to have reached bottom. This is after years of a steady decline in the overall construction activities. There are still no new subdivisions being either planned or developed due to this continued stagnated economy and the total lack of financial support to invest in raw land for development.

New housing starts within the Town of Killingworth remain almost non-existent except for a few owner/ builders and “pre-sold” homes. The few dwellings currently under construction are considerably more conservative than the larger homes of years past. These new dwellings are currently valued far less than homes of the past construction era. The average new dwelling under construction continues to sell in the area of \$650,000. Construction of speculative houses is non-existent. Residents are still renovating their existing homes to meet their needs, as selling is not always the better alternative in this mediocre economy.

Available funding for home purchases or even renovations still seems to be elusive, contrary to many mortgage reports we have seen. This further complicates residential sales/ purchases. High energy costs, as well as utility problems continue to drive the upsurge in alternative energy resources and auxiliary generator installations. The fees collected through the Permitting process are utilized to offset the expenses of the Land Use Department, which encompass the Offices of the Code Official, Sanitarian, Zoning Enforcement Officer, and the local Fire Marshal, minimizing any impact to the taxpayers within the Town of Killingworth.

Richard Leighton, *Code Official*

Building Department (continued)

Category	2008–09	2009–10	2010–11	2011–12	2012–13
Residential Est. Val.	3,058,500	\$1,968,450	\$1,518,000	\$3,367,283	\$3,155,893
Commercial	\$3,609,000	\$2,060,052	\$68,000	\$607,200.	\$0.00
Renovations	\$2,356,942	\$2,430,211	\$1,235,134	\$2,158,693	\$2,158,804
TOTALS	\$9,024,522	\$6,458,713	\$2,821,134	\$6,133,176	\$5,314,698
Revenues					
Permit Fees	\$140,604	\$90,783	\$67,621	\$94,007	\$82,017
Certificate of Occupancies & Completions	35	42	128	51	30
Building Permits Issued:	295	294	272	373	378
New Dwellings	6	6	3	6	10
Commercial	5	6	3	6	0
Renovations/ Additions	55	67	71	80	133
Barns/Sheds	14	15	22	20	18
Garages	8	7	7	5	4
Electrical	68	66	50	96	85
Plumbing	25	17	13	31	22
Mechanicals	85	79	74	102	83
Pools	9	11	13	10	7
Wood Stoves	19	14	5	7	10
Solar		4	4	5	3
Demolition Permits	1	2	7	5	3

Conservation Commission

Killingworth Conservation Commission Members continued building strong channels of communication with Killingworth's other commissions, committees, and organizations.

KCC Liaisons

Marilyn Campbell, *Killingworth Land Conservation Trust*
 Susan Dean, *RSD #17 Board of Education*
 Jim Fullmer, *CT Trails and Hiking activities,*
Astronomy Evenings (at his resident observatory)
 Joan Gay, *editor for KCC created materials*
 Lew Scranton, *Historical Society liaison*
 Stephanie Warren, *LCRVCOG Representative*

Association with Other Organizations

Maintained outreach efforts with other conservation related organizations and commissions in Killingworth, Middlesex County, and Connecticut. Susan Dean and Stephanie Warren have continued efforts in building connections for mutual support, information sharing, and coordinated region wide activities. Additional contacts have been made through memberships in related organizations: CACIWC (CT Associations of Conservation Inland Wetland Commissions), the CT Forest & Park Association, the

Rockfall Foundation, Conferences held by these groups were attended by commission members.

Continued to make Killingworth's voice heard on State and National conservation issues through involvement with the Connecticut League of Conservation Voters (ctlc.org). KCC was informed about possible legislation that would affect conservation and environmental issues in our state. The KCC was active through letters, phone calls, and emails to state legislators in promoting positive conservation actions to be implemented in Connecticut.

Maintained contact with DEEP Cockaponset State Forest Manager, Emery Gluck. A ten year Forest Management Program has been planned for Killingworth and surrounding towns. The goal is to maintain healthy, diversified forests.

Continued working with regional planning agencies such as the Lower Connecticut Valley Council of Governments (formerly known as the Connecticut River Estuary Regional Planning Agency (CRERPA). Killingworth representative Stephanie Warren works with the council to help guide services provided to Killingworth and other member towns. (Learn more about LCVCOG at rivercog.org).

Communication with the Community

Monitored website information for the KCC link under Boards and Commissions on the Town of Killingworth

website. Attended town workshop on using the new GIS mapping system Microsoft Silverlight. A thank you to Terry Dineen, our Town Assessor, for his help.

Utilized the Killingworth Krier and the Killingworth Library to disseminate conservation information in Killingworth. Examples of literature posted and distributed at the town library include the following: Firewood and the Emerald Ashborer beetle infestation, Recyclables at our Transfer Station, and the second annual "Kids Kontest" on invasive beetles.

Developed articles printed in the Krier throughout the year on the following topics: the 2013 Connecticut Legislative proposed bills concerning conservation, concern about firewood and possible insect infestation, "Reading Rocks" activity at the Killingworth Elementary School, the "Kids Kontest" on beetles at our library,

Conservation Education Initiatives/Projects

The KCC continued (under the leadership of Stephanie Warren) the building of a Killingworth Library media on conservation issues. Information concerning the Emerald Ash Tree borer and the Asian longhorned beetle were displayed in the library. The second annual Bad Beetles "Kids Kontest", in conjunction with a display in the library by Stephanie Warren, was held for school children ages 5 to 12. Entrants were either to write about and/or draw pictures of these invasive beetles. The winners this year were Tessa P., 6 years old, and Jasmine B., 10 years old. The prizes awarded this year included a gift certificate to the Audubon Shop in Madison and an eco-friendly book bag for each winner. The KCC also:

- Displayed posters throughout the town stressing the importance of recycling at our Killingworth Transfer Station.
- Participated in the Annual Killingworth Beautification Day in April 2013. Activities with the Killingworth Elementary School (KES) and their PTO included the weeding, pruning, and mulching on the school grounds. Particular attention was paid to trees planted by the KCC in past years. In addition the KCC attended PTO meetings and volunteered to help with future school cleanup, beautification, and school trail projects.
- Continued working on the Killingworth Elementary School Trail. Established contact with Boy Scout leader Scott Chasse and prospective Eagle Scouts to develop the wooded area behind the Killingworth Elementary School so that it can be used by students in Kindergarten through Fourth Grade. A thank you to RSD #17 Superintendent Howard Thiery for his suggestions and support.

Open Space and Easements

Acquired updated lists of Killingworth's Conservation Easements and the Open Space designated properties. Help came from the Town Assessor and the Killingworth Land Conservation Trust.

Invasive Plants and Insects

Initiated efforts to inform individual property owners of

various plant and animal invasive species and ways to curb further spread. This is a project that needs continual monitoring by the KCC. Activities noted elsewhere in this report have been utilized, and will continue to be so, to inform Killingworth residents of the potential consequences of invasive species.

Other Activities

Updated a list of projects and priorities for the Conservation Commission. The list includes education activities, media and town communication, involvement and cooperation with our Regional School District #17.

Completed the Pat Smulders Memorial Garden at the Town Hall. Special thanks for the help from Gwenne Celmer and the Garden Club. Plants were transported from Pat's home garden. Sharing her beautiful flowers with the town had always been a desire of hers. Pat served as Killingworth Conservation Chair for many years.

Participated in sky watching activities provided by Jim Fullmer, Conservation Commission Vice-Chair. Jim has generously invited commission members and town residents to visit his home observatory to view stars, planets, meteors, and other celestial wonders.

The KCC would like to acknowledge the help First Selectwoman Cathy Iino has provided such as:

- helping to secure qualified people so we have a full commission of seven
- keeping the KCC aware of conservation issues and activities
- advising the KCC of invasive species reported to towns in Connecticut

KCC meetings are held at 7:30 pm on the second Thursday of each month at the Town Office Building. Please feel free to join us. Meeting dates are posted on the Town Website. The agenda for each month is posted in the Town Clerk's office 48 hours prior to the meeting. Minutes are delivered to the Town Hall within 48 hours after each meeting and are also available on KCC link of the Town Website (townofkillingworth.com) under Boards and Commission.

Respectfully Submitted,

Susan Dean, *Chair*

Conservation Commission Members

Susan Dean, *Chair*
James Fullmer, *Vice-Chair*
Stephanie Warren, *Secretary*
Marilyn Campbell
Joan Gay
Lewis Scranton

Office of Emergency Management

The Office of Emergency Management (OEM) had another active year. In July, Killingworth participated in a statewide hurricane exercise on how a major storm would affect the town and the State. Little did we know what was in store for the town. On October 20th I finished teaching a Valley Shore Emergency Management Community Emergency Response Team (VSEM CERT) class. The following Saturday, October 27th, Super Storm Sandy hit the state and most of the town was without power for a week or longer, so the CERT members were put right to work. The Haddam-Killingworth Middle School (HKMS) was opened as an ARC shelter and an EOC for seven days. The first 2 days for 24 hours and for the rest of the week from 6 am until 6 pm for showers, water, MRE's and charging station for personal devices. A total of 520 volunteer hours were logged between the OEM personal and CERT during Sandy.

The town was still cleaning up from Sandy when Nor'easter Athena hit the first week of November, dumping up to 10" or more of wet slushy snow on the ground and about half of the town was without power for 3 days. The EOC set up shop at the town hall. Then the town got a break and it wasn't until February 8, 2013 that the next storm hit. Snowstorm Nino dumped up to 3' of snow over the State; the town received a break this time because there was very little loss of power. Needless to say last year was a very active year for Killingworth.

I would like to take this opportunity to thank the Lions Club for the dinner they put on for the town during Sandy with very little notice. I also would like to thank the CERT volunteers that responded to the call to man the shelter. Without them it would very difficult to keep the shelter open as long as we did. I also would like to thank our first selectwoman, Cathy Iino, for her support during the year but especially during the disasters; she was there every day offering her support. Lastly, I would like to thank my deputies for their support that they gave me throughout the year but especially during the past years storms. Thank you, Tim Withington, Mike Boccia and Rodney Buckwalter

Respectfully Submitted,
Donald McDougall, *Director of Emergency Management*

Fire Marshal

Fire/Rescue Reports	442
Fire Code Inspections	17
Follow-up Inspections	2
Hazmat Truck Inspections	8
Blasting Permits issued	2
Blasting Site Inspections	2
Witness Blasting Shots	1
Training Attended Hours	24
Office Hours [Budget/Exp, Software, Data Inputs]	96
Investigative Reports	8
County Mtgs, CFMA, IAAI	3
Fire Code Consultation	2
Liquor License Applications	2
Fire Prevention Poster Activities	6
Fire Prevention Presentations	7
Plans Review	0
Public Service calls	2
Fire Safety Systems Tests	5
Other Permits/Certifications Issued	2

James R. McDonald, *Fire Marshal*
Scott R. Brookes (Haddam FM), *Deputy Fire Marshal*
Clifford Weed, *Deputy Fire Marshal*

Health Department

"Promote physical and mental health, and prevent disease, injury, and disability."

The Killingworth Health Department continues to provide environmental health services to the community which include soil testing for septic systems, reviewing engineer septic designs and septic repairs and inspecting septic systems for code compliance. The septic tank pump-out permit program continues with over 500 reminder notices being sent this past year. The program requires septic tanks to be pumped a minimum of once every 5 years or as needed. A reissue permit

Health Department Annual Report 2012–2013: Permits and Inspections

Category	2006–07	2007–08	2008–09	2009–10	2010–11	2011–12	2012–13
Soil Testing	14	14	3	2	1	13	9
New Septic Systems	34	14	7	6	2	4	4
Septic Repairs	20	15	26	12	19	22	37
Subdivision/Lot Line Review	31	17	5	2	5	0	0
Well Permits	23	30	2	5	9	8	6
Complaints	1	8	2	4	5	8	4
Pump-out Permits	N/A	N/A	N/A	769	893	564	360

to discharge is provided to property owners upon completion of the pump out form by the septic pumper.

The health department continues to review and approve well permit applications. The health department reviews well water analysis reports that are submitted to the department and notifies property owners of any water quality issues.

The department promotes health education by publishing articles in the local news media on issues that affect our community. Collaborate efforts have been made to increase the awareness of carbon monoxide poisoning, emergency preparedness, the health effects of radon and proper hand washing methods to reduce the incidence of diseases. The department contracts with the VNA to conduct blood pressure clinics and the annual flu clinic.

Respectfully Submitted,

Maura Esposito, RS, MPH, *Director of Health*

Helping Hands

Helping Hands of Killingworth is an independent, nondenominational, nonprofit organization run by volunteers. Helping Hands is funded by donations from individuals, churches, civic groups, and school organizations. These groups also collect nonperishable food for Helping Hands at certain times of the year. There is a year-round donation box in the Killingworth Library.

Helping Hands assists Killingworth residents by providing food and grocery gift cards to those in need. The food pantry is available to anyone in need at any time, and contact can be made by leaving a message on the Help Line at 663.1765 ext. 401. Residents receiving fuel assistance are automatically referred to Helping Hands. Any other resident who calls and asks for assistance is helped and also placed on the holiday list. All information about recipients is kept confidential.

Prior to Thanksgiving and again before Christmas, Helping Hands volunteers distributed gift boxes with nonperishable food, bakery items, a turkey or a ham, and a grocery gift card to over fifty individuals, couples, and families. We also worked with the Killingworth Women's Organization to coordinate the wish lists for our clients for the Greg Bousquet Wish Fulfillment Drive.

Grocery gift cards were sent out to all clients and an open house was held just before Easter.

We appreciate the support we get from everyone in Killingworth, and extend thanks on behalf of all who rely on our help.

Jan O'Sullivan & Mercedes Riccui, *Co-Directors*

Inland Wetlands and Watercourses Commission

The Commission dealt with one violation, which did not produce a significant wetlands impact due to early detection and modification. The Commission or its

designated agent performed 57 reviews of proposed activities, conducted 11 site inspections, issued 5 new permits and amended or extended 4 existing permits. The Inland Wetlands Enforcement Officer conducted more than 20 site inspections.

Once again, we wish to recognize the people who have done most of the Commission's work—our clerk, Mary Anne Lisk, and the Wetlands and Zoning Enforcement Officer, Cathie Jefferson.

For the Commission,

Gaylord Rockwell, *Chairman*

2012/2013 Members

Gaylord Rockwell, *Chairman*

Terrence Doyle, *Vice Chairman*

Eric Auer, *Secretary/Treasurer (from 12/1/11)*

Carol Reimers, *(from 2/1/13)*

Raina Huebner, *(to 1/30/13)*

Glenn Johnson

Dennis Cronin

Killingworth Volunteer Fire Company

The Killingworth Volunteer Fire Company (KVFC) had an active year, responding to a total of 461 incidents. This reflects an increase in call volume of approximately 17 percent when compared to the last fiscal year.

There was no loss of life due to motor vehicle accidents or fires during the year but there were several serious injuries sustained due to motor vehicle accidents. During Hurricane Sandy the KVFC staffed both fire stations throughout the storm and responded to over 30 emergency calls during a 24-hour period. As part of our response to this storm the KVFC assisted with clearing roads throughout town and provided food, shelter and facilities for emergency and utility crews, both during the storm and the days following. The KVFC responded to many incidents during the February 2013 blizzard including several which required the use of a privately owned snowmobile to reach the emergency scene. The most notable incident of the year was the September 2012 propane leak from a 1,000 gallon tank at the former Pharmedica facility which resulted in a half-mile evacuation of the area and shut-down of electricity for over 5 hours while the leak was controlled and the situation stabilized.

Alarm Statistics

Fire Calls (including Motor Vehicle Accidents)	173
Rescue Calls/Medical emergencies	211

During the year, the fire company operated on a \$112,250 budget. Percentages of monies spent:

General operating expenses (training, heating, utilities)	31%
Building maintenance expenses	7%
Equipment maintenance expenses (apparatus & firefighting equipment)	27%

Firefighter physicals	10%	Darren Firth	John Fox
Turnout gear/alert pagers	15%	Chad Gloembeski	Gregg Golembeski
Rescue squad & engineers' supplies	5%	Cliff Goodale	Kevin Gorman
Miscellaneous expenses	5%	Rafelina Graham	Todd Hajek
(waterhole maintenance, appreciation dinner)		Wilson Harris	Dave Hudson
Total	100%	Paul Jacobs	Tim Kahre

Other highlights of the year include:

- Approval of funding from the Town of Killingworth to build a training facility behind Station 1.
- Installation of a new building generator at Station 1. 100% of the labor to install this generator was provided by KVFC members at no charge to the Town. This included the site work as well as all of the electrical and mechanical connections.
- Took delivery of 8 new Automated External Defibrillators (AEDs) as phase 1 of a two-year capital budget plan to replace our existing AEDs.
- Received a donation from the Killingworth Ambulance Association of an automatic CPR "Lucas" device.
- Took delivery of 3 new Thermal Imaging Cameras (TICs).
- Awarded a State of CT Forestry grant to replace two 2,100-gallon folding / portable water tanks.
- Hosted a 13-town weekend water supply drill at HKMS with over 125 attendees from the Valley Shore Mutual Aid Association.
- Training: Firefighter completed state certifications, including Fire Service Instructor (1), Firefighter 2 (2) and Firefighter 1 (4). We also sponsored three firefighters to attend a weeklong national fire training conference in Indianapolis, IN.

The Killingworth Board of Fire Commissioners, officers and firefighters of the Killingworth Volunteer Fire Company thank our town officials and the community for their continued support during this past year.

We remain always at your emergency call.

Richard Bauer, *Fire Chief*

Jeremy Adametz, *Deputy Fire Chief*

Board of Fire Commissioners

Francis Dooley, *Chairman*

Michael Butler

Richard Darin

Active and Life Membership List

Jeremy Adametz	Michael Ahearn
Rick Albrecht	Jared Averill
Richard Bauer	Eric Bergman
Brian Blair	Bruce Bowman
Erin Bowman	Mike Butler
Dennis Campbell	Michael Carri
Alan Chapman	Pete Cumpstone
Rick Darin	Ray Desjardins, Jr.
Ray Desjardins, Sr.	Amanda Drew
Robert Drew	Fred Dudek

Chad Gloembeski	John Fox
Cliff Goodale	Gregg Golembeski
Rafelina Graham	Kevin Gorman
Wilson Harris	Todd Hajek
Paul Jacobs	Dave Hudson
Roger Kindschi	Tim Kahre
Blake Knockwood	Steven Kindschi
Robert Komola	Ralph Knockwood
Don Lagasse	Andy Kuczma
Jim McDonald	Jerry Manware
Charlie Mertz	Zach Melina
Chris Moran	Arnie Moore
Damon Munz	Chip Morgan
Anthony Pascucelli	Dan O'Brien
Paul Schilling	George Roelofsen, Jr.
Bill Shipman	Wayne Sheehan
Gary Stone	Tom Shipman
Donald Venuti, III	Anthony Venuti
David Walton	Brian Walsh
Cliff Weed	Michael Walton
Bill Wright	Tim Withington

Municipal Agent for the Elderly

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each of Connecticut's 169 towns have someone to answer their questions. The Municipal Agent (MA) assist elders by providing information and referrals to services and benefit programs, but is not authorized to approve anyone for the various state programs.

The Municipal Agent responds to concerns from the community regarding its elderly or disabled citizens and helps elderly individuals apply for government programs and services, two of which are listed below.

Fuel Assistance

The MA fills out applications for fuel assistance from the Connecticut Energy Assistance Program (CEAP), based on information Killingworth residents provide regarding income, number of people in the household, and liquid assets held by members of the household. This program is designed to help offset the winter heating costs of Connecticut's lower income households, specifically those households whose incomes fall at or below 50 percent of the federal poverty guidelines. Fuel assistance from the state is provided to eligible households from November 15, 2012 through March 15 2013. The number of Killingworth residents inquiring or receiving fuel assistance has risen dramatically with the downturn of the economy.

Elderly/Disabled Renter's Tax Rebate Program

The MA assists Killingworth renters over the age of 65, whose incomes are within certain limits, apply for a rebate check on their rent. The amount of the rebate check is based on income and the amount of rent and utility bills paid. This program operates from February 15, 2013

thru September 15, 2013. If a Killingworth resident is participating in The Homeowners Program, he cannot apply to this program.

The MA is also available to answer questions on various assistance programs (not just the two listed above) for all Killingworth residents, regardless of age. The MA should be seen as a confidential resource for all. The MA can be reached by calling 860.663.1765, ext: 217. If the MA is not in the office, please leave a message on the answering machine along with some information as to your need, and your call will be returned.

Diane Gladstone, *Municipal Agent for the Elderly*

Municipal Animal Control

Impoundments	21
Redeemed	13
Placed as pets	6
Euthanized	1
DOA	1
Complaints Investigated	377

The types of complaints we investigated included: nuisance and roaming; lost and found animals; abuse/neglect reports; bite reports; wildlife/livestock concerns; adoption referrals; and rescue placement referrals.

Animal Bites	6
Infractions Issued (for violations of state statutes)	15

Highlights

Licensing Delinquent List

The initial list totaled over 180. After following up with each person on the delinquent list, we were able to update the town's records, make the required collection and ultimately reduce that number to 18.

Low Cost Rabies Clinic

We conducted a clinic in May 2013 at which time we vaccinated approximately 70 dogs and cats.

Volunteer Rescues

We participated in numerous volunteer rescues in Killingworth.

Marian E. Smith, *Animal Control Officer*

Municipal Historian

The Connecticut General Statutes state that towns may appoint a Municipal Historian. However, they do not define the duties of a municipal historian, so it is up to the individual historian and town to determine what he or she does. Listed below are activities of the Municipal Historian over the last year in Killingworth.

1. Responded to questions from individuals and organizations about town history, ancestors who lived in Killingworth, dates of houses, gravestones, etc. If the question can't be answered, the municipal historian guides persons to appropriate sources such as books, web sites, genealogies, vital records, land records, and

cemetery records. The municipal historian does not do genealogical research or title searches for individuals.

2. Cleaned some of the intact eighteenth century gravestones in Killingworth and, with the Historical Society and volunteers, reset fallen stones. Assisted in the removal of fallen trees in the Union District Cemetery.
3. Worked with volunteers, Department of Energy and Environmental Protection, and the supervisor of Chatfield Hollow State Park to develop of a plan to save historic structures in Forster Pond and Chatfield Hollow State Parks. An organization called Friends of Forster Pond and Chatfield State Parks is being formed.

Thomas L. Lentz, *Municipal Historian*

Park and Recreation Commission

The past year 2012–2013 was routine for the Killingworth Park and Recreation Commission, we were able to accomplish several of our goals. We completed plans and documentation for the renovation of Irene Sheldon Park, improved Rocco Reale Field, conducted a recreational survey and stayed within our fiscal budget.

Plans for the renovation of Irene Sheldon Park are well underway. The plans include improved parking, two little league fields, one softball field, two tennis courts, one basketball court, improved fencing, handicap access and a new irrigation system. Two projects will be put out to bid: the park renovation RFP in early fall and the irrigation system RFP in November. The KP&R Commission has \$550,000, partial funds in STEAP grants and capital monies, to complete these projects. With preliminary engineering estimates at \$700,000, including contingency monies, there will be a need for extra funds in order to complete these projects. The Commission and the Selectmen are seeking extra help from the State of Connecticut and the USA Tennis Association.

At Rocco Reale Field the Commission added fencing to visually separate the compacter from the park, improved the infield drainage, added new sod and leveled the infield. These improvements were funded from monies in the 2012–2013 capital budget. We are also adding bollards to separate the parking lot from the spectator areas and plan to improve the parking lot.

KP&R Commission conducted a recreational survey in late 2012. With the help of The Krier, copies of the surveys were sent to every residence in Killingworth. Copies were also available on the town's website. The surveys were to be return to the town hall, the library or mailed in. Disappointedly, only 56 surveys were returned. No real conclusion can be drawn from such a limited number of responses. We need to be able to provide a survey that users can fill and submit online.

Finally, the Commission would like to thank Erik Toman for the fence and plantings that he planned and built as his Eagle Scout project at Killingworth Recreational Park. The fence provides a needed barrier between the athletic fields and the parking lot. Great job, Erik.

Killingworth Park & Recreation Commission

Dan Colonia, *Chairperson*
Scot Thomas, *Vice-chairman*
Sally Bauer, *Treasurer*
Rob Grasso, *Secretary*
Glenn Johnson
William Burley

Parmelee Farm Activities

Much has been accomplished this year at Parmelee Farm thanks to the hard work and generosity of many. Several projects are coming together rapidly and the possibilities for public use in the near future are abundant.

- The farm house has been brought up to code with the use of State awarded STEAP grant money and the Historical Society has begun their work on the interior.
- The garage behind the house has new doors and a new roof, and the school house has a new roof and is completely closed and secure.
- Long awaited plans for a small public restroom have been realized with the help of local contractors and the building is near completion.
- The Lions Club has continued their task of repairing the pole barn so that it can be used as an open-air pavilion for future events. Electricity will be brought to the pole barn, rest room and surrounding area and the grounds around the restroom, pole barn, and pond have been cleared, graded, hayed, and seeded.
- Clearing has begun for extra parking, allowing for more convenient parking for visitors and small events.
- The Community Garden continues to flourish in its fourth year and a Little Free Library has been installed to enhance the spirit of community that the farm encourages.
- Fields and lawn have been maintained and much gratitude is extended to the volunteers and PFSC members who have taken the time to do so.
- There are now many beautiful, well-marked trails for hiking thanks to the efforts of the Killingworth Land Conservation Trust. Maps are available at the kiosk behind the house.

To date, the farm has been host to many events, including Christmas at the Farm and the annual Tree Lighting, Explore Wildlife Series, Stone Wall Workshop, Maple Syrup Demonstration, Eagle Scout projects, Girl Scout events, Dog Days adoption event, KWO Halloween Happenings, Birds of Prey demonstrations, a pumpkin carving party, and a nature fair. When the pavilion and public restroom are completed, the opportunities for community gatherings, education and recreation are endless, including weddings, a Town Picnic revival, farmer and artisan markets, etc. We encourage all to enjoy this beautiful place, hopefully for generations to come.

Respectfully Submitted,

The Parmelee Farm Steering Committee

Karen Ann Milano
Christine F. Cronin
Terrence W. Doyle
Richard R. Pleines

Margaret A. Scofield
Linda M. Dudek
Timothy E. Gannon
Robert Broach
Bruce E. Dodson

Planning and Zoning Commission

The Killingworth Planning and Zoning Commission held 22 regular meetings and 3 public hearings during the fiscal year July 1, 2012 to June 30, 2013.

The Commission reviewed and acted upon the following subdivisions and resubdivisions:

Number	Name	Lots	Size	Action
315	Jesus and Fresolina Villegas	2	14.3	Approved

The Commission acted on the following applications for Special Exceptions:

Number	Name	Use	Action
277	Michael Cassella	Equipment/ Materials Storage	Approved
278	A. Forrest King	Bed & Breakfast	Approved w/ condition
279	Killingworth Highway Department	Remove Roundabout on Bargate Trail	Approved
280	Killingworth Park & Rec	Shed	Approved
281	Parmelee Farms	Bathrooms	Approved
282	RSD #17	Irrigation System	Approved
283	Town of Killingworth	Sheldon Farms	Approved w/ condition

The Commission's activities during the year consisted of the review of applications for subdivisions, resubdivisions and special exceptions. Action was taken on those listed above.

Action was taken against violations of the Town's Zoning Regulations.

At its meeting of December 4, 2012, Thomas Lentz was elected Chairman, Jim O'Brien as Vice Chairman and Susan Morgan as Secretary.

The Commission will continue to serve the best interests of the residents of Killingworth by the equitable implementation and enforcement of its Regulations. The Commission will continue to review and revise its Regulations in order to better meet the goals of the Town Plan.

This has been another active and productive year for the Planning and Zoning Commission and I would like to express my appreciation to all the members of the Commission for the cooperation and dedication they have shown throughout the year. On behalf of the Commission, I thank Cathie Jefferson for her effective work as Zoning Enforcement

Officer and Judy Brown for her cooperation and efficiency she has shown as Clerk of the Commission. The Commission also acknowledges the contributions of the Town Clerk, Commission Counsel, Town Engineer and Code Official.

Respectfully Submitted,

Thomas L. Lentz, *Chairman*

2012–2013 Membership

Thomas L. Lentz, *Chairman*
James O'Brien, *Vice Chairman*
Susan Morgan, *Secretary*
David Gross
Randy Davis
Geoffrey Cook

Alternate Members

Paul McGuinness
Jeff Reisman
Brian Fitzsimmons

Public Health Agency

The Public Health Agency is charged with reviewing, evaluating the current health and environmental wellness of the town and planning to assure the town's future health and environmental wellness is maintained. The town is fortunate to have the PHA board members not only have a passion for this charge but in their professional practice represent the diversity of healthcare and environmental practices.

Health Wellness

- Recommended and facilitated increase number of elderly blood pressure screens
- Reviewed and recommended health education programs for the elderly
- Increased awareness of Estuary Councils programs and transportation to events
- Created awareness of senior drug program and provide information/explanation
- Reviewed reportable disease statistics for current year vs. previous years evaluating for trends, increases/decreases and possible areas for education/screening
- Reviewed statistics vs. similar size towns
- Reviewed town/organization "food events" to provide a background of who/when/what/how foods were stored, handled, prepared and served
- Reviewed Health Director educational program for training workers, certifying preparation and cooking facilities to assure all handling and serving of foods complied with State Health regulations. The "food events" maintain Killingworth small town charm and the educational programs assure that all events

positively impact town health

Environmental Wellness

- Met with Killingworth Emergency Preparedness Director to discuss needs
- Reviewed emergency preparedness activities to assure that all citizens and situations had been included
- Reviewed state emergency plans to assure Killingworth would be adequately served in emergency situations
- Discussed radon testing/monitoring, possibility of broader screening and impact on health and environment
- Reviewed compliance of citizens to "pump out reminders", need for second reminders
- Reviewed Health Director's sanitation report on new septic systems, failed systems, complaints
- Suggested method to assure that all pumpers comply with timely and completely completed pump out forms, assuring that homeowners receive certificate for discharge and documented form copies.

Health/Environmental

- Began working towards co-shared articles for Krier, Killingworth Today and Health Director report with Fire Company, Health District and other related groups to provide community with health and safety features
- Suggested topics for Health Director to discuss in her articles
- Recommended looking to the future with ideas for town educational seminars, involvement at town events
- Planning a "health practitioner" list to assure in the event of emergencies and need for immediate mobilization for health issues, the town has a ready listing of individuals

Submitted by,

Natalie Ortoli-Drew, *Chair*

Tax Collector

Active Accounts

Year	Beginning Balance 7/01/12	Lawful Increases	Lawful Decreases	Suspended	Taxes Paid	Interest Paid	Liens/ Fees Paid	Refund of Overpayments	Receivable Balance as of 6/20/13
1997	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1998	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1999	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2005	\$1,440.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,440.22
2006	\$615.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$615.66
2007	\$926.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$926.61
2008	\$3,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,245.00
2009	\$36,788.69	\$0.00	\$0.00	\$16,272.19	\$12,056.97	\$4,754.46	\$48.00	\$7.07	\$8,466.60
2010	\$137,660.61	\$157.66	\$2,165.22	\$0.00	\$99,986.82	\$17,147.12	\$418.84	\$1,696.86	\$37,363.09
2011	\$17,747,640.29	\$30,989.99	\$66,583.28	\$0.00	\$17,617,390.68	\$49,446.04	\$902.50	\$23,568.95	\$118,225.27

Suspended Accounts

Year	Beginning Balance 7/01/12	Lawful Increases	Lawful Decreases	Added to Suspende	Taxes Paid	Interest Paid	Liens/ Fees Paid	Refund of Overpayments	Ending Balance 6/20/13
1997	\$10,245.95	\$0.00	\$0.00	\$0.00	\$356.70	\$904.21	\$0.00	\$0.00	\$9,889.25
1998	\$9,617.09	\$0.00	\$0.00	\$0.00	\$264.28	\$633.74	\$0.00	\$0.00	\$9,352.81
1999	\$9,244.05	\$0.00	\$0.00	\$0.00	\$195.39	\$445.45	\$0.00	\$0.00	\$9,048.66
2000	\$13,282.83	\$0.00	\$0.00	\$0.00	\$253.68	\$533.87	\$0.00	\$0.00	\$13,029.15
2001	\$3,917.47	\$0.00	\$0.00	\$0.00	\$119.92	\$234.60	\$0.00	\$0.00	\$3,797.55
2002	\$5,123.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,123.40
2003	\$6,099.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,099.71
2004	\$7,716.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,716.82
2005	\$27,784.27	\$0.00	\$0.00	\$0.00	\$105.72	\$124.33	\$0.00	\$0.00	\$27,678.55
2006	\$8,741.34	\$0.00	\$0.00	\$0.00	\$1,094.36	\$839.62	\$0.00	\$0.00	\$7,646.98
2007	\$10,720.42	\$0.00	\$0.00	\$0.00	\$1,526.08	\$1,301.65	\$0.00	\$0.00	\$9,194.34
2008	\$14,460.49	\$0.00	\$0.00	\$0.00	\$1,772.60	\$1,024.94	\$0.00	\$0.00	\$12,687.89
2009	\$0.00	\$0.00	\$0.00	\$16,272.19	\$0.00	\$0.00	\$0.00	\$0.00	\$16,272.19

Michele Nuhn, CCMC, Tax Collector
 Jeannette Clegg, Tax Clerk

Town Clerk

Land Records

During the last fiscal year 1,555 documents were recorded on the land records and seven survey maps were filed in the office of the Town Clerk.

Grants

The Town Clerk applied for and received a \$4,000.00 Historic Preservation Grant in July 2012. The Preservation/Conservation Grant was used to scan land records to an electronic format. These images were then loaded into the land record system allowing for searchable capabilities.

Technology

The Town Clerk's Office has partnered with Value Payment Systems (VPS) to accept credit card payments for all transactions. MasterCard, VISA and Discover credit or debit card payments, and e-checks, can now be processed in the office for a minimal fee.

A public land record search terminal is available in the Town Clerk's Office. Land records are also now available on the internet 24 hours a day, 7 days a week. Electronic land record searches can be conducted via the internet.

The Town Clerk office staff continues to work on the Laserfiche project. Laserfiche is a document imaging system. The system is utilized to scan minutes of boards and commissions. The system stores the information for easy access and search capability.

The Code for the Town of Killingworth is available online and on the town website. The Code includes the Town Charter, Ordinances and Special Acts, Inland Wetlands and Watercourses Regulations, Road Regulations, Subdivision Regulations and Zoning Regulations. The Code is continually updated to reflect changes and current laws.

The Assistant Town Clerk, Dawn R. Mooney, serves as the on-site webmaster for the town website townofkillingworth.com

Dog Licenses

State law requires all dogs be licensed when they become six months of age. On the first of June reminders are sent to all currently registered dog owners, to register their dog for the next fiscal year. Rabies and spaying or neutering certificates are required when licensing. Licensing may be done by mail, in person or online. The Town Clerk's Office launched an online dog license renewal system. Killingworth dog owners can now renew and pay for their pet's license online, provided the rabies vaccination in the database is valid, and the dog license will be mailed the next business day.

There were one thousand one hundred and forty eight dogs and twenty kennels registered for the 2012–2013 license year.

During the month of June, a "Top Dog" contest was hosted by the Town Clerk's Office to encourage registration.

Voters

Residents may register to vote in the office of the Town Clerk on a daily basis or in the office of the Registrars on a weekly basis. They may also register at libraries, all

Public Agencies and the Department of Motor Vehicles. Mail-in and cross-town registration is also an option for anyone unable to access Town Hall during regular hours. Special sessions are held by the Registrars of Voters prior to elections and primaries.

Elections

During the 2012–2013 fiscal year the Town of Killingworth held a Town Hall Improvement Referendum, a Regional School Budget Referendum, Democratic and Republican State and District Primaries, a Presidential Election and a Town Budget Referendum.

Vital Statistics

The Town Clerk is also the Registrar of Vital Statistics and issues marriage licenses, burial and cremation permits and certified copies of birth, marriage and death certificates. The Registrar must index and file all vital records in volumes for that purpose and in the form prescribed by the State Department of Health Services.

Financial Report Town Clerk

Income:

Recording	\$38,356.00
Filing	\$590.00
Conveyance Tax	\$67,873.59
Sports Licenses	\$6,628.00
Dog Licenses	\$11,691.00
Certified Copies	\$3,819.00
Copies	\$7,412.20
Marriage Licenses	\$600.00
Record Preservation	\$4,359.00
Recording Surcharge	\$58,120.00
Total	\$199,448.79

Expenditures:

Record Preservation	
Town Clerk	\$1,453.00
State of Connecticut	\$2,906.00
Sports Licenses	
State of Connecticut	\$6,464.00
Dog Fund	\$8,040.50
Animal Population Control Fund	\$2,476.00
Abuse and Rape Crisis Fund	\$380.00
General Fund	\$119,609.29
Recording Surcharge	
Town Clerk	\$1,453.00
State of Connecticut	\$52,308.00
Capital Reserve	\$4,359.00
Total	\$199,448.79

Special Town Meeting July 17, 2012

The Town Meeting was adjourned to a Referendum for a Town Hall Addition. The Referendum was held July 24, 2013. The Town Hall Addition was defeated.

Special Town Meeting November 15, 2012

RESOLVED: That the Town fund, from Undesignated General Fund Balance, over-expenditures in excess of \$20,000 for Tax Refunds totaling \$21,521; \$26,365 for Miscellaneous Grants; and \$32,312 for Highway Other.

RESOLVED: That the Town authorize the closeout of Capital Accounts: \$450 Killingworth Volunteer Fire Company station maintenance; \$770 Killingworth Volunteer Fire Company Large Hose Replacement; \$12,500 Highway Department Hoop Building; \$15,000 Killingworth Recreational Field Handicapped Access; \$40,799 Energy Block Grant; and \$80,819 Uninsured firefighters death benefit. The balances to revert back to the Capital Assigned Fund Balance.

RESOLVED: That the Town authorize the reappropriation of \$90,000 in the Snow Removal budget from FY2011/2012 to FY 2012/2013.

RESOLVED: That the Town confirm the Selectmen's appointment of Danilo A. Colonia, Robert J. Grasso and William Raymond Burley as Killingworth representatives to the Haddam-Killingworth Recreation Authority for a term to commence upon confirmation and to continue until June 30, 2013.

RESOLVED: That the Town adopt and approve an ordinance, in accordance with Connecticut General Statutes Chapter 411, and Section 7-148(c)(7) (A)(vi), restricting signage along roadsides as more specifically set forth within the text of the proposed ordinance.

Special Town Meeting February 4, 2013

RESOLVED: That the Town change the name of Tower Hill Road north of Route 80 to North Tower Hill Road.

RESOLVED: That the Town change the name of Parker Hill Road between Route 81 and North Roast Meat Hill Road to North Parker Hill Road.

RESOLVED: That the Town authorize the expenditure of an amount not to exceed \$10,000 for the abatement, demolition, and removal of the two buildings located at 13 Parker Hill Road Ext. Said expenditure to be funded from the Capital Assigned Fund Balance.

RESOLVED: That the Town approve and accept the Annual Report of the Board of Finance for the Fiscal Year 2011–2012.

Special Town Meeting February 28, 2013

Jeannie Young was elected to fill a vacancy on the Regional District No. 17 Board of Education until the next Municipal Election.

Annual Budget Meeting and Special Town Meeting May 20, 2013

RESOLVED: That the Town enter into an agreement with the Clean Energy Finance and Investment Authority.

Petitions were received requiring the Town to hold a Budget Referendum. The Referendum was held June 1, 2013. The budget passed.

Special Town Meeting June 25, 2013

RESOLVED: That the Town approve inclusion of the Killingworth Library Association program in the 2013 Connecticut Neighborhood Assistance Act Tax Credit Program and authorize First Selectwoman Catherine Iino to execute all necessary agreements and reports.

RESOLVED: That the Town approve inclusion of the Killingworth Land Conservation program in the 2013 Connecticut Neighborhood Assistance Act Tax Credit Program and authorize First Selectwoman Catherine Iino to execute all necessary agreements and reports.

Respectfully Submitted,

Linda M. Dudek, CCTC, CMC, *Town Clerk*

Town Office Building Committee

In fiscal year 11/12, the Town Office Building Committee presented a plan design and estimate for an addition to the Town Hall to replace the modular structures, as per our charge of September 2009. Both the Board of Selectmen and the Board of Finance voted to support the project, describing it as fiscally prudent for the long-term financial and governmental interest of the town. The Board of Selectmen voted on June 25 to bring the proposal to referendum.

The committee then undertook a series of informational meetings with the public. We conducted a town-wide meeting in May and followed up with numerous smaller community meetings, with such groups as the Democratic and Republican town committees, the Killingworth Women's Organization, the Killingworth Lions Club, and the Jensen's community. We held open hours for Q&A at the Killingworth Library. Copies of the presentations were available on line, at the town hall, and at the Killingworth Library. Responses at most of these meetings were overwhelmingly positive. The committee proposed sending a direct mail piece to every household with information to help them make an informed decision.

A town meeting held on July 17, 2012 to discuss the proposal and to adjourn to the referendum, which was held on July 24, 2012. The call was as follows:

"Shall the Town of Killingworth appropriate \$3,500,000 for the cost of the Town Hall Addition Project, including, but not limited to, the demolition and disposal of temporary modular offices, the construction of a new

addition to the existing Town Hall, site work, the purchase and installation of furniture, fixtures, and equipment and all alterations, repairs, and improvements in connection therewith, as well as engineering, architectural, and temporary and permanent financing costs, and authorize the issuance of bonds and notes in the amount of \$3,500,000 to finance such appropriations?"

After the town voted the project down, the committee spent some time discussing possible reasons for the defeat including expense, scope, poor timing, information and misinformation. The committee then asked Brian Humes of Jacunski & Humes the project architect to reexamine the needs and the design to see if there is a simpler and less costly option.

In October, the town was awarded a \$500,000 STEAP grant for the town's emergency operations center. In November, Don McDougall, the town's Director of Emergency Management, outlined the limitations of current office and shelters, as well as the core staffing level requirements and space needs—both during emergency and nonemergency periods.

Also in October, Scott Perry and Daniel Haas joined the Town Office Building Committee.

In addition, the committee discussed the need to better quantify the financial impact of "doing nothing" to the current modular which continues to leak and delaminate.

The committee retained services of BVH, a structural engineering company, to provide an assessment of the modular and of the old barn adjacent to the existing town hall.

Kate Novick joined the committee in November 2012.

In December, BHV reported that the modular section has reached the end of its useful life and that, while safe to occupy at the moment, its "construction details and materials...were not intended for long-term service." At that same meeting, Brian Humes present an alternative concept for the town hall renovations. In order to better determine the feasibility of this alternative, the town would need to have soil boring and a geotechnical study done on the proposed site. This expenditure was authorized and the testing was completed in late January. The testing proved that there was no ledge and therefore a basement could be economically feasible.

In January 2013, Lou Annino, Sr. and Regina Regolo stepped down and Carol Reimers was appointed.

In January, Deputy Chief Todd Hajek of the Killingworth Volunteer Fire Company attended the meeting to provide an update of the Fire Company's building project along with their feedback on the proposed design changes. KVFC had concerns about how the town office building design might adversely affect traffic flow at the fire station and future plans for expansion. More importantly, they were quite concerned about the proposed changes in traffic flow and parking. The KVFC was of the view that the revised design would alter traffic and parking patterns in a way that would prove to be unsafe during an emergency response.

Todd Hajek was appointed to the committee in May.

For the balance of the fiscal year, the committee continued to struggle with alternative designs. On June 21, 2013 the committee voted 6 to 2 to pass along to the Board of Selectmen a revised plan with estimated costs, taking into account the recently awarded \$500,000 STEAP grant for the Emergency Operations Center.

We closed the year somewhat exhausted but with the satisfaction of knowing that we gave it our all. We remained true to our charge and respectfully await feedback, dismissal, or a new charge from the Board of Selectmen.

Respectfully Submitted,

James Lally, *Chair*

Town Office Building Committee Members

James Lally, *Chair*

David Gross

Daniel Haas

Todd Hajek, *Deputy Fire Chief, KVFC*

George V. Keithan, Jr

Kate Novick

Scott Perry

Carol Reimers

Zoning Board of Appeals

The Zoning Board of Appeals serves two functions:

- (1) Deciding appeals of a decision of the Zoning Enforcement Officer to consider if Zoning Regulations were applied and interpreted correctly.
- (2) Deciding if a variance of Zoning Regulations should be granted. A variance or exception to Zoning Regulations is considered only when a hardship exists as defined by Connecticut State Law. This requires careful application of the law to the facts—a judicial function. A hardship exists only in a unique situation affecting real estate, which Zoning Regulations fail to address. By State Law:

The hardship must be a unique situation, which is different from all other properties.

The hardship must be in terms of the property – financial, medical or other personal difficulties of the applicant cannot be considered.

Variations are granted to real estate and are attached permanently through land records. The identity or character of the owner or applicant is not relevant.

Variations must be consistent with the overall objectives of Zoning Regulations and the Town Plan.

The situation leading to the application for variance may not have been created by the owner or occupant.

The Killingworth ZBA has no jurisdiction over Subdivision Regulations.

One application for variance was received and decided upon during the last fiscal year.

Regular members included: Bruce Dodson, Chairman; Charles Martens, Secretary; Debbie Butler, Leslie Riblet and Brian Young. Alternate members included: Mark Williams, James Lehane and Matthew Young. Judith Brown continued to provide efficient administration and assistance as Clerk.

Respectfully Submitted,

Bruce E. Dodson, *Chairman*

SUPPORTED NON-MUNICIPAL ORGANIZATIONS

Community Health Center, Inc.

Medical • Dental • Behavioral Health

Since 1972, Community Health Center, Inc. has been one of the leading healthcare providers in the state of Connecticut, building a world-class primary health care system committed to caring for uninsured and underinsured populations. CHC is focused on improving health outcomes for its more than 130,000 patients as well as building healthy communities. Currently, CHC delivers service in over 200 locations statewide, offering primary care in medical, dental and behavioral health services.

CHC Innovations

- eConsults with specialists
- Fully integrated EMR
- Patient portal and HIE
- Integrated primary care and behavioral health
- Automated clinical dashboards
- Nation's first Nurse Practitioner residency training program
- Postdoctoral Psychology Residency Program

CHC Corporate Budget Fiscal Year 2013

Revenue

Net Patient Revenue	\$53,934,218
Grants	\$9,866,018
Other Income	\$1,455,566
340(b) Prescription Revenue	\$3,864,473
Total Revenue	\$69,120,274

Expenses

Salary and Wages	\$35,306,120
Fringe Benefits	\$9,022,321
Supplies	\$3,350,438
340(b) Purchases & Fees	\$1,172,432
Professional Services	\$2,585,527
Purchased Services and Other	\$9,031,928
Depreciation	\$2,315,376
Rent and Other Capital Costs	\$2,547,084

Bad Debt	\$1,213,520
Interest Expense	\$249,457
Total Expenses	\$66,794,204

CONTACT

Tel: 860.347.6971

Web: chc1.com

Facebook/CHCInc

Twitter(@CHCConnecticut)

Community Renewal Team

This past year the Community Renewal Team's (CRT) celebrated its 50th anniversary. The 2013 Annual Report highlights both our history and our present programs and I am delighted to be able to share it with you. The half-century covered in this report dovetails with President Lyndon B. Johnson's Declaration of War on Poverty, which also began 50 years ago.

The services and safety net that came out of that effort—food programs for the elderly, Medicaid and Medicare, Head Start and more—lowered the poverty levels in the nation for several decades. And we at CRT are proud of being in the vanguard of such programs as Head Start and elderly nutrition, which are still going strong. Sadly, though, this safety net has frayed, as funding for some of the most basic needs has been flat or actually declined.

CRT continues to collaborate with the community to counteract these fiscal shortages and combat current problems. Over the past 50 years the agency has evolved, better measuring our customers' strengths and advancing training staff to ensure that best practices are understood and utilized. Over the past year, we have developed a new software system that enables us to more effectively assess individual and programmatic progress throughout CRT.

Please read and share our 2013 Annual Report. It offers stories, demographics and program descriptions from our services – from preschool to assisted living. We know that we cannot carry on alone. We rely upon the support of time, talent and treasure from thousands of partners and deeply hope that, as you read, you consider ways that you and your organization might work with CRT to reduce poverty and increase the prospect for prosperity.

Purpose

To assist low-income individuals and families in becoming self-sufficient through outreach and referrals.

About CRT

Founded in Hartford in 1963, the Community Renewal Team, Inc. is a non-profit community action agency dedicated to breaking the cycle of poverty and empowering people in our community to become self-sufficient. CRT's mission is "Preparing Our Community to Meet Life's Challenges." To accomplish this we operate more than 60 programs in 65 cities and towns throughout Hartford and Middlesex Counties, employs more than 750 culturally diverse people, and administers a wide array of direct and supportive services to our area's low-income and

disadvantaged populations. Our programming includes veteran services, early care and education, energy and housing assistance, Meals on Wheels, affordable assisted living, and employment and training. In 2012 CRT touched the lives of more than 112,000 Connecticut residents.

Funded Programs

Community Services

CRT provides Killingworth residents with a variety of support services. These may include, but not be limited to, energy assistance and weatherization, early care and education, tax preparation, housing counseling, case management, and referral services for individuals and families to a wide variety of social service programs operated by CRT and other organizations. In 2012, 115 Killingworth residents received services from CRT.

Community Outcomes

- To maintain the self-sufficiency of low-income residents of Killingworth through referrals to other social services.
- To prevent negative social outcomes for low-income residents, including malnutrition, foreclosure and eviction, and financial crisis.

Performance Measures

Program	# Residents Served	Estimated Value of Services
Early Care and Education	2	\$9,851.50
Energy Assistance	71	\$43,347.63
Food Distribution Feed the Children	4	\$800.00
Case Management Services	15	\$877.65
Eviction & Foreclosure Services	2	\$596.28
VITA Free Income Tax Preparation	1	\$3,599.01
Weatherization Services	20	\$14,042.52
TOTALS	115	\$73,114.59

Goals and Action Plans

Assist families in applying for services available through CRT.

In 2010, CRT launched a new case management model, known as Steps to Success (STS), which involves developing individualized service plans, goal-setting, and benchmarking in order to develop family self-sufficiency more effectively. Using the STS intake and assessment process, CRT case managers will determine potential eligibility for programs, complete applications for services, assist customers in obtaining necessary income documentation, and provide follow-up services to verify outcomes and assist families to address barriers in accessing services.

Amount of Funding

FY12: \$2,500 FY13: \$2,500

Contact

555 Windsor Street, Hartford, CT 06120-2418

Tel: 860.560.5600

Fax: 860.560.5313

Web: crtct.org

Connecticut River Coastal Conservation District, Inc.

Working in an area with diverse urban, suburban and rural land uses certainly creates many challenges and opportunities for those of us working to conserve our natural resources. A stormwater retrofit to address sediment from roadways accumulating in a stream; a lakeside buffer to enhance habitat and protect water quality; and a new river corridor assessment to locate pollution sources are among the projects that have been keeping us busy. The slower pace of development has also allowed us to focus more attention on planning for conservation, much of which has been with agricultural producers.

Our vocabulary has expanded considerably in the past year as we have become conversant in manure management, compost recipes, and irrigation plans, and adept at evaluating the potential natural resource impacts of agriculture and recommending more sustainable management practices. We are excited to support the growing agricultural sector in Connecticut.

At the same time, the urban and suburban technical assistance we provide is still in demand, and we have seen a slight increase in site development plans coming through our office, perhaps a sign of things to come. In the coming year, we will also turn our attention to supporting changes in the state's stormwater management program, changes that will promote more environmentally sensitive site design, reduce runoff, and protect water quality.

The conservation community lost an ardent advocate this past summer—Kätchen Coley. Our 2013 annual report is dedicated to Kätchen, who was a staunch environmental activist, a longtime friend of the Conservation District, and an example for all of us who worked with her toward common goals. Never one to mince words, she reminded us often that we would have to take over for her when she was gone. May Kätchen's memory continue to serve as an inspiration to all of us working to protect the environment... and push us to do more than we thought possible.

Mission

The Mission of the Connecticut River Coastal Conservation District is to promote the sound use and management of our natural resources through technical assistance and education. Our programs and services are provided to municipal staff, land use decision makers, environmental professionals, engineers, farmers, teachers, Realtors, civic groups, and the general public.

The District holds public meetings every fourth Wednesday, 7:00 pm at the deKoven house Community Center, 27 Washington Street in Middletown. All programs and services are offered on a nondiscriminatory basis without

regard to race, color, national origin, religion, sex, age, marital status or handicap.

The District serves the towns of Berlin, Chester, Clinton, Colchester, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Hebron, Killingworth, Lyme, Madison, Marlborough, Middlefield, Middletown, New Britain, Newington, Old Lyme, Old Saybrook, Portland, Rocky hill, Salem and Westbrook.

Conservation Highlights

Our Backyards

Safe Lawn and Turf Care; Sustainable Stormwater Management; Waterside Buffers

- Project Green Lawn hosted a professional training on natural turf management for municipal and institutional grounds crews, parks and recreation personnel, public works staff, and service providers, presented by nationally recognized organic landcare expert, Chip Osborne.
- The Acton Public Library now has a permanent outdoor educational sign for its demonstration rain garden, capping this project to promote use of rain gardens to reduce stormwater runoff. Project collaborators included the CT NEMO Program and Town of Old Saybrook, and funds were provided by The Rockfall Foundation.
- In partnership with the Eightmile River Wild & Scenic Watershed and Lake Hayward Association, a demonstration buffer was established on Lake Hayward in East Haddam to address natural resource concerns at the site, and promote use of buffers to enhance wildlife habitat and protect water quality watershed-wide. The project, funded in part by The Rockfall Foundation, included development of an educational poster to be displayed at Lake Hayward, and public libraries and town halls in the watershed towns.

Our Rivers and Watersheds

Water Quality Assessment; Watershed Management; Impairment Source Tracking; Stormwater Retrofits

- To follow up on 2012 E. coli bacteria results, the District conducted an intensive nine week water sampling program in the Coginchaug River watershed with the help of volunteers as part of our citizen monitoring program, the Connecticut River Watch Program. The data will continue to support our watershed management and water quality improvement work, and monitor progress.
- The Districted Coginchaug River Watershed stakeholder group focused its efforts on outreach and education to the agricultural community, as well as planning for on-the-ground projects to protect and improve water quality. We held a workshop for livestock owners, Managing Livestock to Protect and Improve Water Quality; conducted planning and design work for several agricultural water quality protection projects; and investigated potential additional sources of impairment.
- Comprehensive river corridor assessments were conducted by boat on the Patchogue and Menunketesuck Rivers in collaboration with the Town

of Westbrook to identify and document potential sources of polluted runoff and areas requiring improvement and mitigation. The information collected will be used to identify priorities for restoration, and plan and implement improvements. This project was funded in part by a Natural Resources Conservation Service Conservation Technical Assistance grant.

- District and City of Middletown staff worked together to plan and install a stormwater structure to address sediment accumulation in Miner Brook as part of a scheduled culvert replacement and upgrade, the first of two water quality improvements planned for the area. This project was funded in part by a US EPA Clean Water Act Section 319 Grant administered by CT DEEP.

Our Farms

Sustainable Practices

- District staff conducted field assessments and developed Comprehensive Nutrient Management Plans and Irrigation Water Management Plans for agricultural producers in partnership with the Natural Resources Conservation Service, with Conservation Technical Assistance grant funding.
- As part of an ongoing three District effort to improve equine manure and nutrient management with the goal of protecting and improving water quality in rivers, streams and Long Island Sound, we conducted outreach to horse owners; held a workshop, Horse Keeping to Protect and Improve Water Quality; and completed horse farm assessments to evaluate natural resource impacts and recommend improved management practices. This project is funded through the Long Island Sound Futures Fund.

Financial Statement

July 1, 2012–June 30, 2013

INCOME

Conservation Technical Assistance Grant	\$51,398
319 Grants	\$51,316
State Funds	\$50,000
Material Sales	\$39,323
Local Funds	\$36,913
Long Island Sound Futures Fund/ Conservation Innovation Grant	\$20,000
River Watch Program	\$5,405
US Fish & Wildlife Service	\$3,335
Contributions	\$3,017
Workshops	\$1,540
UConn Nutrient Management Project	\$1,520
Interest Income	\$365
Miscellaneous	\$61
Total Income	\$264,193

EXPENSES

Wages & Payroll Taxes	\$158,301
Grant Expenses	\$32,655
Shrub Sale & Fundraising Expenses	\$29,937
Rent	\$14,400
Office Expenses	\$7,775
Publications, Postage & Advertising	\$3,455
403(b) Matching	\$2,784
Conferences, Meetings & Workshops	\$2,322
Insurance	\$1,870
Professional Fees	\$825
Depreciation	\$18
Total Expenses	\$254,342
Excess (Deficiency)	\$9,851

Compiled by Comer & Company, LLC, Certified Public Accountants

Board of Directors

Thomas O'Dell, Westbrook, *Chair*
Alison Guinness, East Haddam, *Vice Chair*
Christopher Holden, Middletown, *Treasurer*
Cindy Gaudino, Middletown, *Secretary*
Jim Costello, East Haddam
Gary Crump, Colchester
Eric Davison, Chester
Warren Herzig, Durham
Timothy Myjak, East Haddam
Brian O'Connor, Clinton
Jennifer Weymouth, Middletown
Mark Yuknat, Essex

Staff

Jane Brawerman, *Executive Director*
Kelly Starr, *Natural Resource Specialist*
Barbara Davis, *Office Administrator*
Julie Blum, *Watershed Assessment Intern*

CONTACT

deKoven House Community Center
27 Washington Street, Middletown, CT 06457
Tel: 860.346.3282
Email: ctrivercoastal@conservect.org
Web: conservect.org/ctrivercoastal

The Connection

On behalf of The Connection and those we serve, thank you for your grant of \$1,000 to help support the important work of our Eddy Shelter in Middletown, the only homeless shelter in Middlesex County that serves single, adult men and women.

Your contribution is critical to Eddy's achievement of its mission to provide shelter and support services for the most vulnerable members of our communities. The shelter serves men and women from throughout Middlesex County including those from the town of Killingworth and also

accepts overflow from other shelters in the state. We are part of statewide and national efforts to end chronic homelessness.

You should know that the shelter is a place of last resort for our guests, many of whom suffer from chronic mental illness and addictions, or are dually diagnosed. A number of guests have physical disabilities that make it difficult or impossible for them to maintain stable employment. A handful of guests each year are terminally ill. The shelter is open 24 hours a day, 365 days a year, and annually provides a hot shower and a warm bed in double occupancy rooms for more than 300 homeless men and women.

While guests may be on the premises around the clock, the majority go out during the day to attend therapeutic and medical appointments, go to school or work, or seek employment. Shelter guests typically stay six months to a year. A significant number of our guests are able to transition successfully back into the community, finding stable housing, completing educational programs, and finding and maintaining stable employment. Others, less fortunate, are able to maintain independent lives with continuing case management support.

Primary funding for the Eddy Shelter is provided by the Connecticut Department of Social Services (DSS), the United Way of Middlesex County, and a City of Middletown Public Health Grant. This funding is generally sufficient to support the shelter's "official" capacity of 30 beds. However, because The Connection has a policy never to turn away anyone who comes to our door, the shelter's capacity during the winter months increases to 40 or more.

We supplement the DSS, United Way and Public Health funding by seeking grants and donations from private corporations and foundations. In recent years we have also reached out to the Middlesex County cities and towns whose residents find their way to Eddy.

We are most grateful for the Town of Killingworth's support of our shelter. The need is great and the outcomes for many are positive. Together we can help end chronic homelessness.

Again, many thanks.

Sincerely,

Peter Nucci, *President and CEO*

Beth Connor, *Director of Communications & Fund Development*

CONTACT

100 Roscommon Drive, Suite 203, Middletown, CT 06457
Tel: 860.343.5500 x2125
Email: bconnor@theconnectioninc.org
Web: theconnectioninc.org

Estuary Council of Seniors, Inc.

The Estuary Council of Seniors, Inc. (ECSI) is a nonprofit regional senior center located at 220 Main Street in Old Saybrook with café sites in Clinton, Westbrook, and Old Lyme. Since 1974, the ECSI's mission has been to promote senior's quality of life, community involvement, and independent living. Last year the ECSI provided nearly 70,000 nutritious meals including 48,000 Meals On Wheels, 700 rides to medical outpatient appointments outside the nine-town Estuary Region, well 746 free

preventative health screenings, and social and exercise programs too numerous to count.

Hurricane Sandy knocked power out in all of service towns of Lyme, Old Lyme, Old Saybrook, Westbrook, Clinton, Killingworth, Chester, Deep River, and Essex. Downed trees and power lines made it very difficult for ECSI to deliver our Meals On Wheels to homebound seniors but we were delivering to all our clients within three days of the storm. Emergency, shelf stable, meals had already been delivered so our homebound seniors did not go without food. This was in addition to the efforts of the emergency service departments in our service towns.

During the 2012/2013 fiscal year, ECSI provided 76 Killingworth seniors with 205 congregate meals and 3,466 Meals On Wheels (homebound meals). 5 Killingworth seniors were provided 88 rides to medical appointments outside the nine town Estuary Region through the Stan Greimann EMOTS program. In total, 201 Killingworth seniors received 4,176 services through ECSI.

In addition to our essential senior service, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers group, volunteer, shop at the Thrift Shop, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes residents of the Estuary region 50 years or better.

ECSI is funded in part by contributions from the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, other grants, individual donations, and fund raising efforts. I would like to thank the Town of Killingworth for your continued support of our programs.

For information and schedules of our many services and programs, please call 388.1611 weekdays from 8:00 a.m.–4:00 p.m. and Saturday 9:00 a.m.–12:00 p.m.

Paula C. Ferrara, *Executive Director*

CONTACT

220 Main Street, Old Saybrook, CT 06475

Tel: 860.388.1611

Fax: 860.388.6770

Estuary Transit District

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook. ETD's mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit via the 9 Town Transit (9TT) service.

9TT's four deviated fixed routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. The routes include the Old Saybrook to Madison Shoreline Shuttle, the Old Saybrook to Chester Riverside Shuttle, the Old Saybrook to

Middletown Mid-Shore Express, and the new Old Saybrook to New London Southeast Shuttle. These routes offer free connections to the New Haven, New London/Norwich, Middletown, and Hartford area bus services.

In addition to the deviated fixed routes, 9TT provides door-to-door service throughout all nine towns of the Estuary region and the town of Haddam through its Dial-A-Ride service. As with all of 9TT's services, the Dial-A-Ride service is open to all persons with no age or disability ETD's services are subsidized by federal, state and local funding. This allows for inexpensive fares of \$1.50 for deviated fixed routes and \$3.00 for Dial-A-Ride. ETD also receives a Title III grant through the area agency on aging which allows area senior citizens to ride any ETD services on a donation only basis.

During the year, ETD completed its fleet replacement program. Within a three year period, ETD replaced all thirteen buses with new completely redesigned buses. The exteriors feature a new paint scheme which advertises the bus service while the interiors are designed for enhanced passenger comfort. In addition, five of the buses are now hybrid electric buses, offering savings on fuel and a reduction in greenhouse gas emissions.

During the year, ETD continued to grow ridership throughout its services. ETD provided nearly 100,000 passenger trips, a 90% increase in over just four years ago. Though ETD has continued to grow senior ridership, 80% of all trips are now made by persons below 60 years of age, and over half of all trips are employment related.

The Estuary Transit District is governed by the ETD Board of Directors made up of one representative from each town, each having a weighted vote based on the population of the town they represent. The Directors serve in a voluntary capacity to adopt policy, set budgets and conduct long term planning for the district. In 2008, the board hired First Transit, Inc., a professional transit management company, to provide an Executive Director to manage the day to day business of ETD. Regular board meetings are held on the third Friday every other month at 9:00 A.M. at the Estuary Transit District. All meetings are open to the public.

ETD continues to maintain a strong unrestricted fund balance through aggressive financial management by staff and the board. This has enhanced ETD's cash flow position, reducing the need for borrowing.

Board of Directors

Noel Bishop, *Westbrook*

Joan Gay, *Killingworth*

Ralph Eno, *Vice-Chairman, Lyme*

John Forbis, *Treasurer, Old Lyme*

Roland Laine, *Old Saybrook*

Peter Bierrie, *Essex*

Richard Smith, *Deep River*

Leslie Strauss, *Chairman, Chester*

Virginia Zawoy, *Secretary, Clinton*

Administrative Staff

Joseph Comerford, *Executive Director*

Allison Meshnick, *Operations Manager*

Halyna Famiglietti, *Finance Manager*

Sue Traskos, *Lead Dispatcher*

Haddam-Killingworth Recreation Authority

Introduction

The Haddam-Killingworth Recreation Department is pleased to present the 2012–2013 Annual Report. The mission of our department is to provide a comprehensive year-around recreation program which meets the needs of all the individuals in our community.

We have completed one full year of offering online registration to the community, thus making it easy to register for any of programs any time of the day. Thousands of patrons have participated in the wide range of activities and programs offered through our department. Forty percent of our participants took advantage of registering online for programs and paying via credit card. We expect that number to go up to fifty percent this upcoming year. This added option of registering for programs has been greatly received by the public.

We are thankful to all the families who have participated and supported our department and appreciate the positive feedback we have been receiving regarding our extensive program offerings.

Respectfully Submitted,

Frank Sparks, *Director of Recreation*

Robyne Brennan, *Assistant Director of Recreation*

FACILITY USAGE & ATTENDANCE

JULY 1, 2012–JUNE 30, 2013 Total Participants Duration

High School Pool

Drop-in/Lap Swim	1840	49 weeks
Children Swim Lessons		
(Summer)	407	8 weeks
(Fall, winter, spring)	273	20 weeks
Adult Swim Lessons	3	16 weeks
Cougar Aquatic Team	76	39 weeks
Pool Memberships	88 family/21 individual	49 weeks
Parent & Tot Swim	36	15 weeks
Pre-School Swim	17	6 weeks
Summer Swim Team (CAT)	24	5 weeks
Lifeguard Training	13	8 weeks
Aqua Aerobics	59	33 weeks
Senior Mid-Morning Swim	5	26 weeks

High School Fieldhouse / Auxiliary Gym

Co-ed Volleyball League	11 teams	17 weeks
Drop-in Activities	885	26 weeks
Skyhawks Basketball Camp	48	5 days
Karate (Summer)	21	8 weeks
Gymnastics Camp	11	4 days
Skyhawks Volleyball Camp	17	4 days
Lady Cougars Basketball Camp	6	1 day
Pick-up Girls Basketball	40	8 weeks
Zumba	124	30 weeks
Youth Basketball Registration	170	2 nights
CRPA Hotshot Contest	7	1 day
Corkum Mini-Camp	10	2 days

High School Cafeteria

Summer Camp	244	8 weeks
Curious Creatures	10	1 day
Fitness Yoga	149	37 weeks
Pre-Season Soccer		
Coaches Mtg.	35	1 night
Child Care In-Service Day (Nov.)	54	1 day
Child Care Veteran's	Day 29	1 day
Child Care Rosh Hashana	38	1 day
February Vacation Camp	69	5 days
April Vacation Camp	86	5 days
Basic Boating Course	37	8 nights

High School Classrooms/Media Center

Mad Science Camp		
(Crazy Concoctions)	7	5 days
Crossroads Driving School	182	42 weeks
Babysitting (Summer)	20	3 days
SAT 101	10	4 nights
Young Chefs Cooking Camp	65	10 days
Young Chefs of HK (Fall)	35	4 days
LEGO Engineering Camps	40	10 days
K'Nex Coasters Camp	3	4 days
Solar Mindstorms Camp	3	4 days
Pre-Season Basketball		
Coaches Mtg.	30	1 night
SAT Test Prep Mentor	6	8 weeks

High School Auditorium

Performing Arts Camp	18	5 days
Magic Show		
(Jonathon Jacques)	46 plus camp	1 day
Pirate School Show	48 plus camp	1 day
Mister G	6 plus camp	1 day
Airborne Juggler		
Show/Workshop	142	1 day

High School Fields / Old MS Fields / Tennis Courts

Tennis Lessons	27	4 weeks
Archery (summer)	14	5 weeks
Acadademy Int.		
Field Hockey Camp	42	5 days
Middlesex Football Camp	19	5 days
Corkum Baseball Camp	17	4 days
Skyhawks Flag Football	14	5 day
UK International Soccer Camp	65	5 days
Skyhawks Lacrosse Camp	11	5 days
Dog Obedience	17	15 weeks
Mini-Hawk Multi-Sports Camp	26	5 days
Summer Soccer Fun	27	5 weeks
Skyhawks Tennis		
with Quickstart	8	4 days
Skyhawks Tiny Hawk	6	4 days

Old Middle School Classrooms/Courtyard

Summer Camp	244	8 weeks
Babysitting Course	27	8 nights
When I'm in Charge	12	2 nights
Dog Obedience Theory Class	17	2 nights
Imagination Stations	14	20 weeks
Curious Campers	28	3 weeks
Gem Mining	33	2 days

Critter Road Show	67	4 days	Child Care (Total Enrolled)	47	39 weeks
Group Guitar Classes	10	12 weeks	Youth Basketball Practices	254	12 weeks
Adult and Child CPR	17	4 nights	Chemical Reaction	3	4 weeks
Pre-School Tech Tots	2	6 weeks	Acting	17	14 weeks
CPR for Babysitters	6	2 nights	Gymnastics (Fall, Winter, Spring)	33	15 weeks
Old Middle School Gym			Dance Party Workshop	17	2 days
Men's 30 & Over			Bubble-ology (CT Science Center)	8	1 day
Fall Basketball	20	12 weeks	Playing with Polymers (CT Science Center)	7	1 day
Youth Basketball	254	12 weeks	High Flying with K'nex or LEGO	2	4 weeks
Pick-up Girls Basketball	40	8 weeks	Movie Making	6	4 weeks
Wrestling Camp	6	8 nights	UK Indoor Soccer	22	6 weeks
Tumble Tots	16	10 weeks	Grade Basketball	52	6 weeks
Men's 30 & Over Basketball Lg	61	13 weeks	Killingworth Recreation Park		
Youth Soccer			Summer Soccer Fun	19	5 weeks
League Registration	61	1 night	Youth Soccer	269	9 weeks
New Middle School Cafeteria			Parent/Kid Soccer Instruction	11	6 weeks
Fencing	36	16 weeks	St. Lawrence Church		
Play-Well Bridge Building	9	6 weeks	Sr. Citizen Exercise	8 (average)	44 weeks
New Middle School Gym/Fitness Room			Higganum Green		
Get Fit	28	24 weeks	Outdoor Summer Concerts	425	4 nights
Yth. Basketball Registration	75	1 night	Great Hill Soccer Field		
Youth Basketball Practices	254	12 weeks	Youth Soccer	269	8 weeks
Men's 30 & Over Basketball Lg	61	13 weeks	Other		
Burr Elementary School			Six Flags Discount Tickets	123	20 weeks
Gymnastics (Fall, Winter, Spring)	33	15 weeks	Lake Compounce Discount Tickets	202	20 weeks
After School Child Care (Total Enrolled)	61	39 weeks	Horseback Riding (Dream Meadow Farm)	11	18 weeks
Creative Kids/Art	14	16 weeks	Horseback Riding Camp	3	4 days
Acting	17	14 weeks	Family Fishing	21	2 days
Youth Basketball	254	12 weeks	Tall Ships	41	1 day
Wizard School of Magic	6	1 day	Pumpkin Festival Bus Trip	11	1 day
Haddam Elementary School			The Inspiring Intrepid Bus Trip	23	1 day
Karate (Fall, Winter, Spring)	54	28 weeks	UConn Women's		
Wizard School of Magic	22	2 days	Basketball Bus Trip	10	2 days
Mad Science	13	6 weeks	Haddam-Killingworth Recreation Authority		
Dance Party Workshop	30	2 days	Dan Colonia, <i>Chairman</i>		
After School Program (Total Enrolled)	48	39 weeks	Robert Fitzgerald, <i>Vice Chairman</i>		
Youth Basketball	254	12 weeks	William Bowles, <i>Treasurer</i>		
Pee Wee Soccer	28	11 weeks	William Burley		
Skyhawks B-ball/Soccer	27	11 weeks	Robert Grasso		
Pre-Season Basketball Clinic	13	4 nights	Tony Sledzik		
Basic Boat Course	22	4 nights	Lisa Wiese		
Bubble-ology (CT Science Center)	11	1 day	Frank Sparks, <i>Director of Recreation</i>		
Video Animation	2	4 weeks	Robyne Brennan, <i>Assistant Director of Recreation</i>		
Playing with Polymers (CT Science Center)	13	1 day	Jennifer Saglio, <i>Director of Child Care</i>		
Zumbatomic	35	12 weeks	Sheila Benoit, <i>Administrative Assistant</i>		
Killingworth Elementary School					
Karate (Fall, Winter, Spring)	35	28 weeks			
Wizard School of Magic	22	2 days			
Kid's Focus on Fitness	67	24 weeks			
Mad Science	10	6 weeks			
LEGO Engineering	14	6 weeks			
Creative Kids/Art	21	12 weeks			
After School					

Killingworth Library Association, Inc.

2013 Objectives

1. Raise \$87,066 of Killingworth Library's annual operating revenue of \$314,066 in FY2013–14 through year-round/event-driven fundraising, grants and other income producing activity.
2. Expand fundraising initiatives and opportunities for individuals, businesses and organizations to support the Killingworth Library.
3. Expand library programming to increase cultural and educational opportunities for children and adults; boost visibility and participation through local media, promotional material, library website, and electronic communication.
4. Ensure Killingworth Library's multimedia capabilities stay current within one–two years of the latest technology to best serve the community.
5. Increase non-board member involvement on KLA committees to strengthen the leadership pipeline, spread the volunteer load, and expand involvement in the Killingworth library.
6. Increase the number of library cards held by community members.
7. Formalize a plan for the Town and KLA Board that identifies long and short-term maintenance activity that needs to be done to protect and preserve the library's interior and exterior integrity.
8. Develop a formalized planned giving program that makes it easy for individuals to give charitable annuities, bequests and other planned gifts to support the Killingworth Library.

Our Mission

"The Killingworth Library will be a resource for all the residents of Killingworth. The building provides meeting space for community groups, a children's room, and areas for quiet reading and study. The Library offers a variety of materials, including popular fiction, non-fiction, reference, periodicals, and multimedia resources. It is also committed to the maintenance of a computer facility that enables library users to access information, including the Internet, and process written work. Furthermore, by sponsoring programs and exhibits of interest to residents, the Killingworth Library will continue to be a focal point of learning and an activity center."

Our Activities

The Killingworth Library continued to experience strong patronage, with 29,820 visits from July 1, 2012 to June 30, 2013. Librarians handled 1,879 reference questions, and circulated 55,584 print and multimedia items. Our interlibrary loan activity was 2,949 items borrowed and lent. Library computer and Internet usage had 10,160

users this year. Children's and young adult book circulation during the summer months was 4,241 (this information is documented to support a federal/ state initiative that tracks summer reading and library use by school-age children). Many adults continued to use library resources to conduct job searches and develop résumés to get back into the workforce. Adult patrons also brought in their laptops to take advantage of the library's wireless Internet and not work in isolation. During last year's hurricane and blizzard, the Library was a central point for Internet access, recharging mobile devices, and FEMA advice. During the heat waves, we served as a cooling center.

Program attendance during FY2012–13 was 5,615. The Library hosted free programs for adults, young adults/teens, youth and children throughout the year, expanding its programming to increase adult and family participation. The Library also continued to offer passes to area museums and attractions that are available to its patrons free of charge. The Library's Meeting Room was used by dozens of groups and individuals, as the room is one of the limited available spaces in town for organizations to gather. However, interest in several popular library programs was so high that we had to secure a larger meeting space at the Fire Department to accommodate our audience.

The library continued its fourth year of expanded service to the public by remaining open for three holidays on which we had been previously closed: Presidents' Day, Columbus Day and Veterans Day. Patrons increased their usage of our upgraded online system, which gives them the ability to renew or reserve items and request interlibrary loans online from home or anywhere with Internet connection.

Our Funding

The Town of Killingworth supported the Library by supplying almost 73% of the monies needed for this year's operations. The remaining 27% of the operating budget (\$84,197) was generated by the Library Board. Fundraising efforts included the Annual Fund Drive, expanded Book Sales, Grants, Pizza delivery nights and merchandise sales. The eighth annual John P. Hine, Jr. Memorial Golf Tournament was held in June 2013 and was a valuable fundraiser for the Library. We also welcomed back the Middletown Adult Education program, which uses our meeting room space during the school year for high school students in their diploma completion program, adding room rental income to our revenue stream.

To keep costs down, library board members did a lot of hands-on work: from finance to fundraising, computer maintenance, program planning, security, grounds upkeep, and interior building maintenance ranging from furniture assembly to fixing leaky faucets. Saving the cost equivalent of three full-time employees by leveraging 6,200 hours of volunteer work by circulation desk, backroom, community service, student and board member volunteers allowed us to maximize the use of our budget dollars to better serve the community.

The Killingworth Library's collection of books, videos, music and audio books continues to be of the highest quality and variety possible. Library patronage underscores the value of

the materials, services and programs we provide year-round to the people of our community.

We invite everyone to use our website (killingworthlibrary.org) and Facebook page to stay informed, and to visit the Library often.

Alison Karam, *President, Board of Directors Killingworth Library Association, Inc.*

Board of Directors (as of 6/30/13)

- Alison Karam, *President*
- Shelly Cumpstone
- Katherine Smith, *Vice President*
- Eileen Cyrus
- Jan O’Sullivan, *Treasurer*
- Lou Goldblatt
- Mark Torrente, *Recording Secretary*
- Jim McDonald
- Mary Solera, *Corresponding Secretary*
- Roger Nemergut
- Bob Bellonio
- Peg Scofield
- Vinny Bongiovanni
- Connie Wilson
- Nancy Bradley
- Harold Wright

Staff

- Tammy Eustis, *Head Librarian*
- Lauren Davis, *Full-time Assistant Librarian*
- Gayle Byrne, *Full-time Children’s Librarian*
- Janis Leird, *Part-time Technical Services/Circulation Desk Staff*
- Linda Wehnert, *Part-time Circulation Desk Staff*

In addition, circulation desk, backroom, community service, student and board member volunteers logged 6,200 hours of service to the library, the equivalent of three full-time employees.

Fiscal Year ended June 30, 2013

Expenditures	
Total Salaries and Payroll Taxes	\$173,416
Health Insurance	\$29,112
Maintenance	
Cleaning	\$3,240
Other	\$1,567
Occupancy	
Oil	\$4,672
Electricity	\$9,655
Telephone	\$1,384
Insurance expenses	
Liability	\$7,571
D & O Insurance	\$1,247
Workers Comp	\$538
Subscriptions	\$6,405
Dues & Professional Development	\$940
Office (Supplies including Postage)	\$7,107
Books	\$35,394
Programs	\$4,818

Museum Passes	\$1,123
Computer/Copier	
Maintenance	\$1,642
Equipment and supplies	\$3,355
Card Catalog	\$2,250
Goodwill	\$341
Other Expenses	
Permanent and restricted gift expenses	\$1,045
Total Expenses	\$296,822
Income	
Town Grant	\$224,500
Annual Fund	\$21,788
Big Ticket Fundraising	\$6,319
Miscellaneous Fundraising	\$3,854
Miscellaneous Income	\$365
Room Rental	\$13,200
Endowment Income	\$15,151
Book Sales	\$6,862
User Fees	\$7,156
Miscellaneous Gifts and Grants	\$3,623
Subtotal	\$302,818
Other Income (carried over from prior years)	
Anonymous Gift Expenditures—donor restricted	\$2,152
Permanent gifts	\$251
Increase Health Insurance budget	\$3,597
To cover books ordered in June	\$3,393
Encumbered for grant expenses	\$380
Encumbered for programs	\$2,817
Total Income	\$315,408

Literacy Volunteers Valley Shore, CT, Inc.

The status of our program remains strong as we enter our 34th valley shore area. We continue to make strides in tutoring students to read, write and speak English and help them improve their life and work skills. This year we tutored 4 students and benefitted from the good work of 5 volunteers from town. Overall, L.V.V.S. tutored more than 175 students, spending 8,236 hours of volunteer’s time to deliver 4,074 hours of instruction. This year we were fortunate to train 43 new tutors thanks to the dedication of our Workshop Leaders who devote hours and hours of time in preparing the workshop curriculum, training and acting as mentors for all tutors who complete the program.

We are also bolstered by the many hours of service provided by our volunteers. Each week this group works hard to keep our doors open, our operations running smoothly and provide the help our tutors and students need to support their efforts. No mention of our volunteers is complete without pointing out those that work hours and hours to

make our fundraisers, mailings and events a success.

We began many new programs this year. Our outreach efforts to schools, libraries, churches, as well as business organizations and other non-profit partners throughout the eleven towns in our service area has brought us a higher level of visibility and assistance in bringing in students, tutors and new donors. We improved the resources available to our tutors and students by initiating an eLearning program and made new additions to our Library.

In this coming year we are faced with a number a challenges. All available data indicates there are over 8,000 adults between the ages of 18 and 64 who lack basic literacy skills in the valley shore area – including 431 in Killingworth alone. Our goal is to increase our capacity incrementally in the coming years to allow us to serve 100% of the literacy needs of our communities and to make this year the finest in our history.

BOARD OF DIRECTORS

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STAFF

John J. Ferrara, *Executive Director*
Joanne Argersinger, *Administrative Assistant*

CONTACT

P.O. Box 1006 Westbrook, CT 06498
Tel: 860.399.0280
Fax: 860.399.0378
Email: info@vsliteracy.org

Lower Connecticut River Valley Council of Governments

River COG is a new regional organization created by the merger of the nine towns of the Connecticut River Estuary Regional Planning Agency and the eight towns of the Midstate Regional Planning Agency. The formal transition to a single organization began in May 2012, and was completed by October 31, 2012. The Council of Governments assumed the responsibilities and programs of the former agencies, and the two regional planning agencies ceased to exist. This River COG merger is the first significant change in regional boundaries within the State since regions were originally defined in the 1950s. The new COG meets monthly on the fourth Wednesday of each month at the

COG office at 9 a.m. All meetings are open to the public.

The merger was accomplished through the process established by State Statute. River COG now consisting of 17 member towns, received incentive funds from the State Office of Policy and Management, to help offset the costs of the merger. A major advantage of merging the two agencies is a statutory provision that allows regions who voluntarily consolidate to retain their new boundaries as other regions of the state are redrawn. Member towns reasoned that the towns of this region have a generally non-urbanized character that would be lost if the regions were absorbed by the surrounding urban areas of New Haven, Hartford, and New London/Groton. Middletown is a modest sized college town that serves as our urban service center.

Staff persons from the two previous agencies who chose not to retire were incorporated into the new COG. Current staff is comprised of 9 professional planning staff, a financial administrator, and an office manager. Additional office space was required, and a search yielded a new headquarters at 145 Dennison Road in the Centerbrook portion of Essex, near Exit 3 off Route Nine. We are renting a stand-alone 1787 historic house with modern additions, giving us space for future growth if necessary. Bringing together a combined staff, combined budget, financial resources and programs has been a great adventure. The physical adjustments are complete and the programmatic elements are being sorted out according to staff expertise.

Along with the new governing board of the COG, which consists of the chief elected officials of each of the towns, a new regional transportation planning board, the Lower Connecticut River Valley Metropolitan Planning Organization (LCRVMPO) was established. The LCRVMPO includes the members of the COG board and representatives of the Estuary Transit District, the Middletown Area Transit District, and the Middlesex Chamber of Commerce. The responsibility of the LCRVMPO is to enact and foster the planning requirements of the U.S. Department of Transportation. This is a complex process which involves public outreach, long range planning for transportation improvements in the region, and coordination with local, regional, state, and federal agencies to promote a safest, accessible, and efficient transportation system. The LCRVMPO meets at 9 a.m. on the 4th Wednesday of the month prior to the River COG meeting.

In addition to the MPO, River COG established a new Regional Planning Commission (RPC). The RPC includes a representative and alternate from each Municipal Planning Commission in the region. The task of the RPC is to comment on the inter-municipal impact of specific development applications. In addition, the RPC has embarked on the preparation of a new Regional Plan of Conservation and Development with the help of additional merger funding from OPM. The RPC meets monthly on the fourth Monday of each month.

Major program areas for the COG are transportation, emergency management, environmental protection, regional land use and waterways, agriculture and community resources, waste management, and shared services. In addition, the COG is working on a grant

from OPM to update and standardize parcel maps in each town and create a regional digital parcel map. A second component of that grant is the collection of economic data to identify our economic resources, with particular emphasis on small and home based businesses and recreational and tourism assets, in preparation for developing a regional economic strategy.

We provide local technical assistance and advice on land use and other matters. The COG enjoys its role connecting towns and the public with information that can be helpful to them. Ongoing activities from the previous agencies include the updating of natural hazard mitigation plans and operation of a household hazardous waste collection center. The COG continues to provide staff and administrative services to the Gateway Commission. We sponsor quarterly workshops with local land use staff to share ideas and concerns about special local and regional projects, land use and zoning. The COG also functions as fiduciary for one of the five State's Homeland Security Regions. The COG organized and hosts a regional land trust exchange for land trust leaders within the region. A regional Agriculture Council has recently been established to share information on agricultural activities in the 17 towns.

Current officers for the River COG

Cathy Iino (Killingworth), *Chairperson*

Dick Smith (Deep River), *Vice-Chairperson*

Susan Bransfield (Portland), *Secretary*

Ed Meehan (Chester), *Treasurer*

Linda Krause, *Executive Director*

We welcome visitors and inquiries about specific topics of regional concern. Please contact us if you don't know where to turn for land use, environmental, transportation or other related issues. Call (860.581.8554) or email us (info@RiverCOG.org) if you think we might be able to help you.

Middlesex County Substance Abuse Action Council

A Message from the President

We have made significant strides in substance abuse prevention in Middlesex County with MCSAAC, the Local Prevention Councils, and hundreds of volunteers working in a wonderfully coordinated manner. In just two years we saw a significant decline in the number of high school students who reported drinking: from 42.0% in 2010 down to 35.7% in 2012. Middle school drinking declined as well, dropping from 10.0 to 8.3 percent during the same time period. Still, Middlesex County students and their peers throughout the state report significantly more "past 30 day" drinking and more binge drinking than the American average, so our work will continue with a special focus on binge-drinking youth.

It is astonishing to me, in this day and age, that despite all the work done by legislators, law enforcement, and Local Prevention Councils, there are still parents and other adults who irresponsibly allow parties where alcohol is consumed by minors. Recent incidents in neighboring communities illustrate that this is an ongoing problem. Events in which young people become sick due to binge

drinking are particular distressing and preventable. It reminds us that our efforts must continue, especially with the current generation of middle-aged parents who could legally drink at 18. There is always a new crop of "coming of age" parents whose kids have entered the teen years, and they must be educated about the social host law, their responsibilities to other youth in the community, and how alcohol and other drugs impact the developing adolescent.

A new concern is the expansion of gambling in nearby states and in Connecticut. Law enforcement has observed an increase in fraud cases resulting from gambling, alcohol, and drug addiction. MCSAAC is collaborating with the Connecticut Department of Mental Health and Addiction Services on a new gambling prevention partnership and will host an upcoming seminar with the Middlesex Chamber Prevention Committee on the implications of expanded gambling in our state.

I commend Betsey Chadwick, Lisa Mason and Lorenzo Marshall for their enthusiasm, passion and commitment to improving the health of Middlesex County residents. I especially want to recognize Lorenzo Marshall for his prevention education work to improve health outcomes for young men, a population that can be hard to reach.

In closing, we welcome three new members to the Advisory Board this year: Jay Polke, Anne Kaiser, and Rock Morin. I look forward to 2014 and another successful year serving the families of Middlesex County.

Chief Anthony J. Salvatore, *President, MCSAAC Advisory Board*

A Message from the Director

In graduate school I studied cultural anthropology. While I pursued the subject for the pure joy of it, it's proven more useful than I ever imagined. Anthropology's core principals can be applied to most every field of human service. Especially valuable are the ideas of change and balance: everything in a cultural system affects everything else. Change always—at the macro level, any-way—moves culture forward. What feels "permanent" is only a well-adjusted, settled level upon which new changes can be made. Nowhere are these principals more obvious than in substance abuse prevention.

I need only compare my childhood to that of my great grandparents. In the 1950's society indulged those who drank and drove; it was even the stuff of comedy. In the 1940's every man who was a "man" smoked cigarettes. In the 1920's it was advisable to use cocaine for a toothache. Before that, mothers gave it to teething babies. At the turn of the century any adult could buy opiate syrup bottled as medicine. Through most of the 19th century youngsters of all ages could procure alcohol and, especially if they had been put to work in a mine or a factory, spend most of their short lives drunk.

The trend from 1850 to the present day is unmistakably positive. We have a far better understanding of the science of addiction. We're moving forward (I think!) in providing health care for all people. We value a nurturing environment for children. Why then does our field of "substance abuse prevention" feel so chaotic? Because, I

think, the variables that constitute change bump up against each other on a near daily basis. Scientific discovery, market forces, political forces, social trends, religious forces: every new idea has the potential to disrupt an existing system before it's proven beneficial or not. The ideas and activities taking place in Middlesex County contribute to this chaotic but ultimately beneficial, culture evolving process. MCSAAC is proud to be part of it.

Local Prevention Council 2012–2013 Highlights

Clinton Partners in Community (PiC)

PiC held its second annual Community PiCnic in May following the town's Memorial Day Parade. Approximately 800 people attended. Sponsors included the Connecticut Water Company, Lion's Club, Stop and Shop, Shore TV & Appliance, The Episcopal Church, Coffee Break, American Legion and many more.

PiC also held its first annual Family OlymPiCs in August. More than 80 students and families participated in cooperative games and a dinner organized by Morgan High School students.

Training in substance abuse prevention and youth asset building continued, with PiC members attending the national CADCA conference in July.

The coalition again worked with the Clinton Police Department to sponsor two town-wide Prescription Drug Take Back events.

Clinton's youth group REACT (Reality Even Affects Clinton Teens) organized its Spring Spirit Night in April at the Morgan School with 65 teens enjoying live music, dance, games and races, food and film.

REACT raises funds for its alcohol and drug prevention work with an annual "Haunted Hallways" event at Morgan High School. The sheer number of students participating in the work illustrates the event's success. It has become a town tradition.

Cromwell Prevention and Awareness Council (C-PAC)

C-PAC contributed to Project Graduation and school-based multimedia assemblies. Collaborating with Parks & Rec, C-PAC put 84 youth and advisors through a team-building ropes course led by Cornerstones.

Cromwell Awareness Youth Action Council (CAYAC) conducted an internet safety program for 5th graders and presented suicide prevention information to high school freshman. CAYAC launched a campaign to discourage students from distracted driving by having them sign an iPromise pledge; the work was in response to the death of a recent graduate of Cromwell High.

CAYAC continues its anti-underage drinking initiatives with "social hosting" information for parents at community events and a focus on the dangers of drinking & driving through work with local liquor stores, distributing MADD's Red Ribbons and holiday bags.

East Haddam Local Prevention Council

The East Haddam Local Prevention Council was pleased to announce its receipt of a federal Drug Free Communities

(DFC) grant award in August 2013.

The coalition continues to connect, listen to, and inform the community on ways to enhance the wellbeing of its citizens. Their strategies for the year included a Prescription Drug Take-Back Program, Tips Training (responsible service, sale, and consumption of alcohol), Compliance Checks (five out of nine retail businesses passed), Party Patrols to increase enforcement of underage drinking laws, and civilian training in Working with law enforcement on controlled party dispersals.

The East Haddam LPC administered a Community Readiness Survey. Survey results were presented to parent groups and the Board of Education and shared with the entire community in a published report. They will also be presented at a "Community Call to Action" in October 2013.

High school graduation marked the launching of a lawn sign campaign to increase awareness of social hosting. The youth leadership group (Youth Helping Youth) conducted its Red Ribbon week, Kick Butts Day, Sticker Shock Campaigns, and Prom PROMise with its messages to stay safe through good decision-making among high school students.

The LPC continues its partnership with East Haddam Youth St Family Services and supports many ongoing asset-based programs including Family Day, a Volunteer Recognition Luncheon, Project Safe Halloween, Project Graduation, monthly Family Nights, Middle School First Day, afterschool programs for middle school students, annual beach parties for middle school students and an end-of-summer beach barbecue for high school students.

Haddam-Killingworth Healthy Communities, Healthy Kids Coalition

The Haddam-Killingworth Healthy Communities-Healthy Kids Coalition continues to support wellness for all in Haddam-Killingworth. In July, coalition members Chandler, Glendon, Kumnick, and Ouellette along with state troopers Connelly and Ward joined more than 1,700 substance abuse prevention specialists at the CADCA 2013 Training Institute in Austin, Texas. With a theme of "Big Ideas for Social Change," coalition members learned the latest information on emerging drugs as well as strategies to tackle prescription drug abuse, underage drinking, tobacco use and marijuana use.

The coalition took part in two National DEA Drug Take Backs, safely disposing many pounds of prescription drugs. Haddam and Killingworth Resident Troopers partnered with the coalition to conduct (1) alcohol and tobacco compliance checks and (2) party patrols that increase underage drinking enforcement.

The coalition implemented its second annual social norms campaign focusing on misperceptions about marijuana. The campaign was based on data from the 2012 Search Institute survey administered to all youth grades 7–12. Information was sent to every household in the community. The coalition held multiple Neighborhood Gatherings to get people together to discuss the latest drug trends. Additionally, a drug trend presentation for parents was held in collaboration with Madison and Clinton.

The HCHK Coalition continued its tradition of Family Dinner Night with a third annual dinner serving over 150 Haddam-Killingworth residents. Research by the National Center on Addiction and Substance Abuse has consistently found that the more often kids eat dinner with their families, the less likely they are to smoke, drink or use drugs.

Middletown Substance Abuse Prevention Council

Last June, Middletown High School senior Tony Paul was awarded the first-ever MSAPC Scholarship for \$500. The scholarship heightens awareness of the ways in which young people can prevent and resist substance abuse and become leaders in prevention alongside adults.

Students in Woodrow Wilson Middle School's RAMS in Action program participated in National Prevention Week from May 12–18. Students read morning announcements and created informational posters displayed around the school. Students and staff were asked to wear bright colors to support the theme "Our future is BRIGHT, healthy choices are a big deal!"

The MSAPC releases annual mini-grants of up to \$1,000 to support substance abuse prevention and youth development programs in the community. This year, priority was given to applications that addressed issues of prescription drug abuse or heroin use.

A major MSAPC event involving hundreds of community members in cast and audience was the play, *Bigger Than You Think*, performed in October 2012. Participants called it "a short play with a huge purpose." It was based on data from Middletown's student survey of youth assets and high-risk behaviors.

Acknowledging that behind every statistic is a story, the MSAPC collected stories about growing up in Middletown.

MCSAAC 2013 Annual Awards

Best Prevention Program

BIGGER THAN YOU THINK: A COMMUNITY PLAY
Middletown Youth Services

Harry Eben Burr Business Award

KILLINGWORTH FAMILY PHARMACY
Keith Lyke, Proprietor

Father O'Hara Volunteer Award

HILARY KUMNICK
Killingworth

Youth Leadership Award

MORGAN WILDERMAN
Westbrook

Terry Concannon Elected Official Award

BIAGIO ("Billy") CIOTTO
Wethersfield

And to...

RENEE SALAMONE

A Special MCSAAC Award of Appreciation

Financial Support

MCSAAC is deeply appreciative of the financial support

provided by:

- CT Department of Mental Health & Addiction Services
- CT Department of Public Health
- Middletown Public Health Department
- Connecticut Problem Gambling Council
- GPP/ Purdue Pharma

And the towns of:

Clinton
Killingworth
Cromwell
Middlefield
Durham
Portland
East Haddam
Westbrook
Essex

Along with the generosity of our MCSAAC Advisory Board members.

The MCSAAC Advisory Board

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Lynn Baldoni, *Vice President*
Joseph Centofanti, *Treasurer**
Susan Viccaro, *Secretary**
** Resigned*

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Andrea Duarte
Felicia Goodwine-Vaughers
Gregory Home
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Hon. Art Linares
Larry McHugh
Erica Mullins
Larry Owens
Quentin Phipps
Robert Santangelo
Captain Gary Wallace
Helene Vartelas

Proposed New Members for 2013–2014:

Ms. Anne Kaiser, *Cromwell Parent*
Mr. Rick Morin, *CPA, Guilmartin, Dipiro & Sokolowski*
Mr. Jay Polke, *Owner of Willowbrook Spirit Shop*

Region II: Regional Mental Health Board, Inc.

Catchment Area Council #10

Serving Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, Westbrook

It is the mission of the Catchment area Council #10 to evaluate and monitor services that are rendered to consumers who receive services from DHMAS funded programs, and to be a voice advocating for consumers, patients and families requiring psychiatric services. This year's Annual Report demonstrates our dedication to serve those with mental illness in our communities.

Areas of focus are to support and ensure that there are services in place that promote and maintain recovery, provide accessible supportive housing and opportunities for education and employment. The CAC was vocal in preserving the safety net for people with mental health and substance use conditions.

The people who serve the CAC in our seventeen-town area are dedicated advocates who are tireless in their efforts of ensuring that people with mental health disabilities are able to obtain treatment resources they require. This requires self-sacrificing devotion on the part of the volunteers, consumers, and providers that serve on the CAC. The philosophy of the representatives serving on the Catchment Area 10 Council is that there be adequate services in place that provide humane and respectful treatment to people with mental health illness.

The Catchment Area Council #10 has been busy this year lobbying for legislative priorities that impact the State of Connecticut's service system. CAC 10 was successful in connecting with legislators. We participated in the Regional Board's Legislative Breakfast in April at the Legislative Office Building to educate our representatives about mental health and to advocate for consideration to preserve current funding for DHMAS programs and services. CAC members wrote letters to their legislators on key issues and testified on specific bills that would directly impact services and programs in our towns.

As a result of these efforts the CAC was effective in helping to maintain adequate funding for direct mental health services and supports to the people in our communities. We will continue to promote and advocate for adequate services for individuals with persistent mental health disabilities and to empower our citizens to be able to seek necessary interventions and long-term recovery.

For the second year the CAC project brought a Mental Health First Aid Training to Middlesex County residents. The training was held at the Russell Library. There were 20 slots for the training and all 20 were filled with approximately 60 people being turned away. There was a diverse group that participated in the training – EMT's, Librarians, Faith Management Companies, Governor's Prevention staff, social services, geriatric care, housing, interested citizens and a young student. Due to the interest in the training the CAC has already scheduled another training to be held in Old Saybrook in October. Thank you to Old Saybrook town representative Marty Ladd for organizing this training.

The CAC continues to have a rapport with Middletown Mayor Daniel Drew educating him on mental health concerns for the town. This year we've also reached out to the Middletown Chief of Police regarding the CIT training. Several long time members Barbara Klein and Richard

Murphy have resigned from the CAC. We will miss them but wish them well. The CAC has several new, dedicated and enthusiastic members – Melissa Ferrara and Marty Ladd that have done much for the CAC in their first year on the CAC.

We are looking forward to another exciting year.

Steven DelVecchio, *Chairperson*

Marguerite Galimitakis, *Vice Chairperson*

Peter McManus, *Treasurer*

Members

Steve DelVecchio, Peter McManus, Richard Murphy, Gary Grabko, Barbara Klein, Irene Herden, Wini Olson, Keith Hill, Judith Hurlbert, Deni Young, Jennifer Donohue, Marguerite Galimitakis, Sharon Lessard, Tim Griffin, Marty Ladd, Melissa Ferrara

RMHB II Representatives: Irene Herden, Wini Olson, Deni Young, Gary Grabko

Regional School District No. 17

Statement of Philosophy

We believe it is imperative to develop a community of learners by offering comprehensive, vigorous and contemporary instructional programs and services imparted by highly trained, dedicated and caring professionals with the support of parents and citizens. Recognizing that individuals represent the most valuable resource of our school district, we stand committed to creating and maintaining a culture and climate that supports learning for all.

We are dedicated to effectively prioritizing and being held accountable for the allocation of human, financial and physical resources of the school district to ensure the effective and efficient delivery of all programs and services.

Core Values

Children

Guarantee a quality education based on the belief that all children have the natural disposition.

Curriculum

Provide a curriculum that engages and challenges all students.

Responsibility

Foster a community that recognizes that education is a responsibility shared among students.

Ethics

Require all members of the school community to exhibit integrity, model responsible behavior, and show respect for others.

Safety

Maintain a safe environment for all members of the school district.

Stewardship

Ensure responsible stewardship to the communities for the resources and facilities they provide.

Communication

Build collaborative relationships with the entire community through ongoing and transparent.

Diversity

Provide an environment that respects diversity.

Strategic Plan 2012–2017

21st Century Teaching and Learning

Engage students in authentic learning experiences in every discipline and at every grade level.

Establish systems of teaching and learning that focus on innovation, critical thinking, effective communication, and collaboration.

Building Community

Create partnerships that support and enhance the educational programs of Regional School District 17.

Develop multiple effective communication strategies to engage all members of the community.

Culture and Climate

Develop a culture that aspires to excellence through a systemic commitment to continuous improvement.

Create a climate grounded in respect, where it is safe to collaborate and innovate.

Resource Management and Development

Effectively work with the community to develop and maintain district facilities in a fiscally responsible manner to support the instructional and operational needs of the district.

Actively seek alternative funding sources to support district programming.

What do we offer to our children?

- Maintaining class sizes consistent with those reported by districts assigned to Demographic Reference Group (DRG) C by the Connecticut State Department of Education
- Revised curriculum in Mathematics (K–12), Science (K–12), Language Arts (K–12), Comprehensive School Counseling, Art (K–12), Music (K–12), Physical Education / Health (K–12), Drama (9–12)
- Offer full day kindergarten at all elementary schools
- Provide comprehensive Kindergarten screening program
- Maintain summer programming for identified students
- Program for Gifted and Talented (LEAP) includes all children who attend HES, BES, and KES.
- World language instruction grades 1–12
- Integrated laptop and Smartboard technology in all classrooms K–12
- Implemented energy conservation measures in all facilities
- 85% of the student body at the secondary level (grades 7–12) are involved in some type of co-curricular activity (athletics, non-athletics)
- Provide 26 athletic teams grades 7–12
- Provide 30 non-athletic co-curricular programs grades 7–12
- Provide comprehensive Fine Arts programming grade K–12 including but not limited to Art, Music, and Drama
- Provide Math Counts Program for students in grade 5–8
- Maintain award winning Haddam-Killingworth television studio program in grades 9–12
- Provided classroom level libraries in every elementary classroom.
- Maintain computer labs in all buildings
- Maintain comprehensive, district-wide communication plan using state of the art technologies
- Provide for Parent Teacher Organizations in four of five schools
- Maintain proactive community outreach program with senior citizen population
- Maintain School Improvement Teams in all schools
- Adopted SRBI model (pre-referral, problem solving model) at all schools
- Provide Student Internship Program at high school level
- Provide opportunities for parents to be members of district Curriculum Council and Technology Committee
- High School Graduation Rate: Ranks in top five in Connecticut and 2nd in Middlesex County
- Percentage of high school graduates enrolling in college programs: 91.8% (2013)
- Maintain system to recognize students in all schools for achievement, good citizenship and excellent conduct
- High School maintains NEASC (New England Association of Schools and Colleges) accreditation. A 5 year follow-up report will be submitted in October 2015.
- Haddam-Killingworth High School hosts an annual College Fair—Over 150 College Admission Representatives meet with our students grades 9, 10, and 11.
- High School discipline referrals decreased slightly during the 2012–13 school year.
 - 2009–2010 37%
 - 2010–2011 38%
 - 2011–2012 35%
 - 2012–2013 34%
- Capitol Scholarship Program: The State of CT Scholarship Program provides funding to needy students who exhibit promise as they pursue a higher education. We submitted 23 applications.
- Offer Project Lead the Way pre-engineering courses with classes in Introduction to Engineering Design, Principles of Engineering, Civil Engineering and Architecture, and Digital Electronics and Engineering Design & Development
- Offer/Eligible UConn courses: Physics, Environmental Science and Spanish
- Maintain TV production studio: Video Communications, TV Management, Video/digital Studies; produces Holiday show in conjunction with Comcast Channel 18 to produce a telethon to support a community need.
- Developed and implemented the annual senior advisory program “Spring into Service Projects” which culminate with presentations to all juniors and seniors.
- At Haddam-Killingworth High School, 68 students completed a total of 109 AP exams
 - 22% scored a 3 77% 3 or higher
 - 24% scored a 4 55% 4 or higher
 - 21% scored a 5
- Regional School District 17 recognized Angela Miller 2012 Teacher of the Year

Enrollment in Regional School District No. 17

	2008–09	2009–10	2010–11	2011–12	2012–13
Killingworth	1,101	1,139	1,139	1,059	986
Haddam	1,456	1,368	1,353	1,333	1,335
Total	2,557	2,507	2,492	2,392	2,321

Statistical Information

The 2012 – 2013 budget appropriation was \$38,894,732. This budget reflected a net increase of (0.14%) over the previous year's budget of \$38,010,989.

The 2012–2013 budget distribution was as follows:

- Salaries \$21,174,951
- Benefits \$ 5,878,817
- Learning Programs \$ 1,136,039
- Support Services \$ 147,308
- Administration \$ 478,649
- Facilities & Transportation \$ 6,416,754
- Tuition \$ 1,040,384
- Debt Service \$ 2,294,987
- Technology \$ 326,839

History of Budget Increases

2007–08	5.48%
2008–09	4.94%
2009–10	1.64%
2010–11	1.58%
2011–12	1.70%
2012–13	0.14%

Per Pupil Expenditure

The gross per pupil expenditure, determined by dividing the total budget by the number of students, is:

$\$38,894,732 \div 2,321 \text{ students} = \$16,757.75 \text{ per pupil}$

The net per pupil expenditure, determined by the State Department of Education, excludes expenditures related to transportation, debt service and adult education.

Graduating Class of 2013 Profile:

Future plans of the students graduating in 2013 are as follows:

- 91.9 % plan on furthering their education
- 70.8% will attend four-year institutions
- 21.1% will attend two-year institutions
- 6.2% will enter the work force
- 1.9% will enter the armed forces
- 0% are undecided

Board of Education Membership

Name	Town	Term
Steven Banaletti	Haddam	12/01/09–12/01/13
Peggie Bushey*	Killingworth	12/01/11–03/01/13
Joel D'Angelo	Killingworth	12/01/11–12/01/15
Susan Dean	Killingworth	12/01/09–12/01/13
Chet Harris	Haddam	12/01/09–12/01/13
Amy Jacques-Purdy	Haddam	12/01/07–12/01/15

Jamie Lehane	Killingworth	03/05/12–12/01/13
Karen Perry	Killingworth	12/01/11–12/01/15
Sue Twachtman	Haddam	12/01/11–12/01/15
Becky Valenti	Haddam	12/01/11–12/01/15
Jonathan Wintsch	Haddam	12/01/09–12/01/13
Jeannie Young*	Killingworth	03/01/13–12/01/13

Rushford Center

Recovery never stops. Neither do we.

At Rushford, a Hartford HealthCare Partner, the challenges of addiction and mental health issues are met by the passion of specialists who treat every client with care, compassion and respect—throughout their time with us, and even after. Helping others isn't just what we do. It's who we are.

Rushford is one of Connecticut's leading providers of addiction and mental health services. We are accredited by the Joint Commission and are nationally recognized for delivering outstanding prevention, treatment and recovery programs.

Making compassionate, quality care affordable for everyone.

We believe that the cost of high-quality treatment should never prevent someone from receiving the care he or she needs. Rushford works with numerous insurance companies on behalf of our clients and their families to advocate for both in and out-of-network coverage. For those individuals who do not have insurance or do not wish to use their insurance, we offer payment plans and sliding fee scales for those who qualify.

Changing lives, saving lives.

Every year, right here in Connecticut, we meet more than 6,600 children, adults and families dealing with the devastating effects of addiction and mental health issues. Many benefit highly from our prevention and wellness programs, while more than half receive treatment in our evidence-based outpatient and residential programs, including our remarkable Stonegate residential treatment center for adolescent boys.

A Hartford HealthCare Center of Excellence, and a leader in substance use prevention and treatment for more than 35 years, Rushford has been recognized by the Connecticut Department of Mental Health and Addiction Services for its research-based treatment models and proven prevention initiatives.

Treating with compassion, understanding and respect.

Our multidisciplinary team of experienced physicians, nurses and therapists understands the physical, emotional and spiritual aspects of addiction and mental health, and empowers individuals and families to determine their best

approach to recovery.

Services include:

- Prevention and Wellness
- Intervention
- Assessment
- Acute Care and Evaluation (Detox)
- Residential Addiction Treatment
- Partial Hospital Programs
- Intensive Outpatient Programs
- Psychiatric Evaluation
- Medication Management
- Individual, Group and Family Therapy
- Crisis Evaluation and Stabilization
- Community Support
- Programs for Spanish-speaking clients

Contact

Tel: 877.577.3233
Web: RecoveryNeverStops.org

Youth and Family Services of Haddam and Killingworth, Inc.

Our Mission

Youth and Family Services of Haddam-Killingworth, Inc. (YFSHK) are committed to enhancing child and youth development, enriching families, and promoting healthy Haddam and Killingworth communities.

Introduction

YFSHK has completed their 20th year of service to youth and families residing in Haddam and Killingworth. Headquartered in Higganum, CT, YFSHK was formed in 1993 as a private, non-profit Youth Service Bureau serving the towns of Haddam and Killingworth, CT. Mandated by Connecticut General Statute section 10-19m, a Youth Service Bureau (YSB) is an agency that is designed for planning, evaluation, coordination, and implementation of a network of resources and opportunities for children, youth, and their families. In addition, YSBs are responsible for the provision of services and programs for all youth to develop positively and to function as responsible members of their communities. The organization continues to expand its programs and services to meet the needs of our growing communities. Collaboration with over 100 other organizations including Regional School District 17 is ongoing to identify the needs of Haddam and Killingworth youth and their families and avoid duplication of service. The agency is supported by the towns of Haddam and Killingworth, state and federal grants, the State Department of Education, private and corporate donations; proceeds from fundraising events; and other grants from private foundations. Grant funds are designated for certain programs as outlined in the goals and objectives of each grant.

Population Served

- Total Population/ 8,366 Haddam*
 - Total Population/ 6,671 Killingworth
- *CERC Town Profile 2012

Explanation of how funding from Killingworth was used

The funding from Killingworth was used for the general operation of the agency to provide a wide scope of services including, individual, family and group counseling for youth and their families on a sliding scale fee. During the 2012/2013 FY there were 123 clients served by the clinical program for a total of 983 client contact hours and 389.25 case management hours. Other programs include; positive youth development programs, Haddam-Killingworth Early Childhood Council (serving birth to age 5), community outreach and education, prevention programs for youth and their families, A Juvenile Review Board (diverts first time offenders from Juvenile Court), and management of the Healthy Communities-Healthy Kids Coalition. Fundraising goals continue to be increased by the Board of Directors. Additional counseling hours are leveraged through the use of Master’s level interns. The Executive Director seeks grants on an ongoing basis in an attempt to garner additional funds for the organization.

The purpose of the Juvenile Review Board is to divert first time juvenile offenders from Juvenile Court. 11 cases were heard in the FY 2012/2013.

Members of the Juvenile Review Board of Haddam-Killingworth

Name	Town
Lisa Hanes, <i>Community Member</i>	Higganum
Cheryl Chandler, <i>BSW, Executive Director, YFS</i>	Higganum
Ray Galloway, <i>Community Member</i>	Haddam
Carol Kniss, <i>MSW, State Department of Children and Families/Juvenile Court Liaison</i>	Middletown
Stacey Lafferty, <i>Esq., Community Member</i>	Killingworth
James Johnson, <i>PhD</i>	Higganum
Pamela Johnson <i>Community Member</i>	Higganum
Matthew Kowalski, <i>Juvenile Probation Officer</i>	Middletown
Representatives from the Connecticut State Police	Haddam/ Killingworth

Accomplishments

The Substance Abuse and Mental Health Services Administration (SAMHSA) has awarded YF-SHK a second year of grant funding in the amount of \$48,258 for the Healthy Communities-Healthy Kids Coalition to prevent underage drinking through the Sober Truth on Prevention Underage Drinking Act (STOP ACT) grant program.

The continuation application for the Drug Free Communities Support Program has been approved for 2013/2014 in the amount of \$125,000. This is the tenth and last year of funding.

A Suicide Prevention Grant in the amount of \$2,500 from the Greater Valley Substance Abuse Action Council (VSSAAC) was received by YFSHK. The goal of the Suicide Prevention Initiative is to build the capacity and infrastructure of communities and institutions of higher education to prevent suicide, suicidal behaviors and promote mental health, prioritizing but not limited to youth and young adults 10–24 years old.

The Executive Director and the Director of Clinical Services were selected for a Training of Trainers of Youth Mental Health First Aid USA. This was funded by the Connecticut Department of Mental Health and Addiction Services in collaboration with Wheeler Clinic's Connecticut Clearinghouse/Connecticut Center for Prevention, Wellness and Recovery, and the Connecticut Behavioral Health Partnership. This was a weeklong. YFSHK will offer the eight-hour training to community members in the fall of 2013 and beyond.

Clinical Consultation, on a monthly basis, is provided by Kathleen Laundry, PsyD, LMFT, LCSW. Additional per diem clinical hours are contracted with a Masters level clinician as needed.

Contact

91 Little City Road, Higganum, CT
(Primary Location)

323 Route 81, Killingworth, CT 06419
(Killingworth Town Office Building/Satellite)

Numbers Served

- 2,893 Individuals were served by 24 major events
- 183 Individuals were served by 17 programs (parent education, life skills classes, alcohol and other drug education, and conflict resolution)
- 152 Clients received individual, family, or group therapy
- 149 Children and 60 parents were served by the Early Childhood Council of Haddam-Killingworth
- 115 Children were screened at the Lions PediaVision Screening which was collaboration with the Early Childhood Council.
- 50 Books and information on literacy and child development were distributed throughout the community by the Early Childhood Council of Haddam-Killingworth
- 13 Youth were served in the Summer Program for Youth

YFS-HK Board of Directors

Name	Town	# Meetings
Mark Torello, CPA, Chair	Higganum	6
Joan Reed Wilson, JD, Vice Chair	Higganum	4
Scott Monroe, CPA, Treasurer	Middletown	3
Lorraine Taylor APRN, Secretary	Higganum	5
Zachariah Carmichael, HKHS Rep.	Killingworth	6
Rachel Taylor, HKHS Rep.	Higganum	5
Rebecca Loew, PhD	Killingworth	6
Bernard McNulty, III, MD	Higganum	3
Howard J. Thierry, III	West Hartford	2
Hilary M. Kumnick	Killingworth	2
Carol A. Flanagan-Dupuis	Higganum	3

**Board meets every two months, otherwise as needed*

Staff

Name	Position	Work Hrs/Wk
Cheryl Chandler, BSW	Executive Director	40
Rachael Leombruno, LMFT	Clinical Program Coordinator	25
Cynthia Cappetta	Early Childhood Coordinator	10
Ann O'Mara	Adm. Assistant/Bookkeeper	40
Kathryn Glendon, MPH, CHES	Prevention Coordinator	40

Total staff =3.86 FTE

**TOWN OF KILLINGWORTH, CONNECTICUT
FINANCIAL REPORT
June 30, 2013**

**TOWN OF KILLINGWORTH, CONNECTICUT
FINANCIAL REPORT**

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SEWARD AND MONDE

CERTIFIED PUBLIC ACCOUNTANTS
296 STATE STREET
NORTH HAVEN, CONNECTICUT 06473-2165
(203) 248-9341
FAX (203) 248-5813

INDEPENDENT AUDITORS' REPORT

To the Honorable Members of
the Board of Finance
Town of Killingworth, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth, Connecticut (the Town), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. Those procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the



circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth, Connecticut, as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with U.S. generally accepted accounting principles.

Other Matters

Required Supplementary Information

U.S. generally accepted accounting principles require that the management's discussion and analysis on pages 4 - 12, the budgetary comparison information on pages 49 - 53, and the schedules of funding progress and employer contributions - pension trust funds and other postemployment benefits (OPEB) on pages 54 - 55 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's financial statements as a whole. The combining and individual nonmajor fund financial statements and supplemental schedules are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act, and is also not a required part of the financial statements.

The combining and individual nonmajor fund financial statements, supplemental schedules and the schedule of expenditures of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2013, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Towns' internal control over financial reporting and compliance.

Seward and Monde

North Haven, Connecticut
November 22, 2013

**TOWN OF KILLINGWORTH, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2013**

This discussion and analysis of the Town of Killingworth, Connecticut's (the "Town") financial performance is provided by management to provide an overview and analysis of the Town's financial activities for the fiscal year ended June 30, 2013. This management discussion and analysis should be read in conjunction with the Town's financial statements.

Financial Highlights

- On a government-wide basis, the assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$29,053,944. Of this amount, \$5,496,375 (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- On a government-wide basis, the Town's total net position decreased by \$928,616 or 3.1% mainly due to depreciation of capital assets.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$5,755,105, an increase of \$143,685 in comparison with the prior year. Approximately 59.2% of this amount (\$3,409,819) is available for spending at the government's discretion (unassigned fund balance).
- Unassigned fund balance for the General Fund was \$3,409,819, or approximately 16.4% of total general fund expenditures and transfers out.
- The Town of Killingworth's total outstanding long-term debt decreased by \$175,000 during the current fiscal year due to the principal payments on the general obligation bonds.

Overview of the Financial Statements

The discussion and analysis provided here is intended to serve as an introduction to the Town of Killingworth, Connecticut's basic financial statements. The Town's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to financial statements. This report also contains supplementary information intended to furnish additional details to support the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents financial information on all of the Town's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash

flows. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Currently, the Town does not have any business-type activities. The governmental activities of the Town include general government, public safety, highways, sanitation and health, conservation and land use, recreation, community services, welfare and education.

The government-wide financial statements can be found on pages 13 - 14 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented by governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Reserve Fund for Capital and Nonrecurring Expenditures which are considered to be major funds. Data from the other ten governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining fund statements on pages 56 - 57.

The Town adopts an annual appropriated budget for its General Fund. The schedule of revenues and other financing sources and the schedule of expenditures and other financing uses have been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 15 - 18 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reported in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs.

The Town maintains two different types of fiduciary funds. The Pension trust fund is used to report resources held in trust for retirees and beneficiaries covered by the Municipal Employees' Pension Plan and the Volunteer Fire Company Pension Plan. The Agency fund reports resources held by the Town in a custodial capacity for individuals, private organizations and other governments.

The fiduciary fund financial statements can be found on pages 19 - 20 of this report.

Notes to the Financial Statements

The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21 - 48 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the Town's progress in funding its obligation to provide pension and OPEB benefits to its employees. Required supplementary information can be found on pages 54 - 55 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds and other schedules are presented immediately following the required supplementary information on pensions and OPEB. Combining and individual fund statements and schedules can be found on pages 56 - 62 of this report.

Government-wide Overall Financial Analysis

As noted earlier, net position over time, may serve as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$29,053,944 at the close of the most recent fiscal year.

Town of Killingworth's Net Position

	Governmental Activities	
	<u>June 30, 2013</u>	<u>June 30, 2012</u>
Current assets	\$ 5,948,738	\$ 5,773,020
Capital assets, net	<u>25,952,569</u>	<u>27,200,446</u>
Total assets	<u>31,901,307</u>	<u>32,973,466</u>
Accounts payable & accrued expense	77,092	71,832
Long-term liabilities:		
Due within one year	233,396	245,500
Due in more than one year	<u>2,536,875</u>	<u>2,673,574</u>
Total liabilities	<u>2,847,363</u>	<u>2,990,906</u>
Net position		
Net investment in capital assets	23,557,569	24,630,446
Unrestricted	<u>5,496,375</u>	<u>5,352,114</u>
Total net position	<u><u>\$ 29,053,944</u></u>	<u><u>\$ 29,982,560</u></u>

By far the largest portion of the Town's net position (81.1%) reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, vehicles and infrastructure), less any related outstanding debt that was used to acquire those assets. The Town uses these capital assets to provide a variety of services to citizens. Accordingly, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The remaining balance of \$5,496,375 is unrestricted and may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all reported categories of net position. The same held true for the prior fiscal year.

Town of Killingworth's Changes in Net Position

	Governmental Activities		
	2013	2012	Change
Revenues:			
Program Revenues:			
Charges for services	\$ 333,282	\$ 335,288	(\$ 2,006)
Operating grants and contributions	2,639,640	2,544,244	95,396
Capital grants and contributions	23,282	71,287	(48,005)
General revenues:			
Property taxes	17,806,397	18,742,421	(936,024)
Grants and contributions not restricted to specific purposes	246,045	193,458	52,587
Unrestricted investment earnings	15,043	13,528	1,515
Miscellaneous	64,141	26,428	37,713
Total revenues	<u>21,127,830</u>	<u>21,926,654</u>	<u>(798,824)</u>
Expenses:			
General government	1,445,148	1,474,101	(28,953)
Public safety	592,612	547,379	45,233
Highway	2,358,080	2,379,723	(21,643)
Sanitation and health	243,423	289,800	(46,377)
Conservation and land use	66,582	67,720	(1,138)
Recreation	196,539	178,408	18,131
Community services	427,115	410,878	16,237
Welfare	18,791	18,264	527
Education	16,611,324	16,985,013	(373,689)
Interest	96,832	103,615	(6,783)
Total program expenses	<u>22,056,446</u>	<u>22,454,901</u>	<u>(398,455)</u>
Decrease in net position	<u>(\$ 928,616)</u>	<u>(\$ 528,247)</u>	<u>(\$ 400,369)</u>

- Operating grants and contributions increased by \$95,396 as a result of increased FEMA reimbursements.
- Property taxes decreased by \$936,024 due to a drop in the grand list following the revaluation.
- Education expenses decreased by \$373,689 due to a flat Regional School District No. 17 budget and a slight decrease in Killingworth's percentage.

The analysis below presents the cost of each of the Town's five largest programs - education, highway, general government, public safety and community services - as well as each program's net cost (total cost less revenues generated by the activities). Net cost shows the burden that was placed on the Town's taxpayers by each of the functions.

Governmental Activities

	2013		2012	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
Education	\$ 16,611,324	\$ 14,373,594	\$16,985,013	\$14,757,546
Highway	2,358,080	1,985,472	2,379,723	2,080,332
General government	1,445,148	1,136,523	1,474,101	1,125,209
Public safety	592,612	569,667	547,379	521,422
Community Services	427,115	390,737	410,878	381,116
All other	622,167	604,249	657,807	638,457
Totals	<u>\$ 22,056,446</u>	<u>\$ 19,060,242</u>	<u>\$22,454,901</u>	<u>\$19,504,082</u>

Financial Analysis of Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a Town's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the Town itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Killingworth Town Meeting.

At June 30, 2013, the Town's governmental funds reported combined fund balances of \$5,755,105, an increase of \$143,685 in comparison with the prior year. Approximately 59.2% of this amount (\$3,409,819) constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of the fund balance is either restricted, committed, or assigned to indicate that it is 1) restricted for particular purposes (\$65,739), 2) committed for particular purposes (\$1,405,999), or 3) assigned for particular purposes (\$873,548).

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year unassigned fund balance of the general fund was \$3,409,819. As a measure of liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures and transfers out. Unassigned fund balance and total fund balance represent 16.4% of total general fund expenditures and transfers out.

The fund balance of the Town's general fund increased by \$235,416 during the current fiscal year. The increase was primarily due to savings in various expenditures, mainly education.

The reserve fund for capital and nonrecurring expenditures, a major fund, had a \$68,785 decrease in fund balance during the current fiscal year. This was due to expenditures for several planned projects during the current fiscal year.

General Fund Budgetary Highlights

Original budget compared to final budget

Additional appropriations from fund balance included \$90,000 for snow removal carryover from fiscal year ended June 30, 2012, \$107,267 for expenditures incurred for current year snow removal (offset by FEMA reimbursements), \$25,574 for tax abatements and refunds and \$24,369 for miscellaneous grant expenditures (offset by grant revenue). There was a need to make an amendment to reallocate appropriations among departments. Generally, the movement of the appropriations was not significant.

Final budget compared to actual results

General property taxes - property tax revenue was \$127,730 higher than budgeted due primarily to higher than anticipated overall tax collections. Intergovernmental revenue - grant revenues were \$280,684 higher than budgeted primarily due to reimbursements received from FEMA in the amount of \$225,315 for storm related expenditures. There was an offsetting increase in the town's expenditure budget. Interest and investment income fell short of budgetary estimates as interest rates being paid on Town's deposits remained at historic lows.

Most of the Town's departments maintained spending within the budgetary limits. Overall, expenditures were \$235,272 under budget. General government was under budget by \$163,732 mainly due to savings in the Assessor's Office, buildings and grounds and medical/dental insurance.

Capital Asset and Debt Administration

Capital Assets

At June 30, 2013, the Town had a net amount of \$25,952,569 invested in a broad range of capital assets, including land, buildings, vehicles and equipment and infrastructure. This represents a net decrease (including additions and deductions) of \$1,247,877 from the prior year. During the current fiscal year, the Town refurbished a truck, purchased AED's, thermal imaging cameras, and a generator for the Fire Company. In addition, the roof on Station 1 was repaired, a complete drainage improvement project at Rocco Reale field was started, improvements and paving on Bar Gate Trail Road was started, and there were continued improvements at Parmelee Farm.

Town of Killingworth's Capital Assets (Net of Depreciation)

	Governmental Activities	
	2013	2012
Land	\$ 3,821,535	\$ 3,821,535
Construction in progress	185,266	33,298
Land improvements	909,609	958,155
Buildings and improvements	2,157,399	2,195,776
Equipment and vehicles	897,768	996,449
Infrastructure	17,980,992	19,195,233
Totals	<u>\$ 25,952,569</u>	<u>\$ 27,200,446</u>

The Town's 2013/2014 budget anticipates no significant capital projects or infrastructure additions other than road projects, a training facility for the Fire Company, Library roof repairs and Sheldon Park Field Renovations.

Long-Term Debt

At June 30, 2013, the Town had \$2,395,000 in general obligation bonds outstanding - a decrease of \$175,000 from the prior year - as shown in the analysis below.

Town of Killingworth's Outstanding Debt

	Governmental Activities	
	2013	2012
General obligation bonds	\$ 2,395,000	\$ 2,570,000
Totals	<u>\$ 2,395,000</u>	<u>\$ 2,570,000</u>

The State of Connecticut limits the amount of general obligation debt that cities and towns can issue based on a formula determined under State statutes based on the type of debt and the tax base. The Town's outstanding general obligation debt is significantly below the state-imposed limit.

Other long-term obligations include accrued compensated absences (vacation and sick leave), and net pension and OPEB liabilities. More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's elected and appointed officials considered many factors when setting the fiscal year 2014 budget tax rates. Some of those factors include the economy at the state and local levels, the rate of population growth within the Town, and realized and potential increases and/or reductions in state funding, property values, and interest rates. The fiscal year 2014 budget of \$20,058,927 has an increase of 0.2% on the Town side and a 5.0% decrease for Regional School District No. 17. The mill rate was decreased to 24.53 from 24.78.

Requests for Information

This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the First Selectman at the Town of Killingworth, 323 Route 81, Killingworth, Connecticut 06419.

TOWN OF KILLINGWORTH, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2013

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 5,658,431
Property taxes and interest receivable, net	191,898
Intergovernmental receivables	89,095
Due from retirement system	9,314
Capital assets not being depreciated:	
Land	3,821,535
Construction in progress	185,266
Capital assets, net of accumulated depreciation:	
Land improvements	909,609
Buildings and improvements	2,157,399
Equipment and vehicles	897,768
Infrastructure	<u>17,980,992</u>
Total assets	<u>31,901,307</u>
LIABILITIES	
Accounts payable and accrued expenses	77,092
Long-term liabilities:	
Due within one year	233,396
Due in more than one year	<u>2,536,875</u>
Total liabilities	<u>2,847,363</u>
NET POSITION	
Net investment in capital assets	23,557,569
Unrestricted	<u>5,496,375</u>
Total net position	<u><u>\$ 29,053,944</u></u>

The accompanying notes to the financial statements
are an integral part of this statement.

TOWN OF KILLINGWORTH, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

Functions\Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions Capital Grants and Contributions	
Primary Government				
Governmental Activities:				
General government	\$ 1,445,148	\$ 302,227	\$ 4,000	\$ 1,136,523
Public safety	592,612	13,137	9,808	(569,667)
Highway	2,358,080	-	351,724	(1,985,472)
Sanitation and health	243,423	17,918	-	(225,505)
Conservation and land use	66,582	-	-	(66,582)
Recreation	196,539	-	-	(196,539)
Community services	427,115	-	36,378	(390,737)
Welfare	18,791	-	-	(18,791)
Education	16,611,324	-	2,237,730	(14,373,594)
Interest	96,832	-	-	(96,832)
Total governmental activities	\$ 22,056,446	\$ 333,282	\$ 2,639,640	\$ 19,060,242
General revenues:				
Property taxes				17,806,397
Grants and contributions not restricted to specific programs				246,045
Unrestricted investment earnings				15,043
Miscellaneous				64,141
Total general revenues and transfers				18,131,626
Change in net position				(928,616)
Net position - July 1, 2012				29,982,560
Net position - June 30, 2013				\$ 29,053,944

The accompanying notes to the financial statements are an integral part of this statement.

**TOWN OF KILLINGWORTH, CONNECTICUT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013**

	General	Reserve Fund For Capital and Nonrecurring Expenditures	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 2,877,416	\$ 2,698,646	\$ 82,369	\$ 5,658,431
Property tax and interest receivable, net of allowance of \$15,527	191,898	-	-	191,898
Intergovernmental receivables	89,095	-	-	89,095
Due from other funds	423,842	-	-	423,842
	<u>\$ 3,582,251</u>	<u>\$ 2,698,646</u>	<u>\$ 82,369</u>	<u>\$ 6,363,266</u>
LIABILITIES				
Accounts payable and accrued expenses	\$ 20,403	\$ 21,201	\$ -	\$ 41,604
Due to other funds	-	398,357	16,171	414,528
	<u>20,403</u>	<u>419,558</u>	<u>16,171</u>	<u>456,132</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue	152,029	-	-	152,029
FUND BALANCES				
Restricted	-	-	65,739	65,739
Committed	-	1,405,999	-	1,405,999
Assigned	-	873,089	459	873,548
Unassigned	3,409,819	-	-	3,409,819
	<u>3,409,819</u>	<u>2,279,088</u>	<u>66,198</u>	<u>5,755,105</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,582,251</u>	<u>\$ 2,698,646</u>	<u>\$ 82,369</u>	<u>\$ 6,363,266</u>

The accompanying notes to the financial statements are an integral part of this statement.

**TOWN OF KILLINGWORTH, CONNECTICUT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2013**

Fund balances - total governmental funds \$ 5,755,105

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Governmental capital assets	55,701,803
Less accumulated depreciation	(29,749,234)
Net capital assets	<u>25,952,569</u>

Other long-term assets are not available to pay for current period expenditures and, therefore, are reported as unavailable revenue in the funds.

Property tax receivables greater than 60 days	126,976
Interest receivable on property taxes	25,053

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds.

General obligation bonds payable	(2,395,000)
Compensated absences	(147,733)
Net pension obligation	(170,938)
Other postemployment benefits	(56,600)
Interest payable on bonds	<u>(35,488)</u>

Net position of governmental activities \$ 29,053,944

The accompanying notes to the financial statements are an integral part of this statement.

TOWN OF KILLINGWORTH, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	<u>General</u>	<u>Reserve Fund For Capital and Nonrecurring Expenditures</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
REVENUES				
Property taxes	\$ 17,782,133	\$ -	\$ -	\$ 17,782,133
Intergovernmental	2,869,250	23,282	4,000	2,896,532
Licenses, permits and fees	108,753	-	13,924	122,677
Charges for goods and services	158,048	-	2,704	160,752
Interest and investment income	9,261	5,714	68	15,043
Capital surcharge	-	4,275	-	4,275
Other	111,038	150	10,966	122,154
	<u>21,038,483</u>	<u>33,421</u>	<u>31,662</u>	<u>21,103,566</u>
Total Revenues				
EXPENDITURES				
Current:				
General government	1,370,739	13,890	8,373	1,393,002
Public safety	424,694	-	37,524	462,218
Highway	868,762	-	-	868,762
Sanitation and health	228,866	-	-	228,866
Conservation and land use	66,582	-	-	66,582
Recreation	129,332	-	-	129,332
Community services	400,402	-	174	400,576
Welfare	9,754	-	9,037	18,791
Education	16,611,324	-	-	16,611,324
Debt service	274,341	-	-	274,341
Capital outlays	-	506,087	-	506,087
	<u>20,384,796</u>	<u>519,977</u>	<u>55,108</u>	<u>20,959,881</u>
Total Expenditures				
Excess (deficiency) of revenues over expenditures	653,687	(486,556)	(23,446)	143,685
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	417,771	10,970	428,741
Operating transfers out	(418,271)	-	(10,470)	(428,741)
	<u>(418,271)</u>	<u>417,771</u>	<u>500</u>	<u>-</u>
Total other financing sources (uses)				
Net change in fund balances	235,416	(68,785)	(22,946)	143,685
Fund balances - July 1, 2012	<u>3,174,403</u>	<u>2,347,873</u>	<u>89,144</u>	<u>5,611,420</u>
Fund balances - June 30, 2013	<u>\$ 3,409,819</u>	<u>\$ 2,279,088</u>	<u>\$ 66,198</u>	<u>\$ 5,755,105</u>

The accompanying notes to the financial statements are an integral part of this statement.

**TOWN OF KILLINGWORTH, CONNECTICUT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES TO THE
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013**

Net change in fund balances - total governmental funds \$ 143,685

Amounts reported for governmental activities in the statement of activities are different because of the following:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	492,246
Depreciation expense	(1,740,123)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes - accrual basis change	16,701
Interest receivable on property taxes - accrual basis change	7,563

The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds.

Principal payments on general obligation bonds	175,000
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Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest payable	2,509
Change in compensated absences	13,931
Change in net pension obligation	(17,511)
Change in other postemployment benefits	(22,617)

Change in net position of governmental activities	<u>(\$ 928,616)</u>
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The accompanying notes to the financial statements are an integral part of this statement.

**TOWN OF KILLINGWORTH, CONNECTICUT
STATEMENT OF NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2013**

	<u>Pension Trust Funds</u>	<u>Agency Funds</u>
ASSETS		
Cash and cash equivalents	\$ 155,342	\$ 201,331
Investments	<u>2,521,568</u>	<u>-</u>
Total Assets	<u>2,676,910</u>	<u>\$ 201,331</u>
LIABILITIES		
Due to other groups	\$ -	\$ 201,331
Due to General Fund	<u>9,314</u>	<u>-</u>
Total Liabilities	<u>9,314</u>	<u>\$ 201,331</u>
NET POSITION HELD IN TRUST FOR PENSION BENEFITS	<u>\$ 2,667,596</u>	

The accompanying notes to the financial statements are an integral part of this statement.

**TOWN OF KILLINGWORTH, CONNECTICUT
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2013**

ADDITIONS

Employer contributions	\$ 191,776
Investment income	60,699
Net realized/unrealized gains on investments	<u>104,893</u>
Total additions	<u>357,368</u>

DEDUCTIONS

Benefits paid	153,014
Administration	<u>18,465</u>
Total deductions	<u>171,479</u>
Change in net position	185,889
Net position - July 1, 2012	<u>2,481,707</u>
Net position - June 30, 2013	<u><u>\$ 2,667,596</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

1 - Summary of Significant Accounting Policies

The Town of Killingworth, Connecticut was named in 1667. The Town of Killingworth, Connecticut operates under a Board of Selectmen/Board of Finance form of Government. The Town provides the following services: public safety; highways and streets; health and welfare; culture-recreation; education; public improvements; planning and zoning; and general administrative services.

The Town operates under the provisions of its charter and the General Statutes of the State of Connecticut. The legislative powers of the Town are vested in the Town meeting. The executive body is made up of a Board of Selectmen, consisting of a First Selectman, who is the chief executive officer, and two other board members. A six-member Board of Finance is responsible for presenting fiscal operating budgets to the Annual Town Meeting.

The financial statements of the Town of have been prepared in conformity with U.S. generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standards setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant accounting policies used by the Town:

A. Financial Reporting Entity

The financial reporting entity consist of 1) the primary government, 2) organizations for which the primary government is financially accountable and 3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth by GASB.

In evaluating how to define the financial reporting entity, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in this reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. The criterion has been considered and there are no agencies or entities which should be presented with this government.

Related Organizations

The Board of Selectmen is responsible for appointing two members to the Library Board of the Town of Killingworth but the Town's accountability does not extend beyond making such appointments. Amounts paid by the Town of Killingworth to the Library in exchange for services rendered amounted to \$224,500 for the year ended June 30, 2013.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

The Town has joined the neighboring Town of Haddam, Connecticut in a multi-governmental arrangement established under Connecticut General Statutes to provide services to the residents of the member Towns. Regional School District 17 provides educational services and facilities to the member Towns. The member Towns share proportionately in the operating costs of the school district based upon anticipated enrollment. Although the school district provides services to the citizenry of both governments, it does not meet the definition of a joint venture as the member Towns do not retain an ongoing financial interest in the school district. During the year ended June 30, 2013, the Town of Killingworth recognized expenditures of \$16,611,324 for its proportional share of the operating costs of Regional School District 17.

B. Basis of Presentation

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Town. As a general rule, the effect of interfund balances and activity has been eliminated in preparation of these statements. Exceptions to this rule are services provided by one fund used by another fund. Elimination of these charges would distort the direct cost and program revenues reported for the various functions concerned. Governmental activities, which are normally supported by property taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The Town does not have any business-type activities.

The Statement of Net Position presents the financial position of the Town at the end of its fiscal year. The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment and 3) interest earned on grants that is required to be used to support a particular program. Property taxes and other items not properly included among program revenues are reported instead as general revenues. The Town does not allocate indirect expenses to functions in the Statement of Activities.

Fund Financial Statements

The fund financial statements provide information about the government's funds, including its fiduciary funds. Separate statements for each fund category - governmental and fiduciary - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Reserve Fund for Capital and Nonrecurring Expenditures is a capital projects fund which is used to account for financial resources to be used for capital expenditures or for the acquisition or construction of capital facilities, improvements and/or equipment.

Additionally, the Town reports the following fund types:

The Special Revenue Funds are used to account for proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

The Pension Trust Funds which account for the activities of the Towns' pension plans, which accumulate resources for pension benefit payments to qualified Town employees and volunteer fire fighters.

The Agency Funds account for funds held by the Town of behalf of residents, such as performance bonds.

During the course of operations the Town may have activity between funds for various purposes. Any residual balances outstanding at year end are reported as due to/from other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported as gross amounts as transfers in/out. Certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Property taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenue when all eligibility requirements are met, including any time requirements and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the Town.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the United States Treasury, commercial paper, corporate bonds, repurchase agreements, and certain other investments as more fully described in Note 3.

Investments

Investments for the Town are reported at fair value, generally based on quoted market prices.

Property Taxes and Other Receivables

The Town's property tax is levied and payable each July 1 on the assessed value listed as of the prior October 1 for all real and personal property located in the Town. Assessed values are established by the Town's Assessor's office at 70% of appraised value. These taxes are billed and due in two installments, July 1 and the following January 1. Taxes become overdue one month after the installment due date. Interest at the rate of 1.5% per month accrued on all overdue tax balances. Liens are effective on the assessment date and are generally continued by filing in May following the due date.

Section 12-165 of the General Statutes of the State of Connecticut requires each municipality to write-off, on an annual basis, the property taxes which are deemed uncollectible. Property taxes and related interest receivable at June 30, 2013 are stated net of an allowance for uncollectible amounts of \$15,527.

State statutes require that a revaluation be done every four years. The last revaluation completed and enacted was for the list of October 1, 2010.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/due from other funds" (the current portion of interfund loans) or "advances to/from other funds" (the non-current portion of interfund loans).

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Inventories and Prepaid Expenses

All inventories are valued at cost using the first in/first out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. At June 30, 2013, the Town had no inventory.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. At June 30, 2013, the Town had no prepaid expenses.

Capital Assets

Capital assets, which include land and related improvements, buildings and related improvements, equipment and vehicles, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the government-wide financial statements.

Capital assets used in governmental fund operations are accounted for as capital outlays, or departmental expenditures in the fund financial statements upon acquisition.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation is computed using the straight-line method over the following useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	50
Land improvements	20
Equipment and vehicles	5-20
Infrastructure	20-50

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. The Town has no items that qualify for reporting in this category.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. This amount is deferred and recognized as an inflow of resources in the period that the amounts become available.

Compensated Absences

Compensated absences of the Town consist of vacation leave and sick leave to the extent that payment to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the Town and the employee.

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Town will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at June 30, 2013 by those employees who are currently eligible to receive termination payments and by those employees for whom it is probable they will become eligible to receive termination benefits in the future.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus applicable additional salary related payments. Town employees are granted vacation and sick leave in varying amounts. In the event of termination, an employee is reimbursed for accumulated vacation and sick leave at various rates.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net Position/Fund Balance

Government-wide Statements

Equity in the government-wide financial statements is defined as "net position" and is classified in the following categories:

- a. Net Investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted - Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.
- c. Unrestricted - Net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

Net Position Flow Assumption - Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund Financial Statements

The equity of the fund financial statements is defined as "fund balance" and is classified in the following categories:

- a. Nonspendable Fund Balance - represents amounts that cannot be spent because they are either (a) not in spendable form (e.g., inventories and prepaid amounts) or (b) legally or contractually required to be maintained intact.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

- b. Restricted Fund Balance - represents amounts that are constrained for a specific purpose by either (a) external parties, such as grantors, creditors, contributors, or laws and regulation of their governments or (b) imposed by law through constitutional provisions or enabling legislation.
- c. Committed Fund Balance - represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Killingworth Town Meeting).
- d. Assigned Fund Balance - for all governmental funds other than the General Fund, any remaining positive amounts not classified as nonspendable, restricted or committed. For the General Fund, includes amounts constrained for the intent to be used for a specific purpose by the Board of Finance.
- e. Unassigned Fund Balance - represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

Fund Balance Flow Assumptions - Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned and unassigned fund balance). In order to calculate the amounts to report as restricted, committed assigned and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

The Town does not have a minimum fund balance policy.

E. Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues, expenses and expenditures. Actual results could differ from those estimates.

F. Subsequent Events

Management has evaluated subsequent events through November 22, 2013, the date the financial statements were available to be issued.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

2 - Stewardship, Compliance and Accountability

Budgetary Information

The Town establishes a Town-wide budget in accordance with provisions of its Charter and the Connecticut General Statutes. The Annual Budget Meeting is held on the third Monday in May, in accordance with the Town Charter. At the meeting, the Board of Finance recommends its proposed budget to the Town. The operating budget includes proposed expenditures and the means of financing them.

The Board of Finance, on request by Town agencies or officials, may make special appropriations from surplus revenue or from an approved contingency fund. Such a special appropriation in excess of \$20,000 shall require approval by a vote of Town meeting. Not more than one special appropriation for any Town agency, official, or any department may be made by the Board of Finance in each fiscal year, without approval of Town meeting.

The Board of Finance is also authorized to transfer budgeted amounts up to \$20,000 within and between Town departments. Any transfer over \$20,000 must be approved at Town meeting.

Formal budgetary integration is employed as a management control device during the year for the General Fund. Additional appropriations approved during the year totaled \$247,210.

All unencumbered general fund appropriations lapse at year-end. Section 9-4 of the Town Charter allows the Board of Finance to hold open any portion of an annual appropriation remaining unexpended at the close of the fiscal year.

In accordance with Section 9-7 of the Town Charter, the Town is permitted to hold open unencumbered appropriations, within the Reserve Fund for Capital and Nonrecurring Expenditures, authorizing the construction or permanent improvement of capital assets of the Town for a period of three years. If an encumbered expenditure has been incurred, the appropriation is held open until the completion of the project.

Application of Accounting Standards

For the year ended June 30, 2013, the Town implemented:

- GASB Statement 63 - *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* - This statement discusses transactions that result in the consumption or acquisition of net assets in one period that are applicable to future periods and provides guidance for reporting them.
- GASB Statement 65 - *Items Previously Reported as Assets and Liabilities* - This statement further clarifies that appropriate use of the financial statement elements of deferred outflows and deferred inflows of resources to ensure consistency in financial reporting.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

3 - Cash, Cash Equivalents and Investments

Cash and Cash Equivalents

The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be made in a "qualified public depository" as defined by Statute or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit, in an "out-of-state bank," as defined by the Statutes, which is not a "qualified public depository."

The following is a summary of cash and cash equivalents at June 30, 2013:

	<u>Government-Wide</u> Statement of Net Position	<u>Fiduciary Funds</u> Statement of Net Position
Cash and cash equivalents:		
Cash on hand and on deposit	\$ 2,959,785	\$ 201,331
Money market funds	2,698,646	155,342
Total cash and cash equivalents	\$ 5,658,431	\$ 356,673

As of year-end, the carrying amount of the Town of Killingworth's deposits, excluding money market funds, was \$3,161,116 and the bank balance was \$3,151,595.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town's policy with regards to custodial credit risk for deposits requires that all of the bank balance be covered by Federal depository insurance and/or deposit surety bonds issued by an insurance company to the financial institution on behalf of the Town. Additionally, the Town has an agreement with its primary financial institution whereby one hundred percent of the Town deposits which exceed the FDIC limits are by an irrevocable standby letter of credit issued by the Federal Home Loan Bank of Pittsburgh and identifying the Town as beneficiary. Accordingly, there were no deposit balances which were uninsured and/or uncollateralized at June 30, 2013.

Investments

The Connecticut General Statutes permit municipalities to invest in: (a) obligations of the United States and its agencies, (b) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof, and (c) shares or other interest in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market or mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

The Pension Trust Fund is also authorized to invest in U.S. government obligations, corporate bonds, common stocks and mutual funds.

As of June 30, 2013, the Town's investments consisted of the following:

	<u>Government-Wide Statement of Net Position</u>	<u>Fiduciary Funds Statement of Net Position</u>
U.S. government and related obligations	\$ -	\$ 2,141
Corporate bonds	-	15,601
Equity mutual funds	-	1,443,063
Fixed income mutual funds	-	1,060,763
	\$ -	\$ 2,521,568
Total investments		

At June 30, 2013, the Town had the following investments:

Investment Type	Fair Value	Investment Maturities (in years)			
		Less than 1	1 to 5	6 to 10	More than 10
U.S. Agencies	\$ 2,141	\$ -	\$ -	\$ -	\$ 2,141
Corporate Bonds	15,601	-	-	-	15,601
	17,742	\$ -	\$ -	\$ -	\$ 17,742
Mutual Funds **	2,503,826				
	\$ 2,521,568				

** Mutual funds do not mature.

Interest Rate Risk - The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair values losses arising from increases in interest rates.

Credit risk - The Town has no formal investment policy that would limit its investment choices due to credit risk other than State Statutes. The provisions of State statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan. The Town has no investment policy that would further limit its investment choices beyond those limited by state statute.

TOWN OF KILLINGWORTH, CONNECTICUT
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Custodial Credit Risk - Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investments of collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2013, the Town did not have any uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

Concentrations of Credit Risk - The Town has no policy limiting the amount the Town may invest in any one issuer.

4 - Property Taxes and Other Receivables

Receivables as of year-end for the Town's individual major and nonmajor and fiduciary funds, in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General Fund</u>
Receivables:	
Taxes	\$ 170,282
Interest	37,143
Grants receivable	<u>89,095</u>
Gross receivables	296,520
Less: allowance for uncollectibles	<u>(15,527)</u>
Net total receivables	<u><u>\$ 280,993</u></u>

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

5 - Interfund Transactions

A. Interfund Balances

Interfund balances consisted of the following at June 30, 2013, as reported in the fund financial statements:

	Due From Other Funds	Due To Other Funds
General Fund	\$ 423,842	\$ -
Major Governmental Fund:		
Reserve Fund for Capital and Nonrecurring Expenditures	-	398,357
Nonmajor Governmental Funds:		
Dog Fund	-	16,171
Pension Trust Funds	-	9,314
	\$ 423,842	\$ 423,842

The primary purpose of the interfund balances is to cover costs in specific funds where revenues were not yet received. These interfund balances will be repaid once the anticipated revenues are received. All interfund balances are expected to be repaid within one year.

Internal balances between governmental funds are eliminated on the government-wide financial statements.

B. Interfund Transfers

Interfund transfers for the year ended June 30, 2013, consisted of the following, as reported in the fund financial statements:

	Transfers In	Transfers Out
General Fund	\$ -	\$ 418,271
Major Governmental Fund:		
Reserve Fund for Capital and Nonrecurring Expenditures	417,771	-
Nonmajor Governmental Funds:		
Dog Fund	10,970	
The Attie Fund	-	10,470
	\$ 428,741	\$ 428,741

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

6 - Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows:

	<u>Balance July 1, 2012</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2013</u>
Governmental activities:				
Capital Assets, not being depreciated				
Land	\$ 3,821,535	\$ -	\$ -	\$ 3,821,535
Construction in progress	<u>33,298</u>	<u>151,968</u>	<u>-</u>	<u>185,266</u>
Total capital assets, not being depreciated	<u>3,854,833</u>	<u>151,968</u>	<u>-</u>	<u>4,006,801</u>
Capital assets, being depreciated				
Land improvements	1,624,368	12,025	-	1,636,393
Buildings and improvements	3,464,549	30,435	-	3,494,984
Equipment and vehicles	3,842,816	92,760	-	3,935,576
Infrastructure	<u>42,422,991</u>	<u>205,058</u>	<u>-</u>	<u>42,628,049</u>
Total capital assets, being depreciated	<u>51,354,724</u>	<u>340,278</u>	<u>-</u>	<u>51,695,002</u>
Less: accumulated depreciation for:				
Land improvements	666,213	60,571	-	726,784
Buildings and improvements	1,268,773	68,812	-	1,337,585
Equipment and vehicles	2,846,367	191,441	-	3,037,808
Infrastructure	<u>23,227,758</u>	<u>1,419,299</u>	<u>-</u>	<u>24,647,057</u>
Total accumulated depreciation	<u>28,009,111</u>	<u>1,740,123</u>	<u>-</u>	<u>29,749,234</u>
Total capital assets, being depreciated, net	<u>23,345,613</u>	<u>(1,399,845)</u>	<u>-</u>	<u>21,945,768</u>
Total Government-Wide Capital Assets, net	<u>\$ 27,200,446</u>	<u>(\$ 1,247,877)</u>	<u>\$ -</u>	<u>\$ 25,952,569</u>

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Depreciation expense was charged to governmental activities - functions/programs as follows:

General government	\$	31,007
Public safety		114,609
Highway		1,486,889
Sanitation and health		14,557
Recreation		52,591
Miscellaneous		<u>40,470</u>
 Total		 <u><u>\$ 1,740,123</u></u>

7 - Long-Term Obligations

The following is a summary of changes in long-term obligations during the fiscal year:

	<u>Balance July 1, 2012</u>	<u>Additions</u>	<u>Reductions/ Maturities</u>	<u>Balance June 30, 2013</u>	<u>Due within One Year</u>
Governmental Activities:					
General obligation bonds	\$ 2,570,000	\$ -	\$ 175,000	\$ 2,395,000	\$ 175,000
Compensated absences	161,664	-	13,931	147,733	58,396
Other postemployment benefits	33,983	22,617	-	56,600	-
Net pension obligations	<u>153,427</u>	<u>17,511</u>	<u>-</u>	<u>170,938</u>	<u>-</u>
 Total governmental activities long-term liabilities	 <u><u>\$ 2,919,074</u></u>	 <u><u>\$ 40,128</u></u>	 <u><u>\$ 188,931</u></u>	 <u><u>\$ 2,770,271</u></u>	 <u><u>\$ 233,396</u></u>

General Obligation Bonds Payable

At June 30, 2013, the Town had general obligation bonds in the amount of \$2,395,000 outstanding. The bonds, dated August 15, 2006, mature serially over 20 years at rates which vary from 3.875% to 5.5%.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

The annual debt service requirements on these general obligation bonds, including interest, are as follows as of June 30:

Fiscal Year Ending	Principal	Interest
2014	\$ 175,000	\$ 92,559
2015	175,000	85,669
2016	175,000	78,669
2017	175,000	71,669
2018	175,000	64,669
2019-2023	875,000	218,345
2024-2027	645,000	49,372
	\$ 2,395,000	\$ 660,952

Payments on all long-term debt that pertain to the Town's governmental activities are made by the General Fund.

Killingworth is a member of Regional School District No. 17, which provides education facilities for grades K through twelve for the towns of Haddam and Killingworth. As of June 30, 2013, the outstanding bonded indebtedness of the District was \$14,830,000 with Killingworth's share being 44.27258% or \$6,565,624. These are general obligations of Regional School District No. 17 and its member towns.

Authorized/Unissued Bonds

There are no authorized, unissued bonds at June 30, 2013.

Debt Limitation

The Town's total authorized debt falls within the debt limitation set forth by the Connecticut General Statutes.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

8 - Fund Balance

	General Fund	Reserve Fund For Capital and Nonrecurring Expenditures	Non-major Governmental Funds	Total
Fund balances:				
Restricted for:				
General government	\$ -	\$ -	\$ 3,786	\$ 3,786
Public safety	-	-	45,394	45,394
Community services	-	-	5,202	5,202
Welfare	-	-	11,357	11,357
Committed to:				
Capital projects	-	1,405,999	-	1,405,999
Assigned to:				
Public safety	-	-	459	459
Capital projects	-	873,089	-	873,089
Unassigned	3,409,819	-	-	3,409,819
 Total fund balances	\$ 3,409,819	\$ 2,279,088	\$ 66,198	\$ 5,755,105

9 - Defined Benefit Pension Plan

The Town administers two single-employer defined benefit pension plans, one covering all eligible full time employees and the second covering the volunteer firefighters. The plans are considered to be part of the Town's financial reporting entity and are included in the Town's financial report as Pension Trust Funds. The plans do not issue stand-alone financial reports.

A. Municipal Employees

Plan Description

The Town of Killingworth is the sponsor and administrator of a single employer retirement system named the "Town of Killingworth Municipal Employees' Pension Plan" (the Plan) which was established to provide pension benefits for employees of the Town. The Plan was adopted September 30, 2003 effective July 1, 2001.

The Plan covers substantially all full-time employees of the Town.

Summary of Significant Accounting Policies

The Plan's financial statements are prepared using the accrual basis of accounting. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan. All plan investments are reported at fair value.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Plan Membership

Membership in the Plan consisted of the following at July 1, 2011, the date of the most recent actuarial valuation:

Retirees and beneficiaries receiving benefits	9
Terminated plan members entitled to, but not yet receiving benefits	-
Active plan members	<u>14</u>
Total	<u><u>23</u></u>

Benefit Provisions

A participant is eligible for normal retirement upon reaching the later of the age of 65 or the completion of 15 years of service. There is no mandatory retirement age. The benefit is equal to the following:

The annual accrued benefit of a member shall be equal to (A) times (B), where:

- (A) 1.5% of the average compensation multiplied by the years of benefit service at normal retirement date.
- (B) Equals a fraction (not to exceed one), the numerator of which is the actual completed years of benefit service at normal retirement date or earlier termination of employment; and the denominator of which is the years of benefit service which the plan member would have accumulated at normal retirement date.

The Plan contains a provision for early retirement at age 60 with at least 15 years of service. Benefits for early retirement are actuarially determined. The spousal death benefit for the Plan is the actuarial equivalent of the members vested accrued retirement benefit. Participants in the Plan are vested after 15 years.

Funding Policy

Employer contribution rates are established by the Board of Selectmen and approved by the Board of Finance as determined by its actuaries. The Town is required to contribute the remaining amounts necessary to finance the benefits for the participants as determined by its actuaries. The Town's funding policy provides for periodic employer contributions to accumulate sufficient assets to pay benefits when due.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

B. Volunteer Fire Company

Plan Description

The Town of Killingworth is the sponsor and administrator of a single employer retirement system named the "Killingworth Volunteer Fire Company Defined Benefit Pension Plan" (the Plan) which was established to provide pension benefits for employees of the Town. The Plan was formally adopted in September, 2005. The Plan was originally effective January 1, 1989 with benefit funding provided exclusively through an insurance program which was paid by the Town.

The Plan covers anyone who is a volunteer fireman or ambulance personnel who is eligible to enter the Plan. Individuals are eligible to enter the Plan as a participant upon reaching age 18 and completing a probationary period of at least 3 months and not more than 3 years.

Summary of Significant Accounting Policies

The Plan's financial statements are prepared using the accrual basis of accounting. Town contributions are recognized when due and the Town has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan. All plan investments are reported at fair value.

Plan Membership

Membership in the Plan consisted of the following at July 1, 2011, the date of the most recent actuarial valuation:

Retirees and beneficiaries receiving benefits	17
Terminated plan members entitled to, but not yet receiving benefits	10
Active plan members	<u>58</u>
 Total	 <u><u>85</u></u>

Benefit Provisions

A participant is eligible for normal retirement upon reaching the age of 65. There is no mandatory retirement age. The Plan benefit is determined based upon years of participation. Participants will be credited with a year of plan participation for any plan year in which the participant attends any one of the following: (1) at least 20% of all calls; (2) at least 50% of all meetings; (3) at least 50% of all drills; and (4) at least 50% of all work nights.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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The amount of monthly retirement income benefit of a plan participant will be an amount based upon years of plan participation as set forth in the following table:

<u>Years of Plan Participation</u>	<u>Amount of Monthly Retirement Income</u>
0	\$ -
1-5	\$ 150
6	\$ 200
7	\$ 220
8	\$ 240
9	\$ 260
10	\$ 280
11	\$ 300
12	\$ 320
13	\$ 340
14	\$ 360
15	\$ 380
16	\$ 400
17	\$ 420
18	\$ 440
19	\$ 460
20	\$ 480
21 or more	\$ 500

The normal form of retirement benefit provides for a monthly benefit payment for as long as the participant shall live. Optional forms of distribution are available.

Participants in the Plan are vested according to the following table:

<u>Years of Plan Participation</u>	<u>Vested Percentage</u>
Less than 4	0%
4	40%
5	50%
6	60%
7	70%
8	80%
9	90%
10 or more	100%

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Funding Policy

Town contribution rates are established by the Board of Selectmen and approved by the Board of Finance as determined by its actuaries. The Town is required to contribute the remaining amounts necessary to finance the benefits for the participants as are actuarially determined. The Town's funding policy provides for periodic employer contributions to accumulate sufficient assets to pay benefits when due.

Annual Pension Cost and Net Pension Obligation

The annual pension cost and net pension obligation to the Retirement Plan for the Employees of the Town of Killingworth as of June 30, 2013 were as follows:

	Municipal Employees	Volunteer Fire Company
Actuarially required contribution (ARC)	\$ 114,426	\$ 95,796
Interest on net pension obligation	10,616	125
Adjustment to annual required contribution	(11,540)	(136)
Annual pension cost	113,502	95,785
Contributions made	111,776	80,000
Increase in net pension obligation	1,726	15,785
Net pension obligation, beginning of year	151,637	1,790
Net pension obligation, end of year	\$ 153,363	\$ 17,575

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Three-Year Trend Information

Fiscal Year Ending	Annual Pension Cost (APC)	Actual Contribution	Percentage Annual Pension Contributed	Net Pension Obligation (Asset)
Municipal Employees				
6/30/2011	\$ 128,388	\$ 126,710	98.7 %	\$ 190,796
6/30/2012	110,764	149,923	135.4	151,637
6/30/2013	113,502	111,776	98.5	153,363
Volunteer Fire Company				
6/30/2011	\$ 72,612	\$ 80,000	110.2 %	(\$ 14,080)
6/30/2012	95,870	80,000	83.4	1,790
6/30/2013	95,785	80,000	83.5	17,575

Funding Status and Funding Progress

The funded status of the plans as of their most recent actuarial valuation date is as follows:

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
Municipal Employees:						
7/1/2011	\$ 1,560,974	\$ 2,125,531	\$ 564,557	73.4 %	\$ 730,370	77.3 %
Volunteer Fire Company:						
7/1/2011	\$ 818,096	\$ 1,534,537	\$ 716,441	53.3 %	N/A	N/A

The schedules of funding progress, presented as required supplementary information (RSI) following the notes to the financial statements, present multiyear trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the AALs for benefits.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Actuarial Assumptions

The annual required contribution for the current year was determined as part of the July 1, 2011 actuarial valuation. The actuarial assumptions included:

	Municipal Employees	Volunteer Fire Company
Investment rate of return	7.0%	7.0%
Projected salary increase (per year)	4.0%	N/A
includes inflation at	4.0%	N/A
Cost of living adjustment	N/A	N/A
Actuarial cost method	Entry Age Normal	Entry Age Normal
Amortization method	Level Dollar, closed	Level Dollar, closed
Remaining amortization period	30 years	30 years

The financial statements for each individual pension plan are as follows:

	Municipal Employees Pension Plan	Volunteer Fire Company Pension Plan	Total
Assets			
Cash and cash equivalents	\$ 117,451	\$ 37,891	\$ 155,342
Investments	1,724,085	797,483	2,521,568
Total Assets	1,841,536	835,374	2,676,910
Liabilities			
Due to General Fund	9,314	-	9,314
Net Position Held in			
Trust for Pension Benefits	\$ 1,832,222	\$ 835,374	\$ 2,667,596

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

	<u>Municipal Employees Pension Plan</u>	<u>Volunteer Fire Company Pension Plan</u>	<u>Total</u>
Additions:			
Contributions			
Employer	\$ 111,776	\$ 80,000	\$ 191,776
Investment income	57,530	3,169	60,699
Net realized/unrealized gains (losses) on investments	<u>123,649</u>	<u>(18,756)</u>	<u>104,893</u>
Total additions	<u>292,955</u>	<u>64,413</u>	<u>357,368</u>
Deductions:			
Benefits paid	88,754	64,260	153,014
Administration	<u>18,206</u>	<u>259</u>	<u>18,465</u>
Total deductions	<u>106,960</u>	<u>64,519</u>	<u>171,479</u>
Net change in net position	185,995	(106)	185,889
Net position, July 1, 2012	<u>1,646,227</u>	<u>835,480</u>	<u>2,481,707</u>
Net position, June 30, 2013	<u>\$ 1,832,222</u>	<u>\$ 835,374</u>	<u>\$ 2,667,596</u>

10 - Other Post-Employment Benefits (OPEB)

Plan Description

The Town provides post-retirement medical benefits to eligible retirees and their spouses through a single-employer, contributory, defined benefit OPEB plan. A tri-annual actuarial valuation is made to determine whether the contributions are sufficient to meet plan obligations. The latest valuation was made July 1, 2011. The OPEB plan does not issue a separate, stand-alone, financial report.

Benefit Provisions

Employees of the Town are eligible for medical coverage based upon the following criteria:

- Normal retirement at age 62 and 15 years of service.
- For UPSEU and AFSCME union retirees:
 - Benefits are continued for 3 years or until the retiree or spouse turns 65.

Spousal medical benefits are provided to the spouse of a retiree eligible for medical benefits and are subject to the same duration of coverage as indicated above.

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Plan Membership

Membership in the Plan consisted of the following at July 1, 2011, the date of the most recent actuarial valuation:

Active members	8
Retirees	<u>0</u>
 Total	 <u><u>8</u></u>

Funding Policy

The contribution requirement of plan members and the Town are established and may be amended by the Town. The Town currently contributes enough money to the Plan to satisfy the current obligations on a pay-as-you go basis.

Effective July 1, 2011, benefits for UPSEU retirees require a contribution of 5 percent for single coverage and 10 percent for two person/family coverage. Effective July 1, 2012, benefits for UPSEU retirees require a contribution of 13 percent regardless of coverage.

Annual OPEB Cost and Net OPEB Obligations

The annual OPEB cost and net OPEB obligation to the plan as of June 30, 2013 were as follows:

Annual required contribution (ARC)	\$ 23,085
Interest on net OPEB obligation	1,529
Adjustment to ARC	<u>(1,997)</u>
Annual OPEB Cost (AOC)	22,617
 Contributions made	 <u>-</u>
 Change in net OPEB obligation	 22,617
 Net OPEB obligation, beginning of year	 <u>33,983</u>
 Net OPEB obligation, end of year	 <u><u>\$ 56,600</u></u>

**TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Three-Year Trend Information

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation (asset) three year trend information is presented below:

<u>Fiscal Year Ending</u>	<u>Annual OPEB Cost (AOC)</u>	<u>Actual Contribution</u>	<u>Percentage of AOC Contributed</u>	<u>Net OPEB Obligation</u>
6/30/2011	\$ 48,049	\$ -	0.00 %	\$ 11,571
6/30/2012	22,412	-	0.00	33,983
6/30/2013	22,617	-	0.00	56,600

Funding Status and Funding Progress

The funded status of the plan as of July 1, 2011, the most recent actuarial valuation date, is as follows:

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
7/1/2011	\$ -	\$ 185,496	\$ 185,496	0.00 %	\$ 405,500	45.75 %

Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These actuarially determined amounts are subject to continual revisions as actual results are compared to past expectations and new estimates are made about the future. The schedules of funding progress and employer contributions, presented as required supplementary information following the notes to the financial statements, present multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the type of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial calculations of the OPEB plan reflect a long-term perspective. Consistent with this perspective, actuarial valuations, will use actuarial methods and assumptions that include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

TOWN OF KILLINGWORTH, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

In the July 1, 2011 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions include a 4.5% investment rate of return. The annual healthcare cost trend rate is 10.0% initially, reduced by 1.0% per year to an ultimate rate of 5.0% after five years. The UAAL is being amortized as a level dollar amount over a constant 30 year period.

11 - Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; workers compensation and natural disasters for which the Town carries commercial insurance. During the year ended June 30, 2013, deductibles paid by the Town were insignificant. Settled claims, for all types of commercial coverage, have not exceeded commercial insurance coverage during any of the past three fiscal years.

12 - Commitments and Contingencies

There are various suits and claims pending against the Town, none of which, individually, or in the aggregate, is believed by legal counsel to be likely to result in a judgment or judgments, which would materially affect the Town's financial position.

The Town has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for any expenditure disallowed under terms of the grant. Based upon prior experience, Town management believes such disallowances, if any, will not be material.

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013**

	Original Budget	Revised Budget	Actual	Variance With Final Budget
Property Taxation:				
General tax receipts	\$ 17,624,403	\$ 17,624,403	\$ 17,708,022	\$ 83,619
Other tax collections	30,000	30,000	74,111	44,111
	<u>17,654,403</u>	<u>17,654,403</u>	<u>17,782,133</u>	<u>127,730</u>
Intergovernmental Revenues:				
Education equalization	2,227,467	2,227,467	2,237,730	10,263
Pequot/Mohegan grant	15,886	15,886	17,442	1,556
Town aid roads	126,935	126,935	126,409	(526)
PILOT - State owned property	109,974	109,974	131,159	21,185
Local capital improvement program	56,211	56,211	-	(56,211)
Youth services	14,000	14,000	24,093	10,093
Boating safety	3,913	3,913	-	(3,913)
Tax relief for the elderly	28,154	28,154	35,986	7,832
Veterans tax relief	4,688	4,688	6,134	1,446
Disabled grant	231	231	286	55
Municipal revenue sharing	-	-	54,888	54,888
FEMA	-	-	225,315	225,315
Other federal, state and local grants	1,107	1,107	9,808	8,701
	<u>2,588,566</u>	<u>2,588,566</u>	<u>2,869,250</u>	<u>280,684</u>
Licenses, Fees and Permits	125,000	125,000	108,753	(16,247)
Charges for Goods and Services	90,000	90,000	158,048	68,048
Interest and Investment Income	35,000	35,000	9,261	(25,739)
Other Revenues	100,000	100,000	111,038	11,038
Appropriation of Prior Year Fund Balance	<u>200,000</u>	<u>447,210</u>	<u>447,210</u>	<u>-</u>
Total Revenues	<u>\$ 20,792,969</u>	<u>\$ 21,040,179</u>	21,485,693	<u>\$ 445,514</u>

Budgetary revenues are different from GAAP revenues because:

 Appropriation of prior year fund balance is not recognized as revenues for GAAP purposes (447,210)

Total revenues and other financing sources as reported on the Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds \$ 21,038,483

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013**

	Original Budget	Revised Budget	Actual	Variance With Final Budget
General Government:				
First Selectman - salary	\$ 61,285	\$ 61,285	\$ 61,285	\$ -
First Selectman - meeting expense	750	750	186	564
First Selectman - mileage	1,750	1,750	1,192	558
Finance Director - salary	54,326	54,326	54,326	-
Selectman's secretary - salary	35,000	35,000	35,000	-
Town office building- secretary	12,817	12,817	12,817	-
Office expense	12,400	12,400	10,451	1,949
Legal notices	5,000	5,000	3,016	1,984
Selectman's salary	8,000	8,000	8,000	-
Probate court support	2,130	2,130	2,130	-
Board of Elections - salaries	9,000	9,015	9,015	-
Board of Elections - expenses	20,025	20,010	19,354	656
Board of Finance - expenses	3,100	3,100	2,248	852
Board of Finance - audit	22,500	22,500	22,500	-
Annual capital transfer - transfer to capital reserve	400,000	400,000	397,771	2,229
Life benefit/KVFC & ambulance	20,000	25,000	25,000	-
Annual capital transfer - sinking fund vacation sick time	20,000	20,000	20,000	-
Contingency	25,000	-	-	-
Grant writer	1	1	-	1
Assessor - salary	55,169	55,169	49,409	5,760
Assessor assistant - salary	44,099	44,099	17,471	26,628
Assessor - expenses	14,355	14,355	11,602	2,753
Board of assessment appeals - expenses	150	150	-	150
Tax collector - salary	47,549	47,549	47,549	-
Tax collector clerk - salary	19,255	19,739	19,739	-
Tax collector - expenses	6,650	6,166	2,703	3,463
Treasurer - salary	4,117	4,117	4,117	-
Treasurer - expenses	739	739	739	-
Town Counsel - fees	35,000	50,297	50,297	-
Town Engineer - fees	25,000	25,000	12,198	12,802
Town Clerk - salary	61,749	61,749	61,749	-
Town Clerk Assistant A - salary	44,099	45,428	45,428	-
Town Clerk Assistant B - salary	13,725	14,288	14,288	-
Town Clerk - expenses	31,445	29,553	27,928	1,625
Building official - salary	41,000	41,000	35,362	5,638
Building official - expenses	9,550	9,550	4,621	4,929
Land use secretary - salary	14,502	14,502	13,482	1,020
Water testing fees	2,400	2,400	1,896	504
Buildings and grounds	57,795	57,795	35,675	22,120
Electricity	30,000	30,000	22,653	7,347
Duplicating expense	2,900	2,900	2,463	437
Postage/meter rental	12,500	12,500	7,843	4,657
Mapping machine	1,400	1,400	749	651
Telephone expense	9,400	9,400	8,345	1,055
Town office building - custodian	6,000	6,000	4,248	1,752
Town officials' bonds	2,700	2,700	240	2,460
Fire/liability/casualty insurance	65,000	65,000	61,370	3,630
Workers compensation insurance	45,000	45,000	43,258	1,742
Unemployment insurance	6,000	10,600	10,600	-
Social security/medicare	84,000	79,400	76,382	3,018
Medical/dental insurance	190,000	168,461	145,568	22,893
Life/disability insurance	7,700	7,700	7,519	181
Pension plan	111,775	111,775	111,775	-
Actuarial expense	6,000	6,000	1,640	4,360
Medical buyout	80,000	80,000	72,179	7,821
Computer supplies	15,137	15,137	12,939	2,198
Computer maintenance and licenses	26,683	26,683	26,644	39
GIS applications	3,500	3,500	3,500	-
Town website	6,000	5,857	2,551	3,306
IT network support	26,178	26,321	26,321	-
Total General Government	1,979,305	1,953,063	1,789,331	163,732

. . . Continued . . .

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013
... Continued ...**

	Original Budget	Revised Budget	Actual	Variance With Final Budget
Public Safety:				
Fire company	\$ 112,237	\$ 112,250	\$ 112,250	\$ -
Ambulance/fire company incentive program	80,000	80,000	80,000	-
Actuarial expense	1,500	1,650	1,650	-
Fire Marshal - salary	5,527	5,527	5,527	-
Fire Marshal - expenses	3,450	2,673	2,673	-
Open burning official - salary	1,000	1,000	1,000	-
Office of emergency management	7,420	2,361	2,361	-
Emergency planning committee	1	-	-	-
Resident State Trooper - salary	105,741	111,313	111,313	-
Resident State Trooper - expenses	25,120	36,464	36,464	-
Valley Shore emergency communications	71,956	71,956	71,956	-
Total Public Safety	413,952	425,194	425,194	-
Highway:				
Foreman - salary	74,339	74,339	74,339	-
Mechanic - salary	56,846	56,846	56,846	-
Driver/operator - salary	168,896	168,976	168,976	-
Overtime/special	4,500	9,295	9,295	-
Highway - other	274,079	278,905	273,327	5,578
Snow removal	70,000	267,267	267,267	-
Groundskeepers/contractors	10,000	10,000	4,000	6,000
Cemetery care	10,500	15,799	15,799	-
Total Highway	669,160	881,427	869,849	11,578
Sanitation and Health:				
Compactor - supervisor's salary	16,292	16,199	15,850	349
Compactor - attendant salary	24,699	24,792	24,792	-
Compactor - maintenance and operations	20,600	20,600	9,791	10,809
Carting and disposal expense	96,500	96,500	89,787	6,713
Bulky waste disposal	56,250	56,250	43,971	12,279
Bethke site	1	1	-	1
Mosquito control	1	1	-	1
Hazardous waste collection	12,000	12,000	11,464	536
Health Director	33,500	33,500	31,243	2,257
Sanitarian - expenses	11,025	11,025	1,640	9,385
Public health nurse	550	550	300	250
Vital statistics	200	200	42	158
Total Sanitation and Health	271,618	271,618	228,880	42,738
Conservation and Land Use:				
Planning and zoning	8,850	8,850	3,021	5,829
Land use reporting requirement	5,300	5,300	3,712	1,588
Zoning enforcement officer - salary	30,469	30,467	30,467	-
Zoning enforcement officer - expenses	3,300	3,300	3,300	-
Zoning Board of Appeals	500	500	460	40
Conservation commission	400	400	164	236
Inlands wetlands commission	1,300	1,300	349	951
Inlands wetlands enforcement officer - salary	20,314	20,316	20,316	-
Inlands wetlands enforcement officer - expenses	1,000	1,000	1,000	-
Water pollution control	1	1	-	1
Connecticut River conservation district	1,661	1,661	1,661	-
Tree warden	2,500	2,500	2,050	450
Total Conservation and Land Use	75,595	75,595	66,500	9,095

... Continued ...

TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013
. . . Continued . . .

	Original Budget	Revised Budget	Actual	Variance With Final Budget
Recreation:				
Killingworth park and recreation commission	\$ 56,100	\$ 56,099	\$ 50,110	\$ 5,989
H-K regional recreation	79,221	79,222	79,222	-
Total Recreation	135,321	135,321	129,332	5,989
Community Services:				
Connecticut River Estuary Regional Planning Agency	13,050	13,050	13,050	-
Community Renewal Team	2,500	2,500	2,500	-
Council of Small Towns	825	825	825	-
CT Conference of Municipalities	3,679	3,679	3,643	36
Estuary Council of Senior clubs	18,476	18,476	18,476	-
Killingworth seniors'	1,600	1,600	1,600	-
Library	224,500	224,500	224,500	-
Dog fund support	1	1	-	1
Estuary Transit District	7,332	7,332	7,332	-
Community health center	1,000	1,000	1,000	-
Literacy volunteers	400	400	400	-
Regional mental health	289	289	289	-
Killingworth housing partnership	400	400	-	400
H-K Youth and Family Services	65,245	65,245	65,245	-
Middlesex Substance Abuse	450	450	450	-
Killingworth land use subcommittee	1	1	-	1
Parmelee Steering Committee	10,000	10,000	9,648	352
Town office building study committee	1	1	-	1
Tax abatements and refunds	-	25,574	25,574	-
Miscellaneous grants	1	24,370	24,370	-
Miscellaneous government refunds	1	1	-	1
Open space subcommittee	1	1	-	1
Open space acquisition	1	1	-	1
The Connection - Eddy Shelter	1,000	1,000	1,000	-
The Rushford Center	500	500	500	-
Friendly fund/helping hands	1,000	1,000	-	1,000
Total Community Services	352,253	402,196	400,402	1,794
Welfare:				
Social services/municipal agent	10,000	10,000	9,754	246
Administration expenses	100	100	-	100
Total Welfare	10,100	10,100	9,754	346

. . . Continued . . .

TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013
... Continued ...

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance With Final Budget</u>
Debt and Lease Obligations:				
Bonding	\$ 274,341	\$ 274,341	\$ 274,341	\$ -
Total Debt and Lease Obligations	<u>274,341</u>	<u>274,341</u>	<u>274,341</u>	<u>-</u>
Total Operating Expenditures	<u>4,181,645</u>	<u>4,428,855</u>	<u>4,193,583</u>	<u>235,272</u>
Education	<u>16,611,324</u>	<u>16,611,324</u>	<u>16,611,324</u>	<u>-</u>
Total Expenditures	<u>\$ 20,792,969</u>	<u>\$ 21,040,179</u>	20,804,907	<u>\$ 235,272</u>
Accrued payroll costs are not recorded for budgetary purposes			<u>(1,840)</u>	
Total expenditures and other financing uses as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds			<u>\$ 20,803,067</u>	

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULES OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS
PENSION TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2013**

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
<i>Municipal Employees</i>						
7/1/2007	\$ 1,463,239	\$ 1,646,251	\$ 183,012	88.9 %	\$ 726,436	25.2 %
7/1/2008	N/A	N/A	N/A	N/A	N/A	N/A
7/1/2009	1,224,101	1,917,519	693,418	63.8	817,837	84.8
7/1/2010	N/A	N/A	N/A	N/A	N/A	N/A
7/1/2011	1,560,974	2,125,531	564,557	73.4	730,370	77.3
7/1/2012	N/A	N/A	N/A	N/A	N/A	N/A
<i>Volunteer Fire Company</i>						
1/1/2007	705,161	1,163,454	458,293	60.6	N/A	N/A
1/1/2008	N/A	N/A	N/A	N/A	N/A	N/A
7/1/2009	781,042	1,287,549	506,507	60.7	N/A	N/A
7/1/2010	N/A	N/A	N/A	N/A	N/A	N/A
7/1/2011	818,096	1,534,537	716,441	53.3	N/A	N/A
7/1/2012	N/A	N/A	N/A	N/A	N/A	N/A

Schedule of Employer Contributions

Year Ended June 30	Municipal Employees			Volunteer Fire Company		
	Annual Required Contribution	Contribution Made	Percentage Contributed	Annual Required Contribution	Contribution Made	Percentage Contributed
2008	\$ 93,371	\$ 130,000	139.2 %	\$ 62,008	\$ 72,000	116.1 %
2009	99,440	100,000	100.6	62,008	80,000	129.0
2010	126,710	100,000	78.9	72,571	80,000	110.2
2011	129,543	126,710	97.8	72,571	80,000	110.2
2012	111,775	149,923	134.1	95,796	80,000	83.5
2013	114,426	111,776	97.7	95,796	80,000	83.5

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULES OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS
OTHER POSTEMPLOYMENT BENEFITS (OPEB)
FOR THE YEAR ENDED JUNE 30, 2013**

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
7/1/2008	\$ -	\$ 415,951	\$ 415,951	0.0 %	\$ 385,232	108.0 %
7/1/2011	-	185,496	185,496	0.0	405,500	45.7

Schedule of Employer Contributions

Year Ended June 30	Annual Required Contribution	Contribution Made	Percentage Contributed
2009	\$ 45,646	\$ 70,694	154.9 %
2010	46,576	58,351	125.3
2011	47,548	-	0.0
2012	22,571	-	0.0
2013	23,085	-	0.0

**TOWN OF KILLINGWORTH, CONNECTICUT
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2013**

Special Revenue

	Special Revenue											Total Nonmajor Governmental Funds
	Dog Fund	The Attie Fund	Town Clerk Record Preservation	Town Clerk Record Surcharge	Resident State Trooper DARE	Fire Protection Fund	Helping Hands	Friendly Fund	Parmelee Farm	Community Gardens	Total Special Revenue	
Cash and cash equivalents	\$ 37,591	\$ 1,845	\$ 1,971	\$ 1,815	\$ 459	\$ 22,129	\$ 3,841	\$ 7,516	\$ 1,211	\$ 3,991	\$ 82,369	\$ 82,369
Total assets	<u>\$ 37,591</u>	<u>\$ 1,845</u>	<u>\$ 1,971</u>	<u>\$ 1,815</u>	<u>\$ 459</u>	<u>\$ 22,129</u>	<u>\$ 3,841</u>	<u>\$ 7,516</u>	<u>\$ 1,211</u>	<u>\$ 3,991</u>	<u>\$ 82,369</u>	<u>\$ 82,369</u>
LIABILITIES AND FUND BALANCE												
Liabilities:												
Due to other funds	\$ 16,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,171	\$ 16,171
Total liabilities	<u>16,171</u>										<u>16,171</u>	<u>16,171</u>
Fund Balance:												
Restricted	21,420	1,845	1,971	1,815	-	22,129	3,841	7,516	1,211	3,991	65,739	65,739
Assigned	-	-	-	-	459	-	-	-	-	-	459	459
Total fund balance	<u>21,420</u>	<u>1,845</u>	<u>1,971</u>	<u>1,815</u>	<u>459</u>	<u>22,129</u>	<u>3,841</u>	<u>7,516</u>	<u>1,211</u>	<u>3,991</u>	<u>66,198</u>	<u>66,198</u>
Total liabilities and fund balance	<u>\$ 37,591</u>	<u>\$ 1,845</u>	<u>\$ 1,971</u>	<u>\$ 1,815</u>	<u>\$ 459</u>	<u>\$ 22,129</u>	<u>\$ 3,841</u>	<u>\$ 7,516</u>	<u>\$ 1,211</u>	<u>\$ 3,991</u>	<u>\$ 82,369</u>	<u>\$ 82,369</u>

**TOWN OF KILLINGWORTH, CONNECTICUT
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2013**

	Special Revenue										Total Nonmajor Governmental Funds	
	Dog Fund	The Attie Fund	Town Clerk Record Preservation	Town Clerk Record Surcharge	Resident Trooper DARE	Fire Protection Fund	Helping Hands	Friendly Fund	Parmelee Farm	Community Gardens		Total Special Revenue
REVENUES												
Intergovernmental	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
Licenses, permits and fees	11,074	-	1,425	1,425	-	-	-	-	-	-	13,924	13,924
Charges for goods and services	-	1,260	-	-	-	-	-	334	-	1,110	2,704	2,704
Interest and investment income	41	-	3	2	-	22	-	-	-	-	68	68
Other	-	125	-	-	-	-	8,138	-	-	-	10,966	10,966
Total revenues	11,115	1,385	5,428	1,427	-	22	8,138	2,703	334	1,110	31,662	31,662
EXPENDITURES												
Current:												
General government	-	-	7,203	1,170	-	-	-	-	-	-	8,373	8,373
Public safety	36,829	-	-	-	695	-	-	-	-	-	37,524	37,524
Community services	-	-	-	-	-	-	-	172	2	-	174	174
Welfare	-	-	-	-	-	-	5,989	3,048	-	-	9,037	9,037
Total expenditures	36,829	-	7,203	1,170	695	-	5,989	3,048	172	2	55,108	55,108
Excess of revenues over (under) expenditures	(25,714)	1,385	(1,775)	257	(695)	22	2,149	(345)	162	1,108	(23,446)	(23,446)
OTHER FINANCING SOURCES (USES)												
Operating transfers in	10,470	-	-	-	500	-	-	-	-	-	10,970	10,970
Operating transfers out	-	(10,470)	-	-	-	-	-	-	-	-	(10,470)	(10,470)
Total other financing sources (uses)	10,470	(10,470)	-	-	500	-	-	-	-	-	500	500
Excess of revenues and other financing sources over (under) expenditures	(15,244)	(9,085)	(1,775)	257	(195)	22	2,149	(345)	162	1,108	(22,946)	(22,946)
Fund balance, July 1, 2012	36,664	10,930	3,746	1,558	654	22,107	1,692	7,861	1,049	2,883	89,144	89,144
Fund balance, June 30, 2013	\$ 21,420	\$ 1,845	\$ 1,971	\$ 1,815	\$ 459	\$ 22,129	\$ 3,841	\$ 7,516	\$ 1,211	\$ 3,991	\$ 66,198	\$ 66,198

**TOWN OF KILLINGWORTH, CONNECTICUT
 AGENCY FUNDS
 COMBINING BALANCE SHEET
 JUNE 30, 2013**

	<u>Tax Sale Fund</u>	<u>Performance Bonds</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	<u>\$ 1,333</u>	<u>\$ 199,998</u>	<u>\$ 201,331</u>
Total Assets	<u><u>\$ 1,333</u></u>	<u><u>\$ 199,998</u></u>	<u><u>\$ 201,331</u></u>
LIABILITIES			
Due to other groups	<u>\$ 1,333</u>	<u>\$ 199,998</u>	<u>\$ 201,331</u>
Total Liabilities	<u><u>\$ 1,333</u></u>	<u><u>\$ 199,998</u></u>	<u><u>\$ 201,331</u></u>

TOWN OF KILLINGWORTH, CONNECTICUT
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2013

	TAX SALE FUND			
	Balance July 1, 2012	Additions	Deductions	Balance June 30, 2013
ASSETS				
Cash and cash equivalents	\$ 1,241	\$ 1,333	\$ 1,241	\$ 1,333
Total Assets	\$ 1,241	\$ 1,333	\$ 1,241	\$ 1,333
LIABILITIES				
Due to other groups	\$ 1,241	\$ 1,333	\$ 1,241	\$ 1,333
Total Liabilities	\$ 1,241	\$ 1,333	\$ 1,241	\$ 1,333
	PERFORMANCE BONDS			
	Balance July 1, 2012	Additions	Deductions	Balance June 30, 2013
ASSETS				
Cash and cash equivalents	\$ 199,477	\$ 521	\$ -	\$ 199,998
Total Assets	\$ 199,477	\$ 521	\$ -	\$ 199,998
LIABILITIES				
Due to other groups	\$ 199,477	\$ 521	\$ -	\$ 199,998
Total Liabilities	\$ 199,477	\$ 521	\$ -	\$ 199,998
	TOTAL AGENCY FUNDS			
	Balance July 1, 2012	Additions	Deductions	Balance June 30, 2013
ASSETS				
Cash and cash equivalents	\$ 200,718	\$ 1,854	\$ 1,241	\$ 201,331
Total Assets	\$ 200,718	\$ 1,854	\$ 1,241	\$ 201,331
LIABILITIES				
Due to other groups	\$ 200,718	\$ 1,854	\$ 1,241	\$ 201,331
Total Liabilities	\$ 200,718	\$ 1,854	\$ 1,241	\$ 201,331

**TOWN OF KILLINGWORTH, CONNECTICUT
RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES
SCHEDULE OF CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2013**

	Fund Balance July 1, 2012	Transfers In from the General Fund	Fund Balance Designations	Interest And Other Income	Grant Revenue	Expenditures	Project Close-Outs	Fund Balance June 30, 2013
Committed:								
Continuing Projects:								
Assessor - revaluation	\$ 36,544	\$ -	\$ -	\$ -	-	(\$ 2,874)	\$ -	\$ 33,670
Open space acquisition	9,708	-	-	-	-	-	-	9,708
Parmelee property preparation	22,727	-	35,000	150	-	(150,672)	-	(92,795)
Fire vehicles	160,000	-	160,000	-	-	-	-	320,000
KVFC Station 1 Expansion & Renovation	50,000	-	-	-	-	-	-	50,000
KVFC AEDs	-	-	12,000	-	-	(11,484)	-	516
KVFC thermal imaging cameras	-	-	30,000	-	-	(29,940)	(60)	-
KVFC Station 1 roof repairs	-	-	20,000	-	-	(3,808)	(3,808)	-
Highway department equipment	173,346	-	20,000	-	-	(16,192)	(126,210)	349,556
Highway department- pickup with plow	3,314	-	50,000	-	-	-	-	1,323
Highway department - snow plow	1,210	-	125,000	-	-	(1,991)	(126,210)	-
Highway department - truck refurbishment alternative	-	-	30,000	-	-	-	-	16,609
Surveying - Sheldon Field	1,635	-	-	-	-	(13,391)	-	-
Sheldon Park engineering and design	45,514	-	-	-	-	(1,635)	-	-
Wetish multi-purpose athletic fields	1,419	-	-	-	-	(2,111)	-	43,403
Sheldon Park Field renovations	100,000	-	-	-	-	(1,689)	270	-
Reale Field resurfacing and drainage	-	-	15,000	-	-	(10,335)	-	100,000
Abatement and demolition KRP buildings	-	-	10,000	-	-	(12,165)	-	4,665
Transfer Station- MSW containers	24,000	-	40,000	-	-	-	2,165	-
Transfer Station - facilities upgrade	-	-	-	-	-	-	-	24,000
Storm Water Management Project	25,000	-	-	-	-	-	-	40,000
Town plan - walkway portion	20,000	-	-	-	-	-	-	25,000
Town office building - Phase 1	140,224	-	-	-	-	-	-	20,000
Town office building - Phase 2	88,533	-	-	-	-	-	-	140,224
Town office building Phase 11/12	63,915	-	-	-	-	(14,243)	-	88,533
Town office building - generator	(30,000)	-	50,000	-	-	(9,999)	-	49,672
Town office building IT upgrades	(5)	-	23,000	-	-	(22,752)	(243)	40,001
Animal Control shelter	-	-	-	-	-	-	(30,000)	-
Energy block grant	997,084	-	600,000	150	2,398	(2,429)	31	-
					2,398	(303,902)	(31,645)	1,264,085
Road Projects:								
Alders Road bridge intersection	1,660	-	-	-	-	-	-	1,660
Reservoir Road bridge	57,269	-	-	-	20,884	(4,568)	(73,585)	-
River Road bridge	2,587	-	-	-	-	(2,587)	-	-
Bar Gate Trail repaving	-	-	260,000	-	-	(200,491)	-	59,509
					20,884	(205,059)	(76,172)	61,169
Sinking Funds:								
Sick/vacation payout at retirement	27,511	17,771	-	-	-	(2,229)	-	43,053
Capital surcharge account	29,606	-	(20,000)	4,275	-	-	-	13,881
MIRMA assessment	32,598	-	-	-	-	(8,787)	-	23,811
	89,715	17,771	(20,000)	4,275	-	(11,016)	-	80,745
Total Committed Fund Balance	1,148,315	17,771	840,000	4,425	23,282	(519,977)	(107,817)	1,405,999
Assigned Fund Balance	1,199,558	400,000	(840,000)	5,714	-	-	107,817	873,089
Total Fund Balance	\$ 2,347,873	\$ 417,771	\$ -	\$ 10,139	\$ 23,282	(\$ 519,977)	\$ -	\$ 2,279,088

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING
FOR THE YEAR ENDED JUNE 30, 2013**

Grand List Year	Uncollected Taxes July 1, 2012 and Current Levy	Lawful Corrections	Suspense Collections	Transfers To Suspense	Taxes Collectible	Actual Cash Collections			Total	Uncollected Taxes June 30, 2013
						Taxes	Interest	Liens & Fees		
2011	\$ 17,747,640	(\$ 35,594)	\$ -	\$ -	17,712,046	\$ 17,593,822	\$ 49,445	\$ 3,033	\$ 17,646,300	\$ 118,224
2010	137,661	(2,007)	-	-	135,654	98,290	17,147	444	115,881	37,364
2009	36,788	-	-	(16,272)	20,516	12,050	4,754	54	16,858	8,466
2008	3,245	-	-	-	3,245	-	-	-	-	3,245
2007	926	-	-	-	926	-	-	-	-	926
2006	616	-	-	-	616	-	-	-	-	616
2005	1,441	-	-	-	1,441	-	-	-	-	1,441
2004	-	-	-	-	-	-	-	-	-	-
2003	-	-	-	-	-	-	-	-	-	-
2002	-	-	-	-	-	-	-	-	-	-
2001	-	-	-	-	-	-	-	-	-	-
2000	-	-	-	-	-	-	-	-	-	-
1999	-	-	-	-	-	-	-	-	-	-
1998	-	-	-	-	-	-	-	-	-	-
1997	-	-	-	-	-	-	-	-	-	-
Total	\$ 17,928,317	(\$ 37,601)	\$ -	(\$ 16,272)	\$ 17,874,444	\$ 17,704,162	\$ 71,346	\$ 3,531	\$ 17,779,039	\$ 170,282

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF DEBT LIMITATION
FOR THE YEAR ENDED JUNE 30, 2013**

Total current year tax collections, including interest and lien fees	\$ 17,779,039
Reimbursement for revenue loss: Tax relief for the elderly	<u> -</u>
Tax Base	<u><u>\$ 17,779,039</u></u>

	General Purpose	Schools	Sewers	Urban Renewal	Pension Deficit
Debt Limitation:					
2-1/4 times base	\$ 40,002,838	\$ -	\$ -	\$ -	\$ -
4-1/2 times base	-	80,005,676	-	-	-
3-3/4 times base	-	-	66,671,396	-	-
3-1/4 times base	-	-	-	57,781,877	-
3 times base	-	-	-	-	53,337,117
 Total Debt Limitation	<u>40,002,838</u>	<u>80,005,676</u>	<u>66,671,396</u>	<u>57,781,877</u>	<u>53,337,117</u>
Indebtedness:					
Regional School District #17 bonds	-	6,565,624	-	-	-
General obligation bonds	2,395,000	-	-	-	-
 Total Indebtedness	<u>2,395,000</u>	<u>6,565,624</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Debt limitation in excess of outstanding and authorized debt	<u><u>\$ 37,607,838</u></u>	<u><u>\$ 73,440,052</u></u>	<u><u>\$ 66,671,396</u></u>	<u><u>\$ 57,781,877</u></u>	<u><u>\$ 53,337,117</u></u>
 Total capacity for borrowing (7 times base)		\$ 124,453,273			
Total present indebtedness		<u>8,960,624</u>			
Margin for additional borrowing		<u><u>\$ 115,492,649</u></u>			

Note:
The Town of Killingworth is a member of Regional School District #17 which provides education facilities for grades kindergarten through twelve for the Towns of Haddam and Killingworth. As of June 30, 2013, based on the most current and available information, the indebtedness of the District was \$14,830,000. The Town of Killingworth's share will be 44.27258% of the debt, or \$6,565,624. These are the general obligations of Regional School District #17 and its member towns.

SEWARD AND MONDE

CERTIFIED PUBLIC ACCOUNTANTS
296 STATE STREET
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Members of
the Board of Finance
Town of Killingworth, Connecticut

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth, Connecticut (the Town) , as of and for the year ended June 30, 2013, and the notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated November 22, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Seward and Monde

North Haven, Connecticut
November 22, 2013

SEWARD AND MONDE

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE STATE SINGLE AUDIT ACT

To the Honorable Members of
the Board of Finance
Town of Killingworth, Connecticut

Report on Compliance for Each Major State Program

We have audited the Town of Killingworth, Connecticut's (the Town) compliance with the types of compliance requirements described in the *Office of Policy and Management Compliance Supplement* that could have a direct and material effect on each of the Town's major state programs for the year ended June 30, 2013. The Town's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Town's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town's compliance.



Opinion on Each Major State Program

In our opinion, the Town of Killingworth, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of the Town is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town 's internal control over compliance with the types of requirements that could have a direct and material effect on a major state program to determine our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Seward and Monde

North Haven, Connecticut
November 22, 2013

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2013**

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Core-CT Number	Expenditures
Office of Policy and Management:		
Payment in lieu of taxes on state-owned property	11000-OPM20600-17004	\$ 114,286
Property tax relief for elderly and totally disabled homeowners	11000-OPM20600-17018	35,986
Property tax relief for veterans	11000-OPM20600-17024	6,134
Property tax reimbursement - disabled exemption	11000-OPM20600-17011	286
Department of Transportation:		
Town aid road grants transportation fund	13033-DOT57131-43459	126,409
Department of Education:		
Youth service bureau	11000-SDE64370-17052	14,000
Youth service bureau enhancement	11000-SDE64370-16201	4,888
State Library:		
Historic document preservation grants	12060-CSL66094-35150	4,000
Judicial Department:		
Judicial restitution	34001-JUD95162-40001	660
Total State Financial Assistance Before Exempt Programs		306,649
Exempt Programs:		
Department of Education:		
Education cost sharing	11000-SDE64370-17041	2,237,730
Office of Policy and Management:		
Municipal video competition	12060-OPM20600-35362	93
Municipal revenue sharing	12060-OPM20600-35458	54,888
Mashantucket Pequot and Mohegan fund grant	12009-OPM20600-17005	17,442
Total Exempt Programs		2,310,153
Total State Financial Assistance		\$ 2,616,802

See note to schedule of expenditures of state financial assistance

TOWN OF KILLINGWORTH, CONNECTICUT
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
For the Year Ended June 30, 2013

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Town of Killingworth, Connecticut under programs of the State of Connecticut for the fiscal year ended June 30, 2013. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including education, road management, property tax relief and youth services.

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Killingworth, Connecticut conform to U.S. generally accepted accounting principles as applicable to governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

**TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2013**

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ___yes X no
- Significant deficiency(ies) identified? ___yes X none reported

Noncompliance material to financial statements noted? ___yes X no

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? ___yes X no
- Significant deficiency(ies) identified? ___yes X none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? ___yes X no

The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core CT Number	Expenditures
Office of Policy and Management: Payment in Lieu of Taxes (PILOT) on State-Owned Property	11000-OPM20600-17004	\$ 114,286
Department of Transportation: Town Aid Road Grants Transportation Fund	13033-DOT57131-43459	126,409

Dollar threshold used to distinguish between type A and type B programs: \$100,000

. . . Continued . . .

TOWN OF KILLINGWORTH, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2013
. . . Continued . . .

II. FINANCIAL STATEMENT FINDINGS

There are no financial statement findings.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

There are no state financial assistance findings or questioned costs.

