

TOWN OF KILLINGWORTH
REQUEST FOR PROPOSALS
**Gravestone Repair
Union District Cemetery**

The Town of Killingworth, CT is seeking proposals and costs for conservation and restoration work on eighteenth and nineteenth century gravestones in the Union District Cemetery, Roast Meat Hill Road, Killingworth, Connecticut. All work performed shall be in compliance with the requirements of the American Institute for Conservation (AIC) Code of Ethics and Standards of Practice and will comply with the Secretary of the Interior's Standards for the Treatment of Historic Properties.

Proposals must be received by Monday, May 23, 2022 at 4 p.m. Bids will be opened and read in public at the Killingworth Board of Selectmen's meeting to be held at 7:00 p.m. that evening.

The Town of Killingworth reserves the rights to amend or terminate this Request for Proposals, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, and award the proposal to the proposer that, in the Town's judgment, will be in the Town's best interests.

Minority business enterprises will be afforded full opportunity to submit bids and are encouraged to do so. The Town of Killingworth is an Affirmative Action/Equal Opportunity Employer.

Unauthorized contact regarding this RFP with other Town employees may result in disqualification. Any oral communications will be considered unofficial and non-binding on the Town. **Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.**

Name: Elizabeth Disbrow
Mailing Address: 323 Route 81
Killingworth, CT 06419
Phone: 860-663-1765 (x 201)
E-mail: edisbrow@townofkillingworth.com

SPECIFICATIONS/BID FORM
TOWN OF KILLINGWORTH: REQUEST FOR PROPOSALS
Gravestone Repair for Union District Cemetery

Please provide the total number of gravestones to be restored working within a total budget of \$20,000.

FOR EACH GRAVESTONE included in bid, work shall consist of:

(1) NEW BELOW-GRADE BASES: Raising and providing new below-grade bases to fallen and partially buried markers

(2) STRUCTURAL REPAIRS: Raise/straighten and provide structural adhesion to the broken parts of fractured/broken gravestones.

All treatments should be individually documented and guaranteed for one year. All work performed shall be in compliance with the requirements of the American Institute for Conservation (AIC) Code of Ethics and Standards of Practice and will comply with the Secretary of the Interior's Standards for the Treatment of Historic Properties.

A proposed **schedule of restoration** is requested with this bid. A Certificate of insurance will be required before start of work.

BID AMOUNT (total number of gravestones): _____

BIDDER

Name: _____

Email _____

Phone _____

SIGNED: _____

NAME (PRINTED): _____

DATE: _____

Please return this bid form, along with a proposed schedule of restoration, in a sealed envelope to:
Town of Killingworth. attn: Elizabeth Disbrow
323 Route 81, Killingworth CT 06419

DEADLINE FOR SUBMISSIONS: May 23, 2022 at 4:00 p.m.