

**MINUTES: SPECIAL MEETING OF THE KILLINGWORTH
CHARTER REVISION COMMISSION**

Tuesday, May 3, 2022 7:00 p.m. via GoToMeeting

Members in Attendance: Joan Gay, Joanne Gorman, Arjumund Abid, Casey Jacob, Eric Nunes, Cathy lino, Kathleen Zandi, Chair

Visitors (as identified onscreen): Nancy Gorski, Killingworth First Selectwoman and Jamie Sciascia, Clerk

The Meeting was Called to Order at 7:04 p.m. by K. Zandi

1. Welcome CRC Clerk:

N. Gorski welcomed, and gave a brief introduction of new clerk, J. Sciascia. The Commission briefly introduced themselves.

2. Confirm Public Hearing Date and Discuss Communication Plans for Public Hearing Date

The Commission discussed alternative dates of the previously scheduled May 10th Public Hearing Date due to a conflict. The Commission further discussed possible hearing locations (Parmalee Farms Pavilion, HKHS, HKMS Auditorium), attendance and whether an in-person or remote meeting would be best. Each Member gave their perspective on either an in-person or via remote Public Hearing. The goal of the Commission is to hold their first Public Hearing via remote and the second one in-person during the late Summer months. K. Zandi suggested looking at the remote attendance at the upcoming hearing. The Commission agreed upon moving the date of Public Hearing to May 19, 2022 at 7:00 p.m. via remote.

Jacob moved to reschedule the first public hearing, which will be remote, from May 10, 2022, to May 19, 2022, 7-9 pm seconded by lino.

Voting to approve: 7-0-0

Voting to approve: A. Abid, J. Gay, J. Gorman, C. lino, C. Jacob, E. Nunes, K. Zandi

Motion carried.

In addition, C. Jacob will get a revised Poster to N. Gorski with copies to J. Gorman and J. Gay in the morning. E. Nunes will provide an updated Summary and send to N. Gorski. N. Gorski will put the Summary into Constant Contact which will go to HK News. J. Gay and J. Gorman will distribute the Posters/Flyers to Businesses around Town. N. Gorski will make sure posters/flyers will be made available at the Town Hall and Library and will also speak with Beechwood.

3. Complete Worksheet with Charter topics for Consideration, Confirm Scope and Decide Priority

K. Zandi reviewed with the Commission the List of Charter Topics of Consideration to be amended. Each Member gave their input on how the topics should be categorized by Scope of Topic: Major/Minor, Low/High Priority and Update. K. Zandi will provide a revised List to the Committee of all changes agreed upon during the meeting.

4. Discuss Sub Team Structure, Assignments and Schedule:

K. Zandi discussed with the Commission Sub Team Structure. She gave some options for the Commission to think about before the next meeting in terms of Subcommittee roles. These options included the possibility of certain topics being taken up by each Subcommittee and certain ones taken up by the Commission. Further, K. Zandi suggested some Subcommittees could handle just the homework/background, and some being able to provide a recommendation to the Commission. K. Zandi also asked the Commission to brainstorm before the next meeting what Subcommittees they would each want to be on. C. Jacob made a suggestion to think about what subjects the Commission Members would like to work on in terms of either interest, or in some cases, Commission Members already gathered information on.

J. Gay went through old Commission Minutes and will post a document outlining all of them on the Community Board.

K. Zandi will put together slides on a few topics for the public to comment on at the Hearing on May 19th. K. Zandi asked the Commission to think about how much history should be relayed to the public regarding the former Commission.

The next Charter Revision Commission regular meeting is scheduled on Monday, May 16, 2022 at 7:00 p.m. via remote. N. Gorski will work with J. Sciascia on the next Agenda.

lino moved to adjourn, seconded by Zandi

Vote to approve: 7-0-0

Voting to approve: A. Abid, J. Gay, J. Gorman, C. lino, C. Jacob, E. Nunes, K. Zandi

Motion carried.

The meeting adjourned at 9:08 p.m.

Submitted By: Jamie Sciascia, Clerk