

**HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

Tuesday, June 14, 2022 @ 2:30 p.m.
Town Hall

Meeting called to order at 2:30. Members present were Nancy Gorski, Michele O'Toole and Don McDougall, absent were Lucinda Hogarty, Jim McDonald, Elizabeth Disbrow and Walt Adametz. Since we had no quorum, we could not approve the minutes from December 14, 2021. We will add this item to the next agenda.

We discussed holding a fire drill for town hall employees. We could possibly have it at the end of June. A plan will be developed and sent to employees. It was determined that all employees will meet at the EOC to take attendance during the drill. Nancy will notify Valley Shore of the drill. They may want to send someone from the KVFC.

Nancy is looking into the possibility of software for work orders for maintenance around town hall and the EOC. With this system, issues are identified and entered into the system. The work order is then sent to the correct department and when the issue is resolved, the work order is closed.

Don said new AEDs will be delivered to town hall and employees will be given the opportunity to take refresher CPR classes. He said the new AEDs and classes will also reinstate our town as Heart Healthy.

As part of a court settlement, CT towns will be receiving annual funds that must be used for opioid awareness. Nancy is not sure how the funds will be used. For example, if Youth and Family Services will be able to use the funds, if the town can distribute them to the schools, or if we can ask CRAHD to host an education event for the town. (The status of Youth and Family is unknown at this time, as they no longer have a director.) Nancy is meeting with Haddam's First Selectman and Youth and Family Services soon so she will discuss these funds with them.

There is no update on the PFAS situation in town or town hall.

The meeting adjourned at 2:50.

Respectfully submitted,

Michele O'Toole