

Parmelee Farm Committee
Minutes of Meeting
Parmelee Farm
August 5, 2021

Present: Christine Cronin, Terry Doyle, Linda Dudek, Tim Gannon, Scott Hawkins, Peg Scofield and Guy Vecchitto

Tim opened the meeting at 7:10 p.m. The minutes from the meeting on July 1 were accepted as presented.

Peg gave an update of the schedule of events. There was discussion.

Scott said that Stacey Hathaway is going to be trained as an event manager. There was discussion of coverage for the events for the rest of the month of August. Scott will check to see if Stacey is available for the two weddings in August.

Linda said that the Artisan Fair is all booked. She is looking for more volunteers to help. There was discussion.

Linda also reported that she is now in charge of the barn project for the KHS. She has found a design from Country Carpenters. The barn with lean to measures 34x36. There was discussion as to location choices. At the September meeting the Committee will do a site walk to discuss further.

Tim stated that he would speak to Geoff Piccard and Andy Annino re trail maintenance. It was decided that there will be 2 volunteer workdays scheduled for trail maintenance - Sept 19 and October 24. Scott said that he hopes to do some of the work on the trail heads next weekend.

Tim said that Kevin Gorman is going to review material pricing for the fencing and screening in September, as prices seem to be coming down.

Tim said the plaque for the Greiner memorial bench is done. There was discussion. The bench will replace an old bench on the blue trail. The family will be notified.

Scott reported that the pre-bid visit for the RFP for the side curtains for the Pavilion will be Friday at 9 a.m. There was discussion.

Tim asked the Committee if they wanted to make a \$350 payment towards promotions at Parmelee to the Krier. There was discussion. Tim moved that the PFC make a payment of \$350 to the Krier, seconded by Guy Vecchitto. Unanimously passed.

There was discussion that for upcoming events like the Artisan Fair more tee shirts need to be purchased for the volunteers. Linda moved that up to \$500 be approved for the purchase of tee shirts from the activity fund, seconded by Peg Scofield. Unanimously passed.

Tim said that he has posed the question — If the Farm went 501c, how would that affect the bond(which still has 6 years) He is waiting for an answer.

There was then further discussion on tasks and job description for hiring a part time person for the Farm. There was discussion. This will be taken up at the next meeting.

Tim then addressed the subject of policy changes relating to non-profit, non-fundraising events which benefit the town. There was lengthy discussion. Tim moved that non-profits holding non-fundraising events that benefit the town will not be charged for the restrooms or the golf cart. Seconded by Terry Doyle. Motion passed.

Tim stated that since the pandemic there have been many events at the Farm. It is difficult to staff them with volunteers. Scott who has done a great many events, but will have limited available going forward as

he has found new employment. There was lengthy discussion as to events bookings for 2022. This topic will be discussed further at the next meeting.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Christine Cronin
Secretary