

**Killingworth Park and Recreation Commission Minutes
Special Meeting October 11, 2021**

Present: Jim Duffield (Chair), Chris Smalley, Donna Clark, Bill Burley, Jeremy Burr, Cheryl DeFilippo (Recording Secretary)

Absent: Glenn Johnson, Brian Blair

1. **Call to Order**: Jim Duffield called the meeting to order at 7:30pm
2. **Approval of Minutes**: A motion was made by Chris Smalley to approve the Minutes of the September 13th meeting. Jeremy Burr seconded the motion. No discussion followed and the motion was approved by the Commission members with 1 abstention by Jim.
3. **Visitors**: Ed Merola, Rob Lemier

4. **Communications, Bills and Applications**:

The following bills were received:

Sweitzer: (Sept.) Sheldon Park) \$84.39; (Rocco) \$34.76; (KRP Auer) \$64.51; (Bethke) \$19.88, totaling \$203.54

Olson Sanitation (Sept) \$650.00

Langer Landscapes (Sept) (Sheldon, Rocco, Bethke) \$1,250.00. The previously received additional bill from Langer for \$687.50 was not paid, as it was billed to the Town in error.

Pete Cumpstone Gate-keeping (Aug) \$310 (KRP Auer)

Pete Cumpstone Gate-keeping: (Sept) \$300 (KRP/Auer)

Anthony Carri Gate-keeping: (Sept) \$300 (Sheldon Park)

Eversource \$212.12 (Sept); Sheldon \$89.08 (KRP)

Drainscapes, LLC: (Aug) mowing contract \$2,052 (KRP Auer)

Drainscapes, LLC: (Sept) mowing contract \$2,052.50 (KRP/Auer)

A motion was made by Bill Burley to pay the bills. Chris seconded the motion. No discussion followed and the motion was unanimously approved.

Applications: None

5. **Treasurer's Report** – Bill presented the Treasurer's Report. As of the end of August, The Commission has used 18% of budget.
6. **Old Business**:
Parks and Field Maintenance:
All of the fields need some work; with reduced funds and Covid, the fields have not been properly maintained. The discussion focused on the possibility of planting sod on the infields of the baseball fields. If the Commission covers 50%, HKLL and the Breakers will cover the other 50%. This would most likely occur in Spring 2022. It was agreed that there should be a walk-through of the fields, and a punch list generated for each field.

Chris suggested soliciting quotes and ensuring funds are in budget (budget reflects monies for all fields)

HKLL assisted with a Spring clean-up of the fields. In April, the Commission approved a \$1,000 payment to HKLL for this assistance. Jim brought up the previously approved amount hadn't been given to them, and he will ensure the payment is made now.

The discussion focused on what is the most efficient maintenance plan for the fields. Should the fields be slice-seeded or new sod? There are issues with the current irrigation (wrong motor is installed, some heads are malfunctioning). Ed mentioned the fields also need to be edged. Timing comes into play as the fields are in use until November.

Discussion revolved around "fixing" the areas, and then increase next year's budget to reflect the actual improvement. Timing of when the work gets done is important because the fields need to be unused during that time. May need to find another field or do one at a time. The Commission needs to prepare a proposal to the Town for this, as well as fixing the irrigation.

Chris suggested getting 2 quotes for slice-seeding – Chris made a motion to allocate up to \$2,000 and get at least 2 bids for slice-seeding of areas on all 3 infields at Sheldon and any needed spots at KRP. Jeremy seconded motion. No discussion followed and the motion was unanimously approved.

7. **New Business** – Rob updated PRC for putting in the kiosk at KRP Auer. There weren't any funds provided by the Town. The kiosk will be located in the area of 18th basket. Rob had a concern about mowing – Langer gave Rob a reasonable quote to mow field on a monthly basis. Jim requested Rob get a written quote. This new mowing area will be added to the new contract for either Langer or Drainscapes, depending upon whose price is more reasonable. The current contracts are for 2 years, with the option for 3rd year. The Commission will work to have the contracts based on the Town's fiscal year.

Bill asked if there should be a separate irrigation contract. Irrigation needs to be blown out for winter. There was agreement that the irrigation should be maintained by an irrigation company.

Rob also raised the issue of access at KRP Auer for younger kids. Need closer proximity to main fields, and if want to include for high school sports, need a smaller course. Jim asked how this would affect the current trail system. Rob designed the additional course around the trail system and enhanced the unused hiking trails and around the pond. Design of the 9-hole course presented at meeting. Rob is looking for approval as a 'potential'. This item will be discussed at the November meeting.

Jim mentioned the Commission needs to determine its 2022 meeting schedule. This will also take place during the November meeting.

8. **Adjournment** – Chris made a motion to adjourn the meeting at 8:35pm. No further

discussion followed, and the motion was unanimously approved.

The next meeting of the Commission is Monday, November 8, 2021.

Respectfully submitted,
Cheryl DeFilippo, Recording Secretary