

Killingworth Park and Recreation Commission Minutes Regular Meeting, November 8, 2021

Present: Jim Duffield (Chair), Chris Smalley, Jeremy Burr, Glenn Johnson, Bill Burley, Brian Blair, Cheryl DeFilippo (Recording Secretary)

Absent: Donna Clark

1. **Call to Order**: Jim Duffield called the meeting to order at 7:31pm.
2. **Approval of Minutes**: A motion was made by Chris Smalley to approve the Minutes of the Special Meeting of October 11th. Bill Burley seconded the motion. No discussion followed and the motion was approved by the Commission members with 1 abstention by Glenn Johnson.
3. **Visitors**: None
4. **Communications, Bills, and Applications**: Jim received an email from the Hartford Toss N Fetch organization requesting use of KRP Auer for dog frisbee and agility competitions. The organization carries its own insurance and would bring 5-10 dogs. Jim requested a representative from the organization attend the November 8th Commission meeting, but he did not receive a response. If the organization applies, Jim will suggest they use the practice field.

The following bills were received:

Eversource: (Oct) \$68.79 Sheldon; (Oct) \$47.35 KRP Auer

Anthony Carri Gate-keeping: (Oct) \$310 (31 days) Sheldon Park

Pete Cumpstone Gate-keeping: (Oct) \$310 (31 days) KRP Auer

Sweitzer: (Oct) \$84.39 Sheldon; (Oct) \$34.76 Rocco; (Oct) \$64.51 KRP Auer; (Oct) \$19.88 Bethke, totaling \$203.54

Olson Sanitation: (Oct) \$650

A motion was made by Glenn to pay the bills. Chris seconded the motion. No discussion followed and the motion was unanimously approved.

Jim discussed an email he received from the Little League (HKLL) about overflowing garbage bins. Jim will contact Sweitzer to discuss. If the containers are not brought to the shed area, the driver mostly likely does not see the bins and they are not emptied. Sweitzer employees do not leave the truck to move containers. Everyone agreed the trash issue needs to be resolved, especially since this was not the first instance.

5. **Treasurer's Report**: Jeremy Burr presented the Treasurer's Report. As of October 31, the Commission has used 26.9% of its budget. The total budget for 2021-22 is \$69,000; \$18,563 has been spent.
6. **Old Business**:
Parks and Field Maintenance:
Sheldon Park discussion from HKLL – Jim met with Pat Burke of Langer Landscapes to discuss the baseball infields. Jim authorized Langer to complete the slice seeding of the infields at a cost of \$1,600. Chris mentioned the slice seeding should be completed once the fields are no longer in use. Jim will email HKLL about the Commission's timeframe for this project and inform them the fields are now closed to the public.

Jim asked Langer for a quote to clear leaves and blow-out the irrigation system. The breakdown of costs is \$700 for the cleanup and \$300 for the irrigation systems. The discussion turned to the timing of these services. Commission members decided the irrigation blow-out should be now, and the clean-up in December. Jim will contact Langer with this directive.

A motion was made by Chris to approve the \$300 payment for the irrigation blow-out. Glenn seconded the motion. No discussion followed and the motion was unanimously approved.

The discussion turned to the tennis courts, which still need cleaning and repair. Jim will check if Public Works can assist somehow until a company is found. The Commission currently has 1 quote of \$6,800 but needs comparative quotes. Bill offered to contact a company he learned about to solicit a quote. This remains an open item for the Commission.

Rocco Field: Nothing new to report

Bethke Field: Nothing new to report

Eric W. Auer Killingworth Recreational Park (KRP): Jim reviewed the layout for the 9-hole disc golf course and will reach out to Rob Lemier to discuss the kiosk. The Commission agreed this kiosk should mirror the one currently in place. The discussion focused on the layout of the new course and Rob's confirmation that it would not interfere with hiking trails. Jim suggested soliciting help from community members to weed flower beds, walk and clean the trails, mark the trails. He will contact schools to see if students have any community service projects. It might also be good to post "help wanted" flyers at KRP Auer.

7. **New Business**: Jim reviewed items that have remained "open" for the past couple of months and initiated a discussion with the Commission members:
- Pavilion Plan at KRP Auer - Glenn suggested a modular pavilion. The Commission has \$30k allocated for a Pavilion. Jim would like to see a larger pavilion at KRP so there could be an enclosed concession stand and restrooms. This would require planning the septic system at the beginning of the project. Chris will get a quote from Atlas and compile a quote for concrete for the foundation. The Commission agreed the pavilion should be a wood structure. A building permit application must be submitted to commence construction in the spring. There was also a discussion of splitting the project into 2 phases, where the pavilion would be built in phase 1 and the enclosure/restrooms in phase 2 if additional funds were required
 - tennis court cleaning and repairs (mentioned above under Old Business)
 - new disc golf layout (mentioned above under Old Business)
 - removing benches/lights at Sheldon Park – Jim will contact the Public Works department for assistance. He will also include installation of signs at KRP Auer ("no dogs," "no parking") and a one-pass courtesy plow so people can utilize the hiking trails in the winter
 - hiking trail marker assistance at KRP (mentioned above under Old Business)
 - pickle ball added to the future development plans of KRP Auer and a dog park (no discussion)

Glenn initiated a discussion about the large grant written 12 years ago for a hard ball baseball field. The discussion focused on the necessity and demand for this type of field. Since the funds have not been finalized, there may be an opportunity to design more of a multi-use field to be used for baseball, lacrosse, and other sports. Jim will contact Cathy Ino for the original grant proposal.

The 2022 meeting schedule was reviewed. The Commission agreed the second Mondays of each month should remain in place. A motion was made by Brian Blair to accept the 2022 Monday meeting schedule. Chris seconded the motion. There was no further discussion and the motion passed unanimously.

8. **Adjournment**: A motion was made by Brian to adjourn the meeting at 8:35pm.

The next meeting of the Commission is Monday, December 13, 2021.

Respectfully submitted,
Cheryl DeFilippo, Recording Secretary

