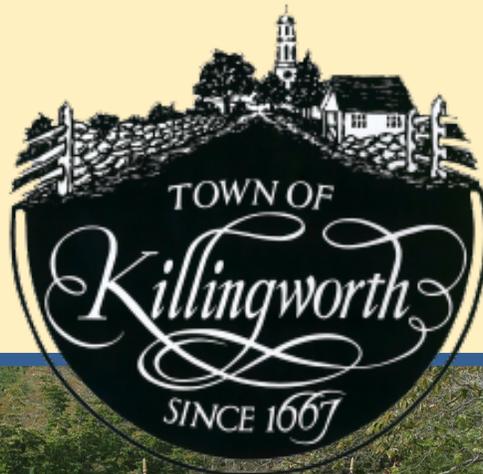


*Town of Killingworth, Connecticut*

**ANNUAL REPORT**

Fiscal Year 2017



The 350<sup>th</sup> Anniversary Parade in September was one of many events held throughout the 2017 calendar year

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## An Introduction from the Board of Selectmen

In Killingworth's 350<sup>th</sup> year, our fiscal health is stable, in spite of a 2016 revaluation that showed a 4.6 percent drop in the value of the Grand List from the previous year. However, the failure of the state legislature to enact a budget on schedule made the town budget preparation process during the spring of 2017 particularly challenging. In February 2017, the governor proposed a biennial budget for FY17-18 and FY18-19 that would have reduced state funding to Killingworth by about \$2.5 million, almost all from Educational Cost Sharing funds, and would have imposed an additional \$700,000 contribution to the state teachers' retirement fund. The state legislature indicated that it would not support the governor's proposals.

The Board of Selectmen and the Board of Finance were forced to construct a town budget with no clear indication of how much state funding the town would receive in FY17-18. We gave extensive consideration to the problem and decided, given our solid fund balance and our bare-bones budget, to continue the practice of examining each line item anew and including the minimum needed to maintain services and infrastructure. In particular, we decided that deferring maintenance of town roads and other facilities would be unwise, since we do not expect a spike in revenues in the foreseeable future, and deferred maintenance would be more costly than protecting our assets now. The Board of Finance set a mill rate based on previous levels of state funding, and the Board of Selectmen was prepared to levy a supplemental tax if that became necessary.

In the end, a budget was not signed into law until the end of October 2017. The cuts in state funding to Killingworth were far smaller than the governor's proposed cuts, and the legislature rejected the proposal for town contributions to the teacher pension fund. The town was thus able to abide by the budget approved at the May 2017 Town Meeting for FY17-18 without a supplemental tax.

### **Personnel**

*Assessor.* Terence Dinnean resigned from his position as assessor in May. The selectmen appointed Michael Bekech, who had recently retired from full-time employment with more than forty years of experience as an assessor. Mike had served as president of the Society of Professional Assessors and taught at the University of Connecticut training program for assessors from 1983 to 2015. He was the CT Association of Assessing Officers' 1995 Assessor of the Year.

*Building Department.* A new schedule was established for Building Official Jerry Russ, with daily office and inspection hours from Monday through Thursday.

*Tax Collector's Office.* Jeanette Clegg, after fifteen years of employment with the town, retired as receptionist/tax clerk.

*Highway Department.* Wayne Linsley, a Killingworth resident, joined the Highway Department as driver/operator in July 2016, filling the position vacated by the retirement of Jeffery Cook. In January 2017, Jeremy Adametz resigned from the position of town mechanic. The Board of Selectmen considered a reconfiguration of the Highway Department but decided to maintain the position of town mechanic, which includes the duties of driver/operator. Wayne Linsley was promoted to the position.

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## **Roads**

*Dogwood Knoll.* Bids for drainage and paving improvements were received in July 2016. Upon recommendation of the Town Engineer, the bid was awarded to the second lowest bidder, Venuti Enterprises, based on the Venuti company's credit score and references.

*Alders Bridge Road.* A Request for Proposals for the Alders Bridge Drainage Project, scheduled for FY 17-18, was issued in March. On recommendation of Town Engineer, the project was awarded to Machnik Brothers, Inc., the low bidder, with excellent references.

*Old Coach Road.* The Town voted to accept Old Coach Road as a town road on January 30, 2017.  
*County Road Bridge.* The town accepted a Federal Local Bridge Program grant to replace the County Road Bridge over the Hammonasett River. The grant will cover 80 percent of the cost; Madison and Killingworth will share the remaining 20 percent. Madison is serving as the lead municipality on this project.

*State road work.* In the summer of 2016, the state resurfaced about three miles of Route 148, from 541 Route 148 to Route 81. The work required some lane closures.

*Eversource roadside tree trimming.* Eversource continued its program of removing trees and limbs that would pose a risk to power lines in the event of a storm. In April 2017, contractors began work on 67 miles of Killingworth roads. We do seem to have a reduced number of extreme outages since the program began.

*Road survey.* The Town Engineer, Nathan Jacobsen Associates, completed a survey of paved town roads, ranking the roads by condition and usage. In FY 15-16, the engineers had surveyed 32 miles of roads. The survey concluded that Killingworth has been following an effective maintenance program and our roads are overall in good condition. If the town continues to conduct regular maintenance of the roads, including chip sealing, crack sealing, and pothole and drainage repairs, we should be able to avoid major road reclamation projects.

## **Eric W. Auer Killingworth Recreation Park**

Eric Auer, who made enormous contributions to the town over many decades, passed away in March 2017. Eric had been a major force in creating the Killingworth Recreation Park on Parker Hill Road Extension, volunteering his time and expertise to the project. On recommendation of the Park and Recreation Commission, the Board of Selectmen renamed the park in Eric Auer's memory.

## **Emergency Dispatch**

Killingworth entered into an inter-town agreement with other towns that are members of Valley Shore Emergency Dispatch to share emergency dispatch equipment purchased with an Inter-town Capital Equipment Purchasing Incentive grant.

## **Killingworth Volunteer Fire Company**

The Board of Selectmen received a bid for a new pumper truck from Gowans-Knight, the sole source for this purchase. Upon recommendation of the KVFC purchasing committee, the selectmen accepted the bid; the Board of Finance ratified that recommendation; and the purchase was approved at Town Meeting on March 6, 2017.

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**Neighborhood Assistance Act**

Killingworth participated for a fifth year in the NAA program, which allows certain business to take tax credits for donations to local nonprofits. The town is required to approve the applications by the nonprofits; in 2017, we approved an application by the Killingworth Library Association to seek funding for energy upgrades.

**Resident State Trooper**

Trooper Matthew Ward, who has served as Killingworth's Resident State Trooper for twelve years, was reassigned, and Trooper Scott Wisner assumed the position in December 2016. Trooper Wisner served as Resident State Trooper in Essex for nine years and then as a detective in the Major Crimes unit for twelve.

**Trails Grant**

Killingworth accepted a Recreational Trails Grant from the Connecticut Department of Energy and Environmental Protection to extend the paved pathways at Sheldon Park and create ADA-accessible access to the fishing pond there. The project was awarded to Running Brook Farm, whose bid was low enough to allow the addition of an accessible exercise equipment court.

Killingworth continues to budget very conservatively, to rely on generous volunteers for many town services and amenities, and to plan carefully for the future. The biggest challenge we face is uncertainty about future funding from the state. Nevertheless, we are committed to preserving the distinctive character of the town we all love for the next 350 years.

*Catherine Iino,  
For the Board of Selectmen*

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# Board of Finance Overview: 2016-2017 Financial Results

## Board of Finance

Nancy Gorski, Chairman      Carolyn Anderson, Clerk  
Gwenne Celmer,              Marcel Couture  
Vice Chairman                Robert Rimmer  
                                         Shawn O'Connell

**2016 – 2017 Board of Finance Expenditures:**  
24,238 (including audit expenses)

## Operating Budget

At the close of FY 16/17, Killingworth's municipal expenditures totaled \$25,206,369. Of this total, \$3,415,000 represented an accounting for the one-time refinancing of general obligation bonds at a lower interest rate. Of the remainder, approximately 77% (\$16,831,153) of these expenditures went to Killingworth's portion of the Regional 17 district budget and approximately 23% (\$4,960,216) went to General Government, Public Safety, Highway, Sanitation and Health, Conservation and Land Use, Recreation, Community Services, Welfare, and Debt and Lease Obligations. Almost all town departments maintained spending levels within defined budget limits. The FY16/17 unassigned general fund balance increased by \$213,439 or 4.5% to \$4,917,653. The fund balance supports more than 2½ months of regular general fund operating expenses, meets the recommendation of the Government Finance Officers Association<sup>1</sup> and insulates our town from interruptions in revenue. The 2015 net taxable grand list was \$724,347,339 representing a negligible increase of 0.23% from 2014. The mill rate for FY16/17 was 25.89, a 2.6% increase.

## Long Term Liabilities

On November 7, 2016, the Town refinanced its two general obligation bonds into one new bond. The previous bonds dated August 15, 2006 and June 30, 2014 had interest rates ranging from 2.35% to 5.5%. The new bond issued during FY 16/17 has an interest rate of 1.59%.

## Capital Budget

The Board of Finance, in conjunction with the Board of Selectmen, monitors the undesignated Capital Reserve Fund and expenditures on approved capital projects. The strategy of continued growth in the undesignated Capital Reserve Fund balance supports approved capital projects and longer-term planned investments in the 10-year capital plan. The town's 10-year capital plan is a living document that evolves and is updated regularly to ensure continued eligibility for State of Connecticut Local Capital Improvement Plan (LOCIP) and Small Town Economic Assistance Program (STEAP) grant dollars. Approved capital projects in FY16/17 included road improvements for North Parker Hill, Bethke Road, Stevens Road, Green Hill Road and Chittenden Road; expenditures in support of the Killingworth Recreation Park and the extension of ADA paths at Sheldon Park; self-contained breathing apparatus for the Killingworth Volunteer Fire Company; the purchase of a small Mason Dump Truck with plow and a used Large all-season Dump Truck with plow for use by the Highway Department; Parmelee facilities improvements; and town computer upgrades.

**Summary** In FY 16/17, Killingworth continued to suffer the effects of flat or reduced state financial aid, declining property values, and a flat Grand List. The Board of Finance, in conjunction with the Board of Selectmen, continues to refine long-range financial and capital plans in an attempt to keep mil rate growth at a reasonable level, without diminishing current services to the community. The town's auditor, Michaud Accavallo Woodbridge & Cusano, LLC rendered an opinion that the financial statements present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth as of June 30, 2017, and the respective changes in financial position for the year ended in accordance with accounting principles generally accepted in the United States of America. The audit document is included in the annual report.

*Respectfully submitted, Killingworth Board of Finance*

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<sup>1</sup> GFOA Best Practice "Replenishing General Fund Balance," 2011

## MUNICIPAL BOARDS, DEPARTMENTS AND ORGANIZATIONS

### Assessor's Office

**2016 – 2017 Expenditures:** \$47,079    Assessor: Michael Bekech    Assistant Assessor: Shauna Ham

The Assessor's primary objective is to ensure that the property tax burden is distributed fairly among Killingworth property owners. The Assessor's office provides a comparison of the Net Taxable Grand List with a breakdown of the dollar amount of increase or decrease, as well as the associated percentage change.

This involves a comparison of each component of the Grand List: **Real Estate, Personal Property, and Motor Vehicles**. Throughout the year, real estate sales, building and land use permits, surveys, subdivisions, new businesses, and motor vehicle transactions are examined and compiled into a complete list of all taxable and tax-exempt property located in Killingworth as of October 1<sup>st</sup> of the Grand List year. The assessment office also administers all relief and exemptions, e.g. Veterans, additional veterans, Blind, Disabled, State and local Elderly Homeowners Tax Relief, and Volunteer Ambulance and Firefighter abatements. The October 1, 2016 Grand List was a Revaluation year.

*The data presented compares the Grand List of October 1, 2016 to the Grand List of October 1, 2015 and shows the fluctuations in the taxable Grand List across each component of the tax base.*

#### Year To Year Grand List Comparison

<b>2016 Grand List</b>	<b>Real Property</b>	<b>Personal Property</b>	<b>Motor Vehicles</b>	<b>Totals</b>
Gross Taxable	623,237,780	15,238,432	56,927,780	695,403,992
Exemptions	1,547,000	333,540	56,060	1,936,600
Net Taxable	621,690,780	14,904,892	56,871,720	693,467,392
<b>2015 Grand List</b>	<b>Real Property</b>	<b>Personal Property</b>	<b>Motor Vehicles</b>	<b>Totals</b>
Gross Taxable	657,359,970	15,064,560	56,526,505	728,951,035
Exemptions	1,537,000	* 2,910,936	155,760	* 4,603,696
Net Taxable	655,822,970	12,153,624	56,370,745	724,347,339
<b>Change Summary</b>	<b>Real Property</b>	<b>Personal Property</b>	<b>Motor Vehicles</b>	<b>Totals</b>
Gross Taxable	(34,122,190)	173,872	401,275	(33,547,043)
Gross % Change	-5.19%	1.15%	0.71%	-4.60%
Exemption Changes	10,000	(2,577,396)	(99,700)	(2,667,096)
Exemption % Change	0.65%	* -88.54%	-64.00%	* -57.93%
Net Change to GL	(34,132,190)	2,751,268	500,975	(30,879,947)
Net Percent Change	-5.20%	22.64%	0.89%	-4.26%

*\* 2015 exemption totals were modified significantly after signing of the Grand List; numbers in the above table reflect values at the time of signing.*

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## Board of Elections

### For the fiscal year 2016-2017

#### November 3, 2016

Presidential election  
4014 voters at polls 45 voters registered  
Election Day Voter Registration  
86.5% voter turnout

#### December 13, 2016

Regional School Referendum  
High School updates  
587 voters/taxpayers 12.4%  
Question 1-Yes 450—No-130  
Question 2 –Yes 456—NO-133  
Totals including Haddam’s  
Question 2 Yes 1004—No 869

#### May 2, 2017

Regional School Budget Referendum  
755 voters/ taxpayers 15.9%%  
Yes 589—No 166  
Totals including Haddam  
Yes 1162--No 776

In the fall of 2016 there was a two-day conference in Southbury, Educational sessions are sponsored by ROVAC.

The Middlesex County of Registrar of Voters held 5 meetings.

#### High School Voter Registration was held at the High School March 29, 2017

12 new voters registered/pre- registered: 2 Republicans, 1 Democrats and 9 Unaffiliated.

As of June 30, 2017 there were 4510 registered active voters; 1194 Democrats, 1362 Republicans, 1912 Unaffiliated and 42 other.

*Respectfully submitted,  
Elizabeth W. Dennis- Democratic Registrar  
Lauren K. Blaha- Republican Registrar*

## Building Department

The Building department has issued a few more construction permits for the building of new homes this past year, than in the previous year. The remodeling of existing homes continues to be a steady resource for our office, as well as generators and supplemental heating system appliances.

The Solarize program has been substantially completed, with the final leg of the program to have a small system (array) installed on the Emergency Operation Center. We continue to see solar applications coming into the office, indications of the growing interest in energy conservation.

We continue to integrate our permit closures and certificate of approvals with the Assessor's office, to help in our ongoing property assessments.

*Yours in safety, Jerry Russ Building Official*

<u>Category</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>	<u>2015/2016</u>	<u>2016/2017</u>
Residential- Est. Val.	\$3,155,893	\$3,983,478	\$5,658,638	\$4,863,020	\$2,904,355
Commercial	\$0.00	\$27,500.00	\$62,445.00	\$39,000.00	\$92,000
Renovations	\$2,158,804	\$1,075,593.00	\$1,883,760	\$2,034,720	\$2,202,000
TOTALS	\$5,314,698	\$5,086,571	\$7,604,843	\$6,936,740	\$5,198,355
Revenues: Permit Fees	\$82,017	\$78,712	\$97,380	\$99,284	\$87,419
Certificates of Occupancy & Certificates of Completion	30	30	49	36	39
Building Permits Issued:	378	286	395	473	429
New Dwellings	10	11	8	4*	5*
Commercial	0	2	7	6	3
Renovations/Additions	133	67	79	125	120
Barns/Sheds	18	14	17	12	17
Garages	4	1	2	6	4
Electrical	85	71	69	95	94
Plumbing	22	22	40	61	59
Mechanicals	83	80	92	90	93
Pools	7	6	6	12	11
Wood Stoves	10	9	10	4	1
Solar	3	1	59	44	11
Demolition Permits	3	2	6	6	5

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## Conservation Commission

### **Killingworth Conservation Commission Members**

Susan Dean (Chair), RSD 17 Board of Education member, Parmelee Farm liaison

Joan Gay (Vice-Chair), Liaison to Nine Town Transit System, Editor for KCC created materials

Stephanie Warren (Secretary), Liaison to LCVRPC (Lower Connecticut Valley Regional Planning Commission), education projects for KCC

Marilyn Campbell-Liaison to Killingworth Land Conservation Trust

Jim Fullmer-CT Trails/Hiking activities, Astronomy (resident observatory)

Brandy Richards-Liaison to Killingworth Elementary School, Girl Scouts, Grants

Lew Scranton-Liaison to Historical Society

### **Association with Other Conservation Organizations**

- Maintained outreach efforts with other conservation related organizations and commissions in Killingworth, Middlesex County, and Connecticut. Contacts have been made through memberships and attended conferences in related organizations: CACIWC (CT Associations of Conservation Inland Wetland Commissions) and the CT Forest & Park Association.
- Continued to make Killingworth's voice heard on state and national conservation issues through involvement with the Connecticut League of Conservation Voters ([www.ctlcv.org](http://www.ctlcv.org)). The KCC was active through letters and emails to state legislators in promoting positive conservation actions to be implemented in Connecticut.
- Attended DEEP Conferences at the Hartford headquarters on recycling efforts in state towns.
- Continued working with the LCVRPC. Stephanie Warren works with this group to help guide services provided to Killingworth and 16 other member towns. Learn more about the LCVRPC at [www.rivercog.org/regional](http://www.rivercog.org/regional).

### **Communication with the Killingworth Community**

Monitored website information for the KCC link under Boards and Commissions on the Town of Killingworth website.

- Utilized the Killingworth Krier and the Killingworth Library to disseminate conservation information for town residents.
- Worked with the Killingworth Elementary School, the K.E.S. Parent Teacher Organization, the Board of Education, and the Boy Scouts and Girl Scouts on conservation issues.
- Communicated with the First Selectwoman, Town Hall employees, and the HK Middle school.

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## Conservation Education Initiatives/Projects

- Displayed Conservation Projects in the Killingworth Library (under the leadership of Stephanie Warren). The library serves as another center for conservation related information for residents. This includes pamphlets from conservation groups, posters, displays on invasive insects and plants. Also exhibited are positive environmental practices to be followed involving trash disposal to avoid endangering wildlife.
- Participated in the Annual Killingworth Beautification Day. Activities with the Killingworth Elementary School (K.E.S.) and their Parent Teacher Organization included the weeding, pruning, mulching, and planting of flowers on school grounds. A school recycling program was initiated and directed by Brandy Richards. Participation in this project can be viewed on the K.E.S. website.
- Completed Eagle Scout project to provide a kiosk at the head of the Killingworth Elementary School Cougar Cub Trail. Doug Brown planned this project, presented it to the Conservation Commission, the town Planning and Zoning Commission, and the RSD 17 Board of Education. The Kiosk was completed in the Spring of 2017. The K.E.S. Trail was checked and cleared as well.
- Supported Killingworth Girl Scout group's project for Killingworth Clean-up Day. The second annual event took place in the Spring. At Transfer Way detailed clean-up maps, printed materials, and souvenir painted stones were distributed to residents by the Girl Scouts.
- Maintained updated lists of Killingworth's Conservation Easements and the Open Space designated properties. Assistance came from the Town Assessor and the Killingworth Land Conservation Trust.
- Supported the 9 Town Transit for buses on Route 81. A special thank you to Joan Gay who has worked extensively on this project. She is the Killingworth representative on the Transit System Committee. She, along with state legislators, received the grant for this project. The project will be completed when the approved funding is released by the state.
- Participated in the Haddam-Killingworth Middle School Civil War History Project at Parmelee Farm in May. Susan Dean presented a history of Killingworth schools to ten middle school student groups at the Pine Orchard Schoolhouse on the Parmelee Farm grounds.

The KCC would like to acknowledge the help First Selectwoman Cathy Iino has provided:

- Keeping the KCC aware of conservation issues and activities.
- Advising the KCC of specific issues such as invasive species (Gypsy Moth), etc.
- Supporting KCC in recycling projects in Killingworth schools.

The KCC meetings are held at 7:30 pm on the second Thursday of each month at the Town Office Building. The agenda for each month is posted in the Town Clerk's office. Minutes are available on the Conservation Commission link of the Town Website ([www.townofkillingworth.com](http://www.townofkillingworth.com)) under Boards and Commissions.

*Respectfully submitted by Susan Dean, Chair*

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## Emergency Management

### Fiscal Year 2016 – 2017

Director of Emergency Management:

Donald B. McDougal

The Office of Emergency Management (OEM) had an active year getting the new Emergency Operation Center (EOC) up and operational. The building is being utilized by several organization in town including the State Police who has an office in the building.

The town was fortunate this past year in that they were no major disasters that required opening up the shelter. What power outages the town had been short lived and people sheltered in place.

That doesn't mean that we can let our guard down and not be prepare for any future disaster.

I would like to take this opportunity to thank my Deputy Directors Tim Withington and Tage Carlson who is also our radio operator.

*Submitted by Donald McDougall, Director of Emergency Management*

## Fire Marshal

Fire Marshall: James R. McDonald

Deputy Fire Marshall: Jeff Hesser (Clinton FM)

Deputy Fire Marshal: Clifford Weed

The Fire Marshal's responsibility is to enforce the Connecticut State Fire Code as well as investigate all fires that may occur in town. The Fire Code requires inspection of all civic and commercial buildings in town including schools, daycare centers and residential buildings of more than two families. The Fire Marshal works with the Building Official and is required to sign off on all commercial building permits and Certificates of Occupancy.

The Fire Marshal is also tasked with submitting monthly NFIRS (National Fire Incident Reporting System) reports to the State Fire Marshal. This information goes into a state and national database for research and analysis of fire and EMS incidents.

### Fiscal Year 2016-2017 Activity

Fire/Rescue Reports	389
Fire Code Inspections	19
Follow-up Inspections	5
Blasting Permits issued	4
Blasting Site Inspections	4
Witness Blasting Shots	10
Training Attended Hours	86
Office Hours [Budget/Exp, Software, Data Inputs]	90
Investigative Reports	8
County Mtgs, CFMA, IAAI	2
Fire Code Consultation	5
Liquor License Applications	3
Fire Prevention Poster Activities	7
Fire Prevention Presentations	14
Plans Review	2
Public Service calls	3
Fire Safety Systems Tests	2
Other Permits/Certifications Issued	2

*Submitted by James R. McDonald, Fire Marshal*

## Health Department

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## **Fiscal Year 2016 – 2017**

Director of Health: Paul Hutcheon, MPH, RS

The Health Department works to protect the community's health by monitoring health status, investigating health problems and enforcing public health laws and regulations.

The Department oversees the installation of new septic systems and repairs to existing ones. Services include soil testing, plan review and approval, installation inspections and the issuance of permits to discharge. Notices were sent out to remind property owners to pump their septic tank at least once every 5 years.

Food service establishments, day care centers, public pools and salons were inspected on a regular basis to ensure compliance with the CT Public Health Code requirements. Issued installation permits for new private wells. Reviewed well water laboratory reports to confirm compliance with State standards and to ensure that the water was safe for drinking. Investigated public health complaints (e.g. substandard rental housing, insect/rodent infestations, improper garbage disposal etc.) and ordered correction when necessary.

Press releases were issued to inform and educate the public on a variety of topics including: availability of free radon test kits; fall prevention program offered by VNA Community Healthcare Inc., Lyme disease and the increase in the number of ticks in the area, West Nile Virus and the start of the CT DPH mosquito testing program.

Other activities included: Participated in the CT DPH assessment of the department; accepted ticks for submittal to the CT Agricultural Station for Lyme disease testing; distributed guidelines for disinfecting equipment and implements in salons; initiated training to become a Certified FDA Food Inspector (CT adopted the FDA Food Code effective July 1, 2018); collaborated with the CT River Area Health District to offer a lead safe work practices class for contractors; provided guidance to homeowners with elevated uranium in their well water; participated on the Advisory Committee for the Middlesex Hospital Community Health Needs Assessment.

The Department works closely with the Killingworth Public Health Agency to ensure that the needs of the community are met. The Director of Health appoints members of the Public Health Agency. The Department participates on a regional coalition of state and local partners to ensure that the community is prepared in the event of a public health emergency. Reports of communicable disease are investigated including those associated with food or water. The Department oversees the contract with VNA Community Health Care, Inc. to provide free public blood pressure screening clinics.

*Respectfully Submitted, Paul Hutcheon, MPH, RS Director of Health*

## HEALTH DEPARTMENT ANNUAL REPORT FY 16-17: PERMITS AND INSPECTIONS

Category	11/12	12/13	13/14	14/15	15/16	16/17
Soil Testing (# lots)	13	9	35	33	31	25
New Septic System Permits	4	4	6	9	4	5
Septic Repairs	22	37	20	9	24	23
Subdivision/Lot Line Review	0	0	2	1	17	1
Well Permits	8	6	12	11	8	13
Complaints	8	4	1	10	3	4
Permits to discharge	564	360	91	371	397	230
19-13-B100a Reviews	*	32	36	43	47	59
Temp. Food Permits	3	9	10	43	41	33
Temp. Food Inspections	2	4	7	35	38	22
Food Establishment Inspections	*	34	13	40	53	54
Salon Inspections	*	*	*	*	*	7

\* Data not available

### Helping Hands of Killingworth

**2016 – 2017 Expenditures: \$0**

Co-Directors: Jan O’Sullivan/Mercedes Ricciuti

Helping Hands of Killingworth is the Town’s volunteer-run food assistance program. The food and gift cards distributed by Helping Hands are funded by donations from individuals, churches, civic groups, and school organizations. These groups also collect nonperishable food for Helping Hands. There is a year-round donation box in the Killingworth Library.

The Town sets aside funds each year to be used if private donations fall short of Helping Hands’ needs. In Fiscal Year 2016-2017, the Town

budgeted \$1,000, and Helping Hands did not need to use any budgeted funds.

Helping Hands assists Killingworth residents by providing food and grocery gift cards to those in need. The food pantry is available to anyone in need at any time, by appointment, which can be arranged after leaving a message on the Help Line at 860-663-1765 ext. 401. Residents receiving fuel assistance are automatically referred to Helping Hands. Any other resident who calls and asks for assistance is helped and also placed on the holiday list. All information about recipients is kept confidential.

Prior to Thanksgiving and again before Christmas, Helping Hands volunteers distributed gift boxes with nonperishable food, bakery items, a voucher for a turkey or a ham, and a grocery gift card to over fifty individuals, couples, and families. We also worked with the Killingworth Women’s Organization to

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coordinate the wish lists for our clients through the Greg Bousquet Wish Fulfillment Drive.

In addition to helping people by appointment, we held an open house for our clients just

before Easter. Grocery gift cards were sent out to all clients prior to the March open house.

We appreciate the support we get from everyone in Killingworth, and extend thanks on behalf of all who rely on our help.

*Jan O'Sullivan and Mercedes Ricciuti, Co-Directors*

## Killingworth 350<sup>th</sup> Anniversary Commemoration Committee

### **Members:**

Michelle Adametz  
Fie Budzinsky  
Linda Dudek – Secretary  
George DuPree, Jr.  
Andrea Freibauer  
Lucinda Hogarty – President  
Thomas Lentz  
Carl Nord  
Michael Parahaus  
Franco Piscitelli  
Leslie Riblet – Treasurer  
Lewis Scranton  
Charles Smith – Vice President  
Greg Wind

**Purpose:** To plan and coordinate a comprehensive commemoration of the 350<sup>th</sup> anniversary of the establishment of Killingworth. This will be accomplished by coordinating the efforts of our many local organizations. These planned events began during December 2016 and continued through 2017.

**Membership:** Members are appointed by the Board of Selectmen. The Committee will be dissolved at the end of commemorative events in 2017.

**Method of Contact:** [Killingworth350@gmail.com](mailto:Killingworth350@gmail.com)

### **Funded Activities:**

Funded activities for fiscal year 7/1/16 to 6/30/17 were as follows:

Funds available from Town Budget = \$4,400.00

Funds available from private contributions  
= \$21, 250.00

Total funds available for fiscal year = \$25,650.00

Total expenses incurred during fiscal year  
= \$3,762.93

The majority of activities and expenses will or have taken place during the fiscal year 7/1/17 to 6/30/18 which will be reported in the next Annual Report.

*Submitted by Les Riblet, Treasurer*

## Inland Wetlands and Watercourses Commission

Chairwoman: Ms. Carolyn Reimers  
Vice Chairman: Mr. Glenn Johnson  
Secretary/Treasurer: Mr. Terrence Doyle  
David L. Adametz  
Christopher C. Plum  
Ernest J. Pizzuto, Jr.  
Matthew Richards

The Commission performed 15 reviews of proposed activities, conducted 5 site inspections, and issued 8 new permits and no amended existing permits. The Inland Wetlands Enforcement Officer conducted 70 wetlands and watercourses reviews.

The Commission worked for several months on wetlands and flooding concerns at 116 Roast

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Meat Hill Road. This concern was recently resolved by agreement between the town and the property owner.

Other applications and activities included property wetland reviews, pond maintenance, pool addition, pond brush and tree removal restoration, new house construction, road and driveway reconstructions, beaver dam, foot bridge construction, filling of test pits, and cranberry bog.

We want to particularly note that the Commission greatly appreciates the people who have done most of the Commission’s work—our clerk, Mary Anne Lisk, and the Wetlands and Zoning Enforcement Officer, Cathie Jefferson.

*For the Commission, Carolyn Reimers Chairwoman*

## Killingworth Volunteer Fire Department

Fire Chief: Arnold N. Moore, Jr  
Deputy Fire Chief: Jeremy Adametz  
Board of Fire Commissioners: Richard Darin, Chairman  
Todd Hajek  
Bryan Mahoney

The Killingworth Volunteer Fire Company responded to a total of 389 incidents from July 1, 2016 through June 30, 2017. This constitutes a four percent increase in our call volume over the previous fiscal year. These incidents included four structure fires, two of which caused significant damage to residential structures. Regrettably, there was one, fire-related fatality. Our response statistics for the year are as follows.

<u>Fire Calls (including Motor Vehicle Accidents):</u>	165
<u>Rescue Calls / Medical emergencies:</u>	224

During the year, we operated on budget of \$125,750. Percentages of monies spent are as follows:

General operating expenses (training, heating, utilities)	31%
Building maintenance expenses	4%
Equipment maintenance expenses (apparatus & firefighting equipment)	36%
Firefighter physicals	6%
Turnout gear / alert pagers	10%
Rescue squad & engineers’ supplies	8%
Radios / Communications	1%
Miscellaneous expenses (waterhole maintenance, appreciation dinner)	4%
<b>Total</b>	<b>100%</b>

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**Significant events and achievements of the past year include the following:**

- Construction of our firefighter training building was completed.
- We made substantial upgrades to our radio communication system to improve its functionality and reliability.
- We obtained new vehicle rescue tools, including battery-powered, hydraulic cutters and spreaders (Jaws of Life) and pneumatic airbags.
- We sponsored a class on firefighting strategy and tactics, which was delivered locally by the Connecticut Fire Academy. Several members attended. One of our members attended the Fire Department Instructor’s Conference in Indianapolis, Indiana and another attended training at the National Fire Academy in Emmitsburg, Maryland.
- Our members assisted the Fire Marshal in providing fire prevention and safety education to students at the Killingworth Elementary School and Haddam Killingworth Middle School.

The Killingworth Board of Fire Commissioners and the members of the Killingworth Volunteer Fire Company thank our town officials and our community for their continued support during the past year. We remain always at your service.

**Active and Life Membership List**

Jeremy Adametz	Kevin Gorman	Damon Munz
Rick Albrecht	Rafelina Graham	Dan O’Brien
Richard Bauer	Todd Hajek	Anthony Pascucelli
Eric Bergman	Wilson Harris	Krystell Pewtherer
Bruce Bowman	David Hudson	George Roelofsen, Jr.
Erin Bowman	Paul Jacobs	Paul Schilling
Michael Carri	Graig Judge	Bill Shipman
Alan Chapman	Tim Kahre	Tom Shipman
Pete Cumpstone	Blake Knockwood	Gary Stone
Rick Darin	Ralph Knockwood	Reed Sturman
Mark Deluca	Andy Kuczma	Donald Venuti, III
Ray Desjardins, Jr	Don Lagasse	Brian Walsh
Ray Desjardins, Sr	Jerry Manware	Michael Walton
Ethan Drain	Jim McDonald	Cliff Weed
Robert Drew	Arnie Moore, Jr.	Bill Wright
Fred Dudek, Jr.	Arnie Moore, III	
Chad Golembeski	Chip Morgan	
Cliff Goodale	Chris Moran	

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## Municipal Agent for the Elderly

Municipal Agent for the Elderly:

Mercedes Ricciuti

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each of Connecticut's 169 towns have someone to answer their questions. The Municipal Agent (MA) assists elders by providing information and referrals to services and benefit programs, but is not authorized to approve anyone for the various state programs.

The Municipal Agent responds to concerns from the community regarding its elderly or disabled citizens and helps elderly individuals apply for government programs and services, two of which are listed below.

**Fuel Assistance:** The MA fills out applications for fuel assistance from the Connecticut Energy Assistance Program (CEAP), based on information Killingworth residents provide regarding income, number of people in the household and liquid assets held by members of the household. Applications are by appointment and begin October 1. This program is designed to help offset the winter heating costs of Connecticut's lower income households, specifically those households whose incomes fall at or below 50 percent of the federal poverty guidelines. Fuel assistance from the state is provided to eligible houses from November 15 through March 15. The number of Killingworth residents inquiring or receiving fuel assistance rose dramatically with the downturn of the economy.

**Elderly/disabled Renter's tax rebate program:** The MA assists Killingworth renters over the age of 65 whose incomes are within certain limits apply for a rebate check on their rent. The amount of the rebate check is based on income and the amount paid for rent, fuel, electric and water bills. This program operates from February 15 thru September 15. A Killingworth resident participating in The Homeowners Program cannot apply to this program.

The MA is also available to answer questions and refer callers to various assistance programs (not just the two listed above) for all Killingworth residents, regardless of age. The MA is a confidential resource for all. The MA can be reached by calling 860-663-1765, Ext 217. If the MA is not in the office, please leave a message on the answering machine along with some information about your need and your call will be returned.

*Mercedes Ricciuti, Municipal Agent for the Elderly*

## Municipal Animal Control

**2016 – 2017 Appropriation: \$24,750**

**2016 – 2017 Expenditures: \$28,117**

Animal Control Officer: Marian E. Smith

The Killingworth Animal Control Officer is responsible for handling all concerns regarding domestic animals as well as providing information, referrals and intervention for concerns regarding wild animals.

The following activity occurred during the 16-17 Fiscal Year:

Licenses Issued	1,115
Complaints Investigated	443
Animal Bites	4
Infractions Issued (State Statute Violations)	14
Impoundments	25
Placed as pets	3
Euthanized	0
DOA	0

### HIGHLIGHTS

- **Licensing Delinquent List** The initial list totaled over several hundred delinquencies. After following up with each person on the delinquent list, we were able to update the town's records, collect required fees, and ultimately reduce the list to twelve delinquencies.

- **Low Cost Rabies Clinic** We conducted a clinic in May 2017 at which time we vaccinated approximately 19 dogs and cats.

- **Volunteer Rescues** We participated in numerous volunteer rescues in Killingworth and Higganum.

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## Municipal Historian

Municipal Historian: Thomas L. Lentz

The Connecticut General Statutes state that towns may appoint a Municipal Historian. However, they do not define the duties of a municipal historian, so it is up to the individual historian and town to determine what he or she does.

The Municipal Historian responded to questions from individuals and organizations about town history, ancestors who lived in Killingworth, veterans, dates of houses, gravestones, etc. If the question can't be answered, the municipal historian guides persons to appropriate sources such as books, web sites, genealogies, vital records, land records, and cemetery records. The municipal historian does not do genealogical research or title searches for individuals.

The Killingworth Historical Society, located in the Parmelee house at the Parmelee Farm,

owns a large collection of artifacts, books, documents, and photographs pertaining to the history of the Town. Exhibits were set up at the Parmelee house for viewing by the public on Farm Market days. Exhibits in 2017 were on Killingworth Schools, Cowboy Valley, the Military, quilts, children's toys, as well as showing a number of individual items pertaining to the history of Killingworth. Additions to the Historical Society's collections are welcomed.

The Municipal Historian is a member of the 350<sup>th</sup> Anniversary Celebration Committee. The 350<sup>th</sup> anniversary of the founding of Killingworth was celebrated in several events in 2017. For the 350<sup>th</sup> celebration, the Municipal Historian wrote *Timeline of the History of Killingworth Connecticut 1600-2016*, which is available at the Town Hall and Historical Society.

*Thomas L. Lentz, Municipal Historian*

## Park and Recreation Commission

**2016 – 2017 Expenditures:** \$59,336

Dan Colonia (Chairperson)  
Scot Thomas (Vice-chairman)  
Donna Clark  
Jim Duffield  
William Burley  
Glenn Johnson  
Brian Blair

Another busy year for the Killingworth Park and Recreation Commission with several improvements completed or in progress at Sheldon Park and at the newly named Eric Auer Killingworth Recreational Park. The projects at Sheldon Park include: walking trails, an adult fitness area, pickle ball courts, an improved playground, and new energy efficient caution

signs. At Eric Auer Park a brand-new playground will be ready for use in the fall.

The Town of Killingworth lost Eric W. Auer, a great supporter of recreational, environmental and charitable local activities. The Commission recommended the renaming of KRP to Eric W. Auer KRP in remembrance of his contributions and giving spirit. The Board of Selectmen has accepted our recommendation and the park has been renamed.

With the \$52,000 grant from DEEP Trails & Greenways Program and The CT Greenways Council, the Commission was able to extend the walking paths at Sheldon Park and to create an outdoor adult fitness area. We now have a circuit of accessible walking paths a half-mile long, including a path to the pond. The adult fitness area includes a body Flexer/Flex wheel,

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power bike/sit up bench, triple bars, double chest press and an upper body trainer. The improved facilities will support and motivate the adult residents of Killingworth to remain active and healthy. They can also offer a place for residents to meet and spend time together.

An additional improvement to Sheldon Park was the purchase of pickle ball nets and the overlaying of pickle ball courts on the tennis courts. For about \$2,500, we have created a new feature that adult and senior members of the Killingworth community can enjoy.

The playground at Sheldon is being refurbished in three phases with a budget of \$40,000. The first phase was to remove or repair all unsafe and failing equipment. This was accomplished in the spring of 2016 for a cost of \$5,365.

The second phase was to install playground features that are inclusive to children of different ages, abilities and developmental stages. The Commission asked the Killingworth Lions Club and The Killingworth Women's Association for help in purchasing and installing the proposed equipment. The Commission acquired and installed an infant T-swing, a four-seater spring rider, a rotating pea pod, a motorcycle rider, a

set of climbing mushrooms, a climbing caterpillar, a parasail bouncer, an accessible digger and a basket swing for \$16,821. The KLC will donate more than \$10,000 worth of equipment including a Cyclone climber, a Cosmic spinner, a Sweet Pea spring rider, a curved balance beam, bouncer, a Stand-N-Spin, and new swings. They will install these pieces in the fall of 2017. In addition, the KWA will donate a diatonic musical instrument.

The last stage was to improve the playing surface of the playground, in order to provide a safe environment and prevent scrapes and injuries. For this last phase the Commission has purchased 520 feet of playground edging for \$5,965 and 380 cubic yards of playground safe wood chips for \$8,799.

The town has approved a capital expenditure of \$75,000 for a playground at Eric Auer Park. Kompan, a state approved vendor, has been selected to design and install this playground in the summer of 2017. The playground has been designed with the same goals of accessibility and inclusivity used for Sheldon Park.

*Dan Colonia, Chairperson, Killingworth Park & Recreation Commission*

## Parmelee Farm

**2016 – 2017 Expenditures: \$10,151**

### **The Parmelee Farm Steering Committee:**

Tim Gannon (Chairman)  
Peg Scofield (Vice-Chairwoman)  
Bruce Dodson  
Karen Milano  
Scott Hawkins  
Linda Dudek  
Chris Cronin  
Terry Doyle  
Guy Vecchitto

This year additional projects were accomplished at Parmelee Farm thanks to the hard work of some dedicated volunteers and some local contractors. These projects continue to add to the usability of the property. The Parmelee Farm Committee uses its Master Plan, developed in 2010, as its guide for the continued improvements to the property. Some projects have been added as opportunities and needs present themselves.

This year much time and effort went into the planning of the town's 350<sup>th</sup> anniversary town picnic that was planned for Labor Day weekend Sept 2, 2017 at Parmelee. It will be the largest event held at the Farm so far.

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Stone barn improvements included the removal and replacement of the old metal roof on the large section of the barn. The cost of materials and labor totaled \$2,322.00.

The Community Garden continues to flourish in its ninth year, and in its third year, the “Shared Harvest Garden” made up of a group of volunteers, planted and harvested fresh vegetables in the rear community garden and made them available free to the community. They also installed a drip irrigation watering system to improve their irrigation

Fields and the grounds have been maintained and much gratitude is extended to the volunteers and Parmelee Farm Committee members who have taken the time to do so. We needed to purchase a new field mowing machine when one of the old mowers stopped working and repair wasn’t reasonable. Purchase of a Cub Cadet Lawn tractor was made for \$1,500.00.

Repair work has continued on the old schoolhouse by stabilizing it. This was done by replacing all the sill plates, additional bracing, and adding a new floor system. These three improvements totaled \$8,850.00. More additional work is planned for this coming year to make this building a very useable space to enjoy.

The Killingworth Historical Society arranged to have their old Corn Crib moved from the Green Schoolhouse location on Roast Meat Hill Rd. to Parmelee Farm. It’s now located in back of the farmhouse.

Eagle Scouts continue to show interest in providing projects at the Farm. They included the addition of a second beehive in the back garden. A songbird blind viewing station was added in the large South field. Finally, a new pedestrian bridge was built and installed linking the South field and the picnic area by the pond. These are all welcome improvements.

This year trail work & maintenance continued. There now is 7 plus miles of well-marked trails for hiking. Many thanks to Bruce Dodson and the trails committee for the work on the trail network. New signage and dog waste stations were also added. Maps are available at the kiosk near the parking lot. Thanks to volunteers, the kiosk was repaired and relocated near the parking lot as you enter the Farm.

A portable stage was lent to the Farm for our summer concerts and to be used for the town picnic. It was loaned to us from the town of Clinton.

A variety of small projects and repairs to mowers and small power tools were accomplished by our dedicated volunteers.

We wish to thank all the community volunteers who spent many hours working at the Farm. They have enabled Parmelee Farm to be improved at a much faster pace than anticipated.

To date, the farm has been host to many events, including Christmas at the Farm and the Annual Tree Lighting, Shared Harvest Garden, Explore Wildlife Series, Stone Wall Workshop, Maple Syrup Demonstration, Eagle Scout projects, Girl Scout events, Dog Days adoption event, KWO Halloween Happenings, Birds of Prey demonstrations, Pumpkin Carving Parties, Lions Easter Egg Hunts, HKMS Community Days, a free concert series, and a nature fair. The opportunities for community gatherings, education and recreation are endless, including weddings, a Town Picnic revival, farmer and artisan markets, Historical Society events, etc. During this fiscal year there was a combination of forty different public and private events hosted at the Farm. We encourage all of our community to enjoy this beautiful place, hopefully for generations to come.

*Submitted by The Parmelee Farm Steering Committee*

# Planning and Zoning Commission

## 2016-2017 Membership

Thomas L. Lentz, Chairman  
 David Gross, Vice Chairman  
 Stephanie Warren, Secretary  
 Paul McGuinness  
 Geoffrey Cook  
 Tom Hogarty

### Alternate Members:

Joan Gay  
 Alec Martin

The Killingworth Planning & Zoning Commission held 22 regular meetings and 3 public hearings during the fiscal year July 1, 2016 to June 30, 2017.

The Commission's activities during the year consisted of the review of applications for subdivisions, resubdivisions and special exceptions. Action was taken on those listed above.

The Zoning Regulations were reviewed by Commission Counsel Attorney Mark Branse. Numerous changes were made in order to bring the regulations up to date and in compliance with current State Statutes.

Action was taken against violations of the

The Commission reviewed and acted upon the following subdivisions and resubdivisions:

No.	Name	No. of Lots	Size (acres)	Action
319	Auer Subdivision	2	9.2	Approved w/ conditions

The Commission acted on the following applications for Special Exceptions:

No.	Name	Use	Action
317	Shay O'Brien	Hair Loft	Approved
318	Town of Killingworth	Corn Crib	Approved
320	Deborah Rosenor	Lot Line Revision	Denied
321	LaForesta	Amend #284-lighting, parking, storage shed	Approved
322	Michael Cassella	Hot Dog Cart, Parking	Approved

Town's Zoning Regulations.

At its meeting of December 6, 2016, Thomas Lentz was elected Chairman, David Gross as Vice Chairman and Stephanie Warren as Secretary.

The Commission will continue to serve the best interests of the residents of Killingworth by the equitable implementation and enforcement of its Regulations. The Commission will continue to review and revise its Regulations in order to better meet the goals of the Town Plan of Conservation and Development. Revision of the Town Plan is required every ten years and the Commission began work to review and revise the Town Plan due in 2018.

This has been another active and productive year for the Planning & Zoning Commission and I would like to express my appreciation to all the members of the Commission for the cooperation and dedication they have shown throughout the year. On behalf of the Commission, I thank Cathie Jefferson for her effective work as Zoning Enforcement Officer and Judy Brown for her cooperation and efficiency she has shown as Clerk of the Commission. The Commission also acknowledges the contributions of the Town Clerk, Commission Counsel, Town Engineer and Code Official.

323	Running Brook Farms	Extension of #311	Approved
324	Michael Cassella	Amend #277	Approved
325	James Lally	Addition to Ind. Bldg.	Approved w/ condition
326	Elana Bigio	“kidsapes”	Approved
327	Chris Salafia	Bed & Breakfast	Approved
328	Comcast Cable	Field Office	Approved
329	Town of Killingworth	Town Hall Sign	Approved
330	M&M Realty Holdings	Affordable Housing	Withdrawn

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The Zoning Regulations were reviewed by Commission Counsel Attorney Mark Branse. Numerous changes were made in order to bring the regulations up to date and in compliance with current State Statutes.

Action was taken against violations of the Town's Zoning Regulations.

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*Thomas L. Lentz, Chairman*

## Public Health Agency

Chair: Natalie Ortolli-Drew

Health Director Paul Hutcheon actively participates with other local health directors for coverage, education, community services and cooperative health surveys and endeavors.

He also provides a written report of his monthly activities to the board for review

Health Director on-site office hours are Tuesday, Wednesday and Thursday (7 hours/day), (8:30-10 in office remainder of day

may be on-site inspections) He is accessible via email and phone for urgent problems.

The PHA board has maintained a membership of varied health profession professionals and representation from regional school system and Killingworth municipality.

The agency focused on the following areas of the ten essential health department services:

### Monitor health status

- Food safety-articles in *Patch* and *Krier*.
- Temporary food events- all event chairs contacted re need for event license and inspection on date of event and chairs

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provided with all current regulations and information on safe handling

- Availability of radon testing kits for homeowners free of charge and discussion of what to do if results have elevated levels
- Per diem use of a part-time food inspector to facilitate timely restaurant and food establishment inspections
- Discussed need for salon public health guidelines and provided salons with guidelines
- Review of facilities and water sources at the newly re-opened Sheldon field
- Maintained pump out schedules and mailed reminders to home owners

#### **Diagnosis and investigate health problems**

- Reportables- review and investigation of incidents and education of individuals
- Health trends- review of reportables with an eye for trends or significant new issues
- Health issues (mold, oil leakage, ground water leakage and possible private well contamination) resolved- inspection, evaluation and appropriate remediation
- Evaluated unacceptable coliform levels in town buildings and followed resolve
- Investigated unacceptable levels of nitrate, radon and uranium in well water and resolve follow-up

#### **Inform and educate**

- BP screens- ensured frequent screens at senior center meetings
- Flu vaccinations- prepared listing of all vaccination sessions local for residents
- Teen smoking- reviewed issue and suggested ways to decrease/prevent teen smoking and smoking in general at town public events and posted signage
- Suggested topics for Health Director to address in public information venues (*Patch/Krier/website*, etc.)- What a Health Director does, addressing elevated levels of

Radon, food safety at summer events, food safety after major storms with power outages (both commercial and private), safe handling of “roadside egg stands, fall clinic, uranium/radon/arsenic testing, Lyme disease and tick-borne illnesses

- Emergency preparedness brochures-made brochures available at libraries and town hall
- Prepared listing of acceptable septic haulers for residents

#### **Mobilize community partners**

- Discussed PODS for mass dispensing, reviewed information for current relevance
- Participated with CRAD on lead training for lead abatement handlers utilizing funds from state lead grant
- Discussed and reviewed Middlesex health assessment with an eye to increase in breast cancer rates and probable causes

#### **Develop policy and plans**

- Fee schedules/structure- reviewed current fees and structure of the fee schedule to bring on-line with surrounding health districts
- Developed salon operation guidelines in accordance with DPH regulations
- Attended sessions and reviewed State of Connecticut Health Department proposed plan to reorganize health districts
- Reviewed Middlesex Health Assessment report to assist in health and wellness planning for Killingworth

#### **Enforce laws/regulations**

- Reminded all pumpers file pump out documentation on time and home owners reminded to ask for copy of pump out
- Environmental permits- assured that all permits complied within public health code and consistent with any that fell under DEP regulation

- Pump out reminders- assured that pump out file consistently maintained and reminders to homeowners sent on schedule.
- Assessed issue with unacceptable pump out plans for campgrounds and worked with DEP and DPH for acceptable resolve
- Prepared information Re DPH regulation that no latex gloves be used in food establishments

### **Enforce laws/regulations**

- Reviewed VNA report of programs and services to assess benefit to town
- Reviewed Middlesex Health assessment for trends, new health/wellness issues in area and to assure health/wellness needs being met or planned for.

*Chair of Public Health Agency, Natalie Ortolli-Drew*

## Public Works

The Killingworth Public Works Department employs four full-time employees including the Road Foreman. The department maintains 70.62 miles of road, 6.36 of them, gravel. The town encompasses 32 square miles and has 3 microclimates.

The department is responsible for road maintenance, including repairs to the road surface, drainage structures, curbs, shoulders, and guard rails; sweeping; roadside mowing; tree trimming; and snow plowing. This year we cleaned 1,200 catch basins and headwalls. We crack sealed 7.02 miles of roadway, and raised the tree canopy on 7.32 miles of road. We spot paved approximately 1.5 miles of road. Other miscellaneous responsibilities include oversight of paving operations of town's roads. By doing this we are able to address problems areas while at same time check quality control. We also have been busy replacing missing street signs. You will be seeing a change in the street sign look. Prior signs have been all capital letters; the FHWA has changed the standard and has implemented upper case and lower-case letters stating that the signs are easier to read. As the signs are replaced you will be seeing the new format.

The Public Works Department performs most maintenance and repairs on town vehicles. By having a mechanic on the crew we are able to save money on repairs as well as down time on

the equipment. This year we purchased a used plow truck from Chester replacing one of our old plow trucks, saving the town \$100,000 dollars. By doing this when we have the opportunity to we can keep our fleet up to date and spend less keeping a handle on our tax dollars. The town fleet currently comprises of 18 pieces of equipment ranging from large & small dump trucks, pick-ups, roll-off truck, back-hoe, loader, grader and tractors for road side mowing and over the guard rail mowing.

The department is also responsible for the Transfer Station, including grounds maintenance and trash hauling. The transfer station employs 3-part time employees, each of the employees are certified by the State of Ct, for running a transfer station in the state. Over the last couple of years we have been implementing improvements. You may have noticed the new electrical service we installed giving us more versatility and cost savings. We also installed new LED lighting saving money on electrical usage as well as a new retaining wall, a new attendant building, new fencing. We will also be upgrading the spare compacter with a larger unit. We also grind brush on a yearly schedule and offer the chips at no cost to the residents.

The Public Works garage is heated with waste oil that is collected at the Transfer Station. This allows the Town to recycle the waste oil and heat the building at no cost, saving thousands of tax payers' dollars.

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This winter was average, with a total of 16 snow events. Starting the 16/17 winter season off on Dec. 7<sup>th</sup> with about 1" snow fall and ending the 16/17 season with blizzard, Stella, on March 15 with an impressive 9+ inches of snow. This year we used about 92% of our snow budget.

I would like to take the opportunity to recognize Jeremy Adametz who retired from the Public Works Department on January 16, 2017. Jeremy started working for the town 15 years ago as the town mechanic; he was instrumental on refurbishing used equipment saving the town

hundreds of thousands of dollars. He also helped with the maintenance and safety of the town roadways. Jeremy will be missed in the Town crew and we wish him much happiness in his new endeavors.

Jeff Cook, who started working for the town 40 years ago, retired from the Public Works Department on June 30, 2016. We wish Jeff much happiness in his retirement.

*Road Foreman Walter Adametz*

## Tax Collector

Michele Nuhn, CCMC, Tax Collector

The Tax Collector's Office bills for and collects all taxes assessed in the town. The taxes cover the town budget, which is voted on each year at a town meeting on the third Monday in May, and Killingworth's share of the Region 17 school budget, which is subject to a referendum each year on the first Monday of May.

This year the office mailed 2,820 real estate bills, 336 personal property bills, 7,230 motor vehicle bills, and 1,064 supplemental motor vehicle bills for a total of 11,450 tax bills. In addition to processing all payments made in person, online, and by mail;

the Tax Collector's Office provides up to date information for escrow companies, title searchers, and residents; processes Certificates of corrections, pro-rates, and added bills submitted by the Assessor's Office; prepares and processes tax refund forms as applicable; provides information to the CT DMV for delinquent put-on and take-off of motor vehicle records; and maintains an accurate audit trail of collections. The Tax Collector's Office is committed to professional development and we attended educational seminars and training classes offered by the Middlesex County Tax Collector's Association and the Connecticut Tax Collector's Association throughout the year. In addition, Michele Nuhn, CCMC, Tax Collector was appointed as Treasurer for the Middlesex County Tax Collector's Association.

The Collection rate for the 2016-2017 fiscal year was 99.6208%. Expenditures for 2016-2017 were \$81,651.

## Annual Report for Active Accounts

YEAR	BEGINNING BALANCE 7/01/16	LAWFUL INCREASES	LAWFUL DECREASES	SUSPENDED	TAXES PAID	INTEREST PAID	LIENS/ FEES PAID	REFUND OF OVER- PAYMENTS	RECEIVABLE BALANCE AS OF 6/30/17
2001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005	1,440.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.22
2006	615.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.66
2007	609.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.84
2008	600.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.71
2009	609.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.84
2010	661.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	661.24
2011	270.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.54
2012	271.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	271.02
2013	31,188.40	0.00	0.00	23,646.97	7,280.61	1,714.70	71.08	0.00	260.82
2014	98,566.40	1,079.24	9,740.02	0.00	57,412.78	10,864.08	247.21	1,989.89	34,482.73
2015	18,791,431.74	21,262.46	55,354.21	0.00	18,686,242.90	47,996.86	2,247.55	31,115.41	102,212.50

## Annual Report for Suspended Accounts

YEAR	BEGINNING BALANCE OF SUSPENDED ACCOUNTS 7/01/16	LAWFUL INCREASES	LAWFUL DECREASES	ADDED TO SUSPENSE	TAXES PAID	INTEREST PAID	LIENS/ FEES PAID	REFUND OF OVER- PAYMENTS	ENDING BALANCE OF SUSPENDED ACCOUNTS AS OF 6/30/17
2001	3,728.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,728.54
2002	5,085.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,085.05
2003	6,099.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,099.71
2004	7,316.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,316.70
2005	27,203.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,203.59
2006	7,271.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,271.94
2007	7,512.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,512.38
2008	5,954.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,954.42
2009	10,256.15	0.00	0.00	0.00	82.01	94.63	0.00	0.00	10,174.14
2010	19,250.31	0.00	0.00	0.00	43.18	2,846.18	0.00	0.00	19,207.13
2011	27,260.16	0.00	0.00	0.00	917.29	631.75	0.00	0.00	26,342.87
2012	24,379.01	0.00	0.00	0.00	1,161.69	746.66	0.00	0.00	23,217.32
2013	0.00	0.00	0.00	23,646.97	0.00	0.00	0.00	0.00	23,646.97

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## Town Clerk/Special Town Meetings

**Town Clerk:** Dawn Rees Mooney, CCTC, MCTC

**Assistant Town Clerk:**

Michele O'Toole, CCTC, MCTC

**Assistant Town Clerk:** Ellen Nixon

The Town Clerk's Office is the first point of access to the town government for most Killingworth residents. We act as the liaison between residents and the town's government agencies, boards, and commissions. The Town Clerk is also the keeper of Killingworth's public records.

Please see us for:

- Voter registration and absentee ballots for all elections and referenda
- Certified copies of vital records
- Marriage licenses
- Dog licenses
- Hunting and fishing licenses and guides
- Notary Public Applications/Filing/Certifications
- Trade Name Certificates
- Liquor permits
- Justice of the Peace
- Freedom of Information Act requests

### TOWN CLERK

**Land Records:** During the 2016-2017 fiscal year, one thousand two hundred three documents were recorded on the Killingworth land records. In addition, ten survey maps and forty-three property registrations were filed with the office of the Town Clerk.

**Grants:** The Town Clerk applied for and received a \$3,000 Historic Preservation Grant to further the upper vault project with the purchase and successful installation of equipment by Dupont Storage Systems, Inc. to mobilize the center shelving units. This project allows for the future purchase of additional shelving to maximize the vault's storage capacity with minimal square foot requirements, which was our original goal. The upper vault is now well-organized with easily accessible records and room to grow, thus avoiding the need for costly additional vault square footage.

**Technology:** The Town Clerk's Office continued its partnership with Value Payment Systems (VPS) to accept credit card payments for all transactions. MasterCard, VISA and Discover credit or debit card payments and e-checks are regularly processed in the office for a minimal fee to the user.

A land records search terminal is available to the public in the Town Clerk's Office. Land records are also available on-line 24 hours a day, 7 days a week through a link on the Town of Killingworth's website. This allows the public to conduct land record searches from their own computers.

The Town Clerk's Office staff continues to store and manage records with General Code's Laserfiche system. Laserfiche is a document imaging system utilized to scan municipal records, including minutes of boards and commissions, property transfer reports and town budgets. The system stores the information for easy access and offers search capability to locate specific documents.

"The Code" for the Town of Killingworth is available on-line and can be accessed from the town website. The Code includes the Town Charter, Ordinances and Special Acts, Inland Wetlands and Watercourses Regulations, Road Regulations, Subdivision Regulations and Zoning Regulations. The Code is continually updated to reflect changes and current laws.

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The Town Clerk's Office is trained and utilizes the State of CT's new on-line Election Management System for reporting of all election records and results (in conjunction with the ROV's).

Town Clerk, Dawn Rees Mooney, serves as the on-site webmaster for the town website [www.townofkillingworth.com](http://www.townofkillingworth.com).

**Dog Licenses:** State law requires that all dogs at least six months old as well as all kennels be licensed. On the first of June reminders are sent to all currently registered dog and kennel owners to register their pets for the next fiscal year. This year, for the first time, dog license reminders were emailed to those residents who indicated a preference for an electronic reminder, saving the town both paper and postage. As always, proof of current rabies vaccination and spay/neuter certificates are required when licensing. Licensing may be done by mail, in person or on-line. Killingworth dog owners can renew and pay for their pet's license on-line (provided the rabies vaccination in the database is current) and the dog license is mailed the next business day.

During the month of June and in conjunction with Killingworth's 350<sup>th</sup> Anniversary celebration, a top dog contest was hosted by the Town Clerk's Office to increase dog licensing awareness and encourage registration. This office issued one thousand eighty-eight dog licenses, eighteen kennel licenses, two guide dog licenses and four replacement tags for the 2016-2017 license year.

**Official Town Meeting Schedule:** The Town Clerk's Office maintains the official meeting schedule for all Town of Killingworth boards and commissions, as well as regional agencies. All agendas and minutes submitted to this office are not only posted on the Town's website, but also posted on the official calendar in the Town Clerk's Office. Paper copies are filed in the vault as well, in compliance with state statutes.

**Voters:** Residents may register to vote in the office of the Town Clerk on a daily basis or in the office of the Registrars on a weekly basis. They may also register at libraries, all Public Agencies and the CT Department of Motor Vehicles, as well as on-line with Connecticut's new on-line voter registration system. Mail-in registration is also an option for anyone unable to access Town Hall during regular hours and special registration sessions are held by the Registrars of Voters prior to elections and primaries.

**Elections:** During the 2016-2017 fiscal year, the Town of Killingworth held a Referendum for the Regional School District's proposed high school renovations, a Regional School Budget Referendum and a Presidential Election.

Additionally, the Town Clerk's Office participated in Connecticut's Municipal Campaign Finance Filing Pilot Program. This program allows campaign financing forms to be filed directly with the State of Connecticut's Elections Enforcement Commission establishing the SEEC as the central repository for all campaign finance forms and eliminating the need for the Town Clerk's Office to serve as intermediary. During this Pilot Program, the Town Clerk's Office provided voluntary assistance to any candidate who requested assistance in electronically filing their forms.

**Vital Statistics:** The Town Clerk is also the Registrar of Vital Statistics and issues marriage licenses, burial and cremation permits and certified copies of birth, marriage and death certificates. The Registrar must index and file all vital records in volumes for that purpose and in the format prescribed by the State Department of Health Services.

**Personnel:** Town Clerk Dawn Rees Mooney and Assistant Town Clerk Michele O'Toole continue to maintain their Master Connecticut Town Clerk (MCTC) designation from the Connecticut Town Clerks

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Association by attending on-going training classes. The MCTC program requires completion of a minimum of three years of coursework and emphasizes management and leadership concepts, skills development and professional and social contributions. Additionally, in April Town Clerk Dawn Rees Mooney was elected Secretary of the Connecticut Town Clerks Association. Ellen Nixon continues to share her valuable banking and town clerk experience in the position of part-time Assistant Town Clerk.

## **SPECIAL TOWN MEETINGS**

### **Special Town Meeting, August 22, 2016**

RESOLVED: That the Town accept the benefit of the Federal Local Bridge Program Grant for the rehabilitation of County Road Bridge over the Hammonasset River, including acceptance of any payment of the Grant funds directly into the Town's reserve fund for capital and non-recurring expenditures, or indirectly via the Town of Madison's administration of the Grant funds as anticipated; and to authorize and empower the First Selectman to execute and deliver in the name and on behalf of the Town (i) the Commitment to Fund, a project agreement, and all supporting or further documentation as may be required by the State to obtain the benefit of said Grant and to accept said Grant according to its terms; (ii) an interlocal agreement with the Town of Madison; and (iii) all necessary contracts with engineers, consultants, and contractors for all phases of the project.

RESOLVED: That the Town approve the amended 10-year Multi-Year Capital Improvement Plan.

RESOLVED: To confirm the Selectmen's appointment of Danilo A. Colonia, Brian James Blair, and James Joseph Duffield as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2017.

### **Special Town Meeting, October 24, 2016**

RESOLVED: That the Town authorize the closeout of the following Capital Accounts as of June 30, 2016: \$86,370 Assessor Revaluation; \$2,121 Highway Dept. Truck Refurbishment Alternative; \$18,000 Highway Department Genset Generator; \$2,018 Highway Dept. Asphalt Hot Box; \$3,453 Park & Rec Rocco Outfield Grading & Seeding; \$48,179 Miscellaneous Chip Sealing; \$53,190 Parker Hill Rd & Ext Paving; \$167,635 Burr Hill Road Improvements; \$130,500 North Chestnut Hill & Beckwith Road – Triple Chip Sealing; \$75,000 Pave Coughlin; \$195,000 Pave Burr to Schnoor to Route 148; \$25,000 Chip Seal Alders Bridge Road. These balances revert to the Capital Assigned Fund Balance.

RESOLVED: That the Town authorize the overexpenditure of the following capital projects as of June 30, 2016: \$91 Park & Rec Sheldon Park Fencing; \$20,944 Town Hall Campus Emergency Operations Center; and \$2,176 Town Hall Paving Project to be funded by the Capital Assigned Fund Balance.

### **Special Town Meeting, January 30, 2017**

RESOLVED: That the Town accept as a Town Road the road known as Old Coach Road, as shown on a map entitled "Improvement Location Survey - Record, Road As Built Plan and Profile, Old Coach Road, Prepared for Karen & Michael J. Milano, Assessor's Maps 33 & 37, Lots 7 & 8, Old Coach Road and CT Route 81 ~ Killingworth, Connecticut, Vertical Scale: 1"=4', Scale: 1"=40', Date: 12-06-16 Rev. 01-16-17" by Thomas A. Stevens & Associates, Inc., Madison, CT and as described in the legal description on file with the Killingworth Town Clerk.

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**Special Town Meeting, March 6, 2017**

RESOLVED: That the Town approve the purchase of a Class A Pumper Truck for the Killingworth Volunteer Fire Company in an amount not to exceed \$642,997, to be funded from the Assigned Fund Balance of the Capital Reserves.

RESOLVED: That the Town approve and accept the Annual Report of the Board of Finance for Fiscal Year 2015-2016.

**Annual Town Budget Meeting and Special Town Meeting, May 15, 2017**

RESOLVED: That the Town adopt the Budget recommendation of the Board of Finance of an Operating Budget for the fiscal year July 1, 2017 – June 30, 2018 in the amount of \$5,242,013.

RESOLVED: That the Town adopt the Budget recommendation of the Board of Finance of a Capital Budget for the fiscal year July 1, 2017 – June 30, 2018 in the amount of \$1,297,000.

RESOLVED: That the Town approve a Multi-Year Capital Improvement Plan.

RESOLVED: That the Town accept the America the Beautiful Grant to replace maple trees near Recycle Way.

RESOLVED: That the Town confirm the Selectmen’s appointment of Richard W. Albrecht as Killingworth representative to South Central Connecticut Regional Water Authority Policy Board for a term to commence July 1, 2017 and to continue until June 30, 2020.

**Financial Report**

**INCOME**

Recording 27,995.00  
Filing 748.00  
Conveyance Tax 96,506.38  
Sports Licenses 4803.00  
Dog Licenses 10,861.00  
Certified Copies 5,892.00  
Copies 7,329.90  
Marriage Licenses 930.00  
MERS 37,524.00  
Record Preservation 2,754.00  
Recording Surcharge 36,720.00  
**TOTAL \$232,063.28**

**EXPENDITURES**

Record Preservation - Town Clerk 998.00  
Record Preservation - State of Connecticut 1,836.00  
Sports Licenses - State of Connecticut 4,677.00  
Dog Fund 7,268.00  
Animal Population Control Fund 2,498.00  
Abuse and Rape Crisis Fund 589.00  
General Fund 148,422.28  
Recording Surcharge – Town Clerk 918.00  
Recording Surcharge – State of Connecticut 33,048.00  
Recording Surcharge – Capital Reserve 2,754.00  
MERS State of Connecticut 27,745.00  
MERS – Town Clerk 1,310.00  
**TOTAL \$232,063.28**

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## Zoning Board of Appeals

### Members:

Bruce Dodson, Chairman  
Charles E. Martens, Jr., Secretary  
Leslie A. Riblet  
Brian Patrick Young  
Matthew D. Young, Sr.

### Alternate Members:

Cindy Adametz  
Nancy Gorski  
John Himmelman

Judith Brown continued to provide efficient administration and assistance as Clerk.

The Zoning Board of Appeals serves two functions:

(1) Deciding appeals of a decision of the Zoning Enforcement Officer to consider if Zoning Regulations were applied and interpreted correctly.

(2) Deciding if a variance of Zoning Regulations should be granted. A variance or exception to Zoning Regulations is considered only when a hardship exists as defined by Connecticut State Law. This requires careful application of the law to the facts – a judicial function. A hardship

exists only in a unique situation affecting real estate, which Zoning Regulations fail to address. By State Law:

- The hardship must be a unique situation which is different from all other properties.
- The hardship must be in terms of the property – financial, medical or other personal difficulties of the applicant cannot be considered.
- Variances are granted to real estate and are attached permanently through land records. The identity or character of the owner or applicant is not relevant.
- Variances must be consistent with the overall objectives of Zoning Regulations and the Town Plan.
- The situation leading to the application for variance may not have been created by the owner or occupant.

The Killingworth ZBA has no jurisdiction over Subdivision Regulations.

Three applications were received – two variances and one Appeal of ZEO Decision. One variance was granted, one variance was denied and Appeal of ZEO Decision was denied.

*Bruce E. Dodson, Chairman*

## SUPPORTED NON-MUNICIPAL ORGANIZATIONS

### Lower Connecticut River Valley Council of Governments (RiverCOG)

**2016-2017 Town of Killingworth Funding: \$8,657**

RiverCOG, one of Connecticut's nine Councils of Governments, is governed by the chief elected officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, and

Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection.

Current officers for RiverCOG are Bonnie Reemsnyder (Old Lyme), serving as Chairperson, Michael Maniscalco (East Hampton) as Vice-Chairperson, Noel Bishop (Westbrook) as Secretary, and Carl Fortuna (Old Saybrook) as Treasurer. First Selectwoman Cathy Iino (Killingworth) and Town Manager Anthony

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Salvatore (Cromwell) serve, join the RiverCOG officers on the Executive Committee.

Fiscal year 2017 was an unexpectedly eventful year for RiverCOG. We welcomed a new staff planner, Jon Curtis. Curtis joined us from Philadelphia, where he worked at the Philadelphia Industrial Development Corporation and earned a master's degree in city planning from the University of Pennsylvania. Curtis was hired to lead the creation of RiverCOG's first Regional Plan of Conservation and Development.

Nevertheless, USDOT had other plans for Jon Curtis. His first project was coordinating RiverCOG's response to a proposed regulation that would force the reorganization of the nation's metropolitan planning organizations (MPOs) along irrelevant geographies. Coming only two years after the successful merger of RiverCOG's predecessor MPOs, RiverCOG was in a unique position to use its experience with an organizational merger to inform USDOT on its proposed regulation and help the nation's other 404 MPOs estimate the costs associated with a regulation that would mandate MPO mergers and dissolutions. The information provided by RiverCOG to USDOT was successful in delaying the implementation date of the regulation to allow for a legislative fix for the issues the regulation would create, particularly in Connecticut. The delayed regulation was finalized in January and was subsequently repealed by Congress and the President this past spring. In October 2016, RiverCOG was awarded an Honorable Mention for Outstanding Coordination by the Association of Metropolitan Planning Organizations for its work on the USDOT MPO reform regulatory process.

RiverCOG was also significantly involved in the NEC Future environmental assessment of the North-East Corridor rail line from Washington, DC to Boston, MA. The final environmental impact study identified a preferred alternative that included a new 50-mile rail bypass from Old Saybrook, CT to Kenyon, RI. This bypass would cross the Connecticut River, and its unique estuary, landing in the middle of the Old

Lyme historic district. The bypass would eventually veer north of New London, stopping at a new Mystic / New London station in Stonington. RiverCOG supported the efforts of Old Lyme to ensure that the Federal Railroad Administration understood the potential impact of this proposal to the affected towns and to have them remove any recommendations until a comprehensive study of the impacts could be done with the involvement of the states, towns, and members of the public. The final Record of Decision for NEC Future removed the proposed bypass and instead recommended a rail capacity study from New Haven to Providence to be run by the states of Connecticut and Rhode Island.

RiverCOG continued a legacy of legislative engagement with the state and federal government on the behalf of our member municipalities. In January 2017, we held our annual legislative COG meeting at the Capitol in Hartford with the region's legislators. RiverCOG staff attended a number of hearings on proposed legislation and provided testimony on bills regarding highway tolls, COG transportation investment planning, and a municipal option for property transfer fee for open space preservation.

Other regional planning projects from fiscal year 2017 included:

- Creation of a regional inland flooding model to be used by municipalities to predict potential areas of flooding risk
- Comprehensive ridership count of bus passengers on all runs operated by 9 Town Transit and Middletown Area Transit
- Creation of a new four-year regional Transportation Investment Plan (TIP) for federal highway and transit funding
- Completion of a Case Statement and Shared Services Study for the regions land trusts, cooperating via RiverCOG's Land Trust Exchange
- Kicked off public outreach and research for a new Regional Plan of Conservation and Development
- Started an implementation phase of the GrowSmart economic growth strategy

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- focused on investigating the establishment of a regional development agency
  - Partnering with the Connecticut Tourism Coalition to further efforts to more effectively capitalize on tourism in the RiverCOG region

RiverCOG also worked to further regional services and sharing including exploring ways of using staff to provide shared municipal land use services. RiverCOG hosted conversations regarding regionalization of transit services, building officials, and health districts. RiverCOG supported municipal advocacy against a CT Department of Health proposal to regionalize town health departments and directors, providing input on the impacts of such proposal.

Under state statute, RiverCOG through its Regional Planning Committee (RPC), reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross-town lines, as well as, municipal plans of conservation and development. The RPC includes a representative and alternate from each municipal Planning Commission in the region. The RPC is working with staff on the first Regional Plan of Conservation of Development for the Lower Connecticut River Valley Region. This plan will be a regional land use policy document that guides regional efforts. The Regional Plan is expected to be completed in 2018.

RiverCOG acts as the fiduciary agent for Region 2 of the State's emergency planning efforts through grants provided by the Federal government through the Department of Emergency Management and Homeland Security. The Division of Emergency Management and Homeland Security (DEMHS) is charged with developing, administering, and coordinating a comprehensive and integrated statewide emergency management and homeland security program that encompasses all human-made and natural hazards, and includes prevention, mitigation, preparedness, response, and recovery components to ensure the safety and well-

being of the citizens of Connecticut. Fiduciary duties include substantial financial record organization, certification of vendors and service providers, reviewing vendor quotes, paying vendor invoices, attendance at monthly REPT meetings, administration and collection of Memorandums of Agreement from the 30 member towns for each of numerous overlapping grants, and preparing specific deliverables that are required by DEMHS in order to received RiverCOG's funding allocation for the fiduciary responsibilities. When requested, staff of the agency will also provide ancillary mapping services when required.

RiverCOG hosts the Connecticut River Gateway Commission which, for 44 years, has served the RiverCOG towns of Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook as the guardian of the "natural and traditional riverway scene". Working with the eight town Planning & Zoning Commissions, Zoning Boards of Appeal and town staff, Gateway oversees a scenic protection program comprised of (1) acquisition of scenic and conservation easements and land, and (2) the administration of a program of development management within the Gateway Conservation Zone, located from the banks of the river up to the first ridge of river hillsides. The land acquisition program is aimed at preserving undeveloped, visible hillsides from visually compromising development while the development management program is conducted in order to manage the visibility of development through the adoption of zoning standards that are then adopted into each of the eight-member town's local zoning regulations. Major initiatives undertaken by Gateway during the fiscal year included participation in the successful effort to have the aforementioned "Kenyon Bypass" section of a proposed Federal Rail Administration effort to upgrade the Northeast Corridor removed from proposed plans, participation in an ongoing land preservation effort in the Haddam Neck area of Haddam and participation and a multi-government level project to eradicate the invasive vegetation phragmites in the highly visible and protected marshes of Lords Cove off the RiverCOG town of Lyme. The member

towns each have two members appointed by the Boards of Selectmen, while the region has two representatives appointed by RiverCOG. The last seat is filled by a representative of the Commissioner of Energy and Environmental Protection.

RiverCOG hosts and staffs various regional initiatives and commissions including: The Shoreline Basic Needs Task Force, the Lower Connecticut River and Coastal Land Trust Exchange, the US Coast Guard Auxiliary, the Regional Agricultural Commission, and other groups as space and time permits.

RiverCOG also investigated moving to Haddam during the fiscal year. Lease discussions for the Haddam property were not completed in time to allow for a move by the end of RiverCOG's lease for its current office space in Essex. RiverCOG chose to instead remain in its current offices for an additional year.

## Community Renewal Team

**2016 – 2017 Town of Killingworth Funding:**  
\$3,000

### PURPOSE

To assist low-income individuals and families in becoming self-sufficient through outreach and referrals.

### FUNDED PROGRAMS

Community Services: CRT provides Killingworth residents with a variety of support services. These may include, but not be limited to, energy assistance and weatherization, early care and education, tax preparation, housing counseling, case management, and referral services for individuals and families to a wide variety of social service programs operated by CRT and other organizations. In 2016, 79 Killingworth residents received services from CRT; in 2015, 72 were served.

### AMOUNT OF FUNDING

FY12	\$2,500
FY13:	\$2,500
FY14:	\$2,500
FY15:	\$2,600
FY16:	\$3,000
FY17:	\$3,000

### COMMUNITY OUTCOMES

- To maintain the self-sufficiency of low-income residents of Killingworth through referrals to other social services.
- To prevent negative social outcomes for low-income residents, including malnutrition, foreclosure and eviction, and financial crisis.

### ABOUT CRT:

Founded in Hartford in 1963, the Community Renewal Team, Inc. is a non-profit community action agency dedicated to breaking the cycle of poverty and empowering people in our community to become self-sufficient. CRT's mission is *"Preparing Our Community to Meet Life's Challenges."* To accomplish this, we operate more than 60 programs in 65 cities and towns throughout Hartford and Middlesex Counties, employs more than 750 culturally diverse people, and administers a wide array of direct and supportive services to our area's low-income and disadvantaged populations. Our programming includes veteran services, early care and education, energy and housing assistance, Meals on Wheels, affordable assisted living, and employment and training. In 2017 CRT touched the lives of more than 93,000 Connecticut residents.

### 2017 GOALS & ACTION PLANS:

Assist families in applying for services available through CRT. In 2010, CRT launched a new case management model, known as

*Steps to Success (STS)*, which involves developing individualized

service plans, goal-setting, and benchmarking in order to develop family self-sufficiency more

effectively. Using the STS intake and assessment process, CRT case managers will determine potential eligibility for programs, complete applications for services, assist customers in obtaining necessary income documentation, and provide follow-up services to verify outcomes and assist families to address barriers in accessing services.

### COMMUNITY RENEWAL TEAM 2017 PERFORMANCE MEASURES

PROGRAM	2016 # RESIDENTS SERVED	2017 # RESIDENTS SERVED	2017 ESTIMATED VALUE OF SERVICES
Early Care and Education	1	6	\$25,805
Energy Assistance	58	64	\$42,558
Housing/ Eviction Prevention	2	0	0
Forensic Svcs -Substance	1	1	\$1,094
Case Management Services	8	1	\$865
Weatherizati- on Services	9	8	\$11,757
<b>TOTALS</b>	<b>79</b>	<b>80</b>	<b>\$82,079</b>

## Estuary Council of Seniors Club

**2016-2017 Town of Killingworth Funding:  
\$21,245**

The Estuary Council of Seniors, Inc. (ECSI) is a non-profit regional senior center located at 220 Main Street in Old Saybrook with café sites also in Killingworth, Lyme/Old Lyme and Old Saybrook. Since 1974, the ECSI's mission has been to promote senior's quality of life, community involvement, and independent

living. Last year the ECSI provided over **71,906** nutritious meals including nearly **51,821** home delivered Meals On Wheels, and over **20,085** congregate meals, **366** rides to medical outpatient appointments outside the nine-town Estuary Region. Also, **1,678** individual received free preventative health screenings, and participated in social and exercise programs too numerous to count. Our **"Choices"** senior counseling position that helps seniors connect with other services available to them in the community as well as navigate the Medicare/Medicaid and Prescription Drug programs has been busier than ever especially at open enrollment time.

In addition to our essential senior service, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes residents of the Estuary region 50 years old or better. All in all we had over **104,229** visits to our center in the reported timeframe for meals, activities, support and fun.

During the reporting period for the Town of Killingworth, the Estuary served **31** residents a total of **4,240** home delivered meals and an additional **87** residents joined us for **1,903** congregate meals. Our Emergency Medical Outpatient Transportation provided **5** individuals with **27** rides to medical appointments. We had a total of **6,946** visits by a total of **532** people overall to the center from residents of Town of Killingworth

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fund-raising efforts. I would like to thank the Town of Killingworth for your continued support of our

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programs. For information and schedules of our services and programs, please call 388-1611 weekdays from 8:00 a.m. – 4:00 p.m. and Saturday 9:00 a.m. – 12:00 p.m. or visit our website at [www.ecsenior.org](http://www.ecsenior.org). If you do not already receive our monthly newsletter, please call us and we'll be happy to add you to our mailing list or send it electronically. The newsletter is also downloadable from our

website. We are pleased to continue to serve the residents of Town of Killingworth and be an integral part of services for seniors in the Estuary Region.

*Stan Mingione, Executive Director*

## Killingworth Senior Citizens Club

**2016 – 2017 Town of Killingworth Funding: \$1,600**

Treasurer: Carolyn Sheridan

The Killingworth Senior Citizens Club is open to all Killingworth seniors aged 55 and over. The club promotes friendships among peers and provides activities for the well-being of seniors. Monthly meetings are held in the fellowship hall of the Killingworth Congregational Church for which the club pays rent of \$25.00 per month. Membership dues are \$5.00 per year.

The club arranges for the VNA to take attendees' blood pressure and answer general health questions. The Senior Citizen Club pays fifty percent of the cost for the nurse's visit; the town pays the other half. The cost to the seniors is \$75.00 per visit.

The club holds business meetings followed by a planned program. Speakers, local and outside talent, and school district offerings provide entertainment and information which keeps the senior citizens informed about their community. Refreshments are always supplied.

A highlight of the club's activities is the Pen Pal Program which was started over twenty years ago. Members meet with third grade students from Killingworth Elementary School throughout the year. It is an enlightening and fun time when the members meet their third-grade pen pals and share stories and games together. The project culminates in a shared picnic after the students and seniors place flags on Veterans' graves around Memorial Day.

The Killingworth Senior Club plans a pot luck Thanksgiving luncheon, and frequently offers the group an opportunity to dine at area restaurants. The club also supplements the cost of seeing a musical at the Ivoryton Theatre making it possible for seniors to enjoy an afternoon out. None of these activities would be possible without the generous support and donation from the town.

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# Killingworth Library Association

**2016 – 2017 Town of Killingworth Funding: \$247,000**

**Board of Directors** *(as of 6-30-17)*

Alison Karam – President  
Lucinda Hogarty – Vice President  
Jan O’Sullivan – Treasurer  
Fiona Phelan – Recording Secretary  
Wally Jones – Corresponding Secretary  
Bob Bellonio  
Lise Brule  
Sue Cornell  
Eileen Cyrus

Lou Goldblatt  
Wally Jones  
Jim McDonald  
Roger Nemergut  
Dick Otto  
Fiona Phelan

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**Staff**

Tammy Eustis - Head Librarian  
Lauren Davis – Full-time Assistant Librarian  
Gayle Byrne – Full-time Children’s Librarian  
Janis Leird – Part-time Technical Services / Circulation Desk Staff  
Donna-Lee O’Keefe – Part-time Circulation Desk Staff

In addition to the work of full and part-time staff, **volunteers** working the circulation desk, backroom, community service, student service, board governance and operational support logged 6,200 hours of service to the library, the equivalent of three full-time employees.

**2017 Goals & Objectives:**

1. Provide \$99,123 of the Killingworth Library’s FY2017-18 operating budget of \$352,298 through year-round/ event-driven fundraising, grants, and other income producing/ cost-saving activities.
2. Expand fundraising initiatives and opportunities for individuals, businesses and organizations to support the Killingworth Library.
3. Expand library programming to increase cultural and educational opportunities for children, young adults and adults; boost visibility and participation through traditional and social media, promotional material, website and e-communication.
4. Conduct annual technology review, track Internet usage, and ensure Killingworth Library’s multimedia capabilities are current within one–two years of the latest technology.
5. Increase non-board member involvement on KLA committees to develop board membership pipeline, spread the workload, and expand involvement in the Killingworth Library.
6. Increase the number of library cards held by community members and online library account membership.
7. Utilize new website with subscriber email capability to support direct communications with patrons on programs, fundraising activities and library news updates.
8. Develop a formalized planned giving program that makes it easy for individuals to give charitable annuities, bequests and other planned gifts to support the Killingworth Library.
9. Maintain the library building and grounds to provide an attractive, welcoming place for all.

**Our Mission** “The Killingworth Library will be a resource for all the residents of Killingworth. The building provides meeting space for community groups, a children’s room, and areas for quiet reading and study. The Library offers a variety of materials, including popular fiction, non-fiction, reference, periodicals, and multimedia resources.

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It is also committed to the maintenance of a computer facility that enables library users to access information, including the Internet, and process written work. Furthermore, by sponsoring programs and exhibits of interest to residents, the Killingworth Library will continue to be a focal point of learning and an activity center.”

**Our Activities** The past, present and future of Killingworth Library is an ongoing story of superb volunteer effort, community support and town cooperation. Volunteers continue to play a significant role in the library, working the circulation desk, providing backroom support, community service, student service, board governance, maintenance and operational support. Participation in the Friends Circle of Library Volunteers - started in 2015 to increase non-board member involvement in library activities - grew to more than 50 members last year.

From July 1, 2016 to June 30, 2017 the library continued to experience strong patronage, with more than 24,100 visits. An “Early Nonfiction” section was added to the Children’s Room. Librarians handled 1,586 reference transactions, and circulated more than 40,200 print and multimedia items. Interlibrary loan activity was 1,305 items borrowed and lent. Audiovisual circulation was 12,387.

Patrons continue to appreciate the library’s business and personal resource center with its state-of-the-art computers and color copier with scanning and fax functions. The After-School Edge desktop computers in the children’s room also remain popular. Overall, library computer and Internet usage remained high last year with 7,040 user sessions.

More Killingworth Library cardholders are realizing the value of the barcode number on the back of their library card, enjoying free access to our subscription databases including a new addition called NuWav with legal documents for business, civil, personal and family use, Consumer Reports Online, Cypress Résumé Builder, JobNow, and 77 online Mango language courses. It can also be used to download eBooks and eAudios from the State Library’s database collection. Nearly 40% (2,458) of town residents are registered library cardholders.

The Library hosted free programs for adults, young adults/ teens, youth and children throughout the year. Program attendance during FY2016-17 was 5,220. Popular adult programs included: Introduction to Ancestry.com, history programs on Killingworth, Lake Hammonasset, and the Civilian Conservation Corps, Memoir Writing, Calligraphy, Stamp Collecting, Mystery Book Club and Knitter’s Club. Popular children’s programs were ABC Amigos, Love2Sign with Jaye, Storytime, Readers & Eaters, and a summer theme that promoted reading and exercise. The Library expanded its offering of free and discounted passes to area museums and attractions, adding a pass to the Connecticut River Museum in Essex.

The library was open 52 weeks in the fiscal year, for a total of 2,392 hours of service to the public. Our Meeting Room was used for 201 meetings by dozens of local groups, clubs, and organizations.

**Our Funding** The Town of Killingworth supported the Library by supplying 73.3% of the monies for this year’s anticipated budget. The difference was generated by Library Board fundraising, grants and other income producing/ cost-saving activity. Fundraising efforts included the Annual Fund Drive, Book Sales, Grants, Pizza delivery nights and merchandise sales. The 12<sup>th</sup> annual John P. Hine, Jr. Memorial Golf Tournament (held at Fox Hopyard Golf Club in East Haddam on May 17, 2017) and the first Earth Day Celebration with community and business partners KWO and Chatfield Hollow Farm, were valuable fundraisers for the Library. The Killingworth Lions Club made a generous contribution for the purchase of large print and audio books. And we also continued our contractual relationship with the Middletown

Adult Education program, which rents our meeting room for the diploma completion program, adding income to our revenue stream. Neighborhood Assistance Act funding was secured for energy-efficiency improvement projects.

To keep costs down, library board members did hands-on work in finance, fundraising, program planning, computer maintenance, security, grounds upkeep and interior building maintenance. The 6,200 hours of volunteer work performed over the course of the year saved the cost equivalent of three full-time employees, allowing us to maximize the use of our budget dollars to better serve the community.

We invite everyone to use the Library’s website ([killingworthlibrary.org](http://killingworthlibrary.org)) and Facebook page to stay informed, stop in to get a library card if you don’t have one, and visit often... we’d love to see you!

*Alison Karam, President, Board of Directors, Killingworth Library Association, Inc.*

**Fiscal Year Ended June 30, 2016**

**EXPENSES**

<b>Total Salaries and Payroll Taxes</b>	\$202,008
<b>Health Insurance</b>	25,525
<b>Maintenance</b>	
Cleaning	7,065
Other (floor refinishing, electrical, workroom remodel)	6,248
<b>Occupancy</b>	
Oil	1,703
Electricity	8,029
Telephone	940
<b>Insurance</b>	
Liability	6,051
D & O Insurance	1,518
Workers Comp	535
<b>Subscriptions</b>	5,640
<b>Dues &amp; Professional Development</b>	960
<b>Office Supplies and Postage</b>	6,524
<b>Fundraising Expenses</b>	846
<b>Books</b>	38,322
<b>Programs</b>	7,220
<b>Museum Passes</b>	1,518
<b>Computer/Copier</b>	
Maintenance & copier lease	4,802
Equipment and supplies	323
<b>Card Catalog</b>	2,250
<b>Goodwill</b>	81
<b>Permanent Gift Expense</b>	1,955
<b>TOTAL EXPENSES</b>	<b>\$330,063</b>

**INCOME**

Town Grant	\$247,000
Annual Fund	18,724
Community Partner Fundraising and Support	6,102
Big Ticket Fundraising	6,793
Miscellaneous Fundraising	2,373
Room Rental	14,000
Endowment Income	16,005
Book Sales	5,514
User Fees	4,742
Miscellaneous Gifts and Income	4,328
Grants	3,540
<b>TOTAL INCOME</b>	<b>\$329,121</b>
<b>Funds carried over from prior years</b>	
Permanent gifts	203
Encumbered for new sign	2,000
To cover additional recorded books	1,500
To cover internet expense no longer paid by the state	1,500
To cover increased cleaning expense	2,019
Encumbered for salary expense future years	7,494
<b>Neighborhood Assistance Act</b>	
Neighborhood Assistance Act funding from 2014-15 & 2015-16	\$20,694
NAA funding received in 2016-17*	7,895
NAA project expenditures 2015-17	(12,680)
Remaining NAA balance	\$15,909

\* Encumbered for specified energy upgrades, community service enhancements

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## Estuary Transit District

**2016-2017 Town of Killingworth Funding:**  
**\$8,632**

**Executive Director:** Joseph Comerford

**Operations Manager:** Jamie Bohli-Cormier

**Finance Manager:** Halyna Famiglietti

**Board of Directors:**

Noel Bishop (Westbrook)

Joan Gay (Killingworth)

Susan Tyler (Lyme)

John Forbis, Treasurer (Old Lyme)

Roland Laine (Old Saybrook)

Peter Bierre, Vice-Chairman (Essex)

Angus McDonald (Deep River)

Leslie Strauss, Chairman (Chester)

Virgiina Zawoy, Secretary (Clinton)

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook. ETD's mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit under the name 9 Town Transit (9TT).

The Estuary Transit District is governed by a board of directors. Each member town appoints one representative who serves in a voluntary capacity to adopt policy, set budgets and conduct long term planning for the district. Regular board meetings are held on the third Friday of every other month at 9:30 A.M. at the Estuary Transit District. All meetings are open to the public.

9TT's four deviated fixed routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. In addition, 9TT provides door-to-door service throughout all nine towns

of the Estuary region as well as the towns of Durham, East Haddam, and Haddam through its Dial-A-Ride service. All 9TT services are open to all persons with no age or disability restrictions.

9TT's services are subsidized by federal, state and local funding. This allows for inexpensive fares of \$1.75 for deviated fixed routes and \$3.50 for Dial-A-Ride. 9TT also receives a Title III grant through the area agency on aging which allows area senior citizens to ride any ETD service on a donation basis in lieu of the fare. More than 100,000 passenger trips were provided during the fiscal year, more than doubling the annual trips provided just seven years ago. Though 9TT has continued to grow senior ridership, 80% of all trips are made by persons below 60 years of age, and over half of all trips are employment related.

9TT saw a decrease in funding from the state of 2% in the fiscal year. This reduction will impact levels of service provided. 9TT was also notified that it was successful in obtaining funding for new fixed-route service between Madison and Middletown. The service will begin in the 2017-2018 fiscal year.

The district was able to conduct a needs assessment and site selection for a new operating and maintenance facility for the district. This is the first step in obtaining a permanent facility after over 35 years of service to the shoreline community.

9TT's successfully transitioned from rural to urban funding from the Federal Transit Administration. This has resulted in significantly more administrative responsibilities along with the largest one year capital allocation in the district's history. This new funding source will provide continued access to capital projects that were not previously possible.

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## Literacy Volunteers Valley Shore, CT, Inc.

### **2016 – 2017 Town of Killingworth Funding: \$450**

This fiscal year was a momentous one: We developed and published a new website, with a new domain: <https://lvvs.org>. We began a concerted effort toward using more online reporting tools, which made our operations more efficient and less costly. We conducted two Tutor Training Workshops and turned out 36 new tutors. Our tutors logged 6,960 tutoring hours and 1,290 preparation hours in service to more than 100 students, even as our list of students waiting to be tutored continues to match the number of new tutors we train, almost one to one. And, for the first time, we had a student, Elizabeth Ramirez, as a featured speaker at our Annual Meeting on July 19.

As a result of those and other numbers, our work remains cut out for us: As of 2015 (the most recent available reporting year), 10 percent of Connecticut residents don't possess a high school diploma or equivalent. More than 50 percent of Connecticut adults function at the two lowest levels of literacy. In New Haven, 57 percent of the adult population is functionally illiterate. In New London, the rate is 50 percent. That gives the 11 towns we serve between those cities a rate of functional illiteracy over 50 percent.

There's more: According to <https://taxfoundation.org>, the total federal income tax paid in 2014 was \$1,374,379,000. Yet, according to <https://literacypolicy.org>, the total WIOA Title II federal and state grant allocations for literacy in 2015 were just \$1,151,622. In addition, Connecticut is operating without a budget, at present. That means, in addition to the fact that municipal allocations have been cut, municipalities may have to ante up in the State's efforts to narrow its operating deficit.

Accordingly, all of us who serve this community have to help each other, to pool and conserve resources, and to complement each other's services in whatever ways we can. That's why we've begun working with the Ivoryton Library to collect books for emerging adult readers. It's why we've begun working with the Killingworth Library to share books for our respective book sales. It's why we've begun working with Breakwater Books in Guilford and R.J. Julia in Madison to promote each other's goods and services. It's why we continue to expand our efforts to help adult students to improve their abilities to speak, to listen, to read, and to write in English.

And it's why, with your help and the help of so many others in the community, we continue to create the future — one student, one tutor, and one word at a time.

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# Regional Mental Health Board, Region II

**2016-2017 Town of Killingworth Funding: \$289**

Kristie Barber, EXECUTIVE DIRECTOR

**Officers:**

Lee Heller, PRESIDENT

Dawn Silver- DeAngelis, FIRST VICE PRESIDENT

Joan Cretella, SECOND VICE PRESIDENT

Carole Gibertoni, SECRETARY

Lyne Landry, TREASURER

John Weston, IMMEDIATE PAST PRESIDENT

**State Board of Mental Health and Addiction Services:**

Lee Heller, Juan Hernandez, Irene Herden

**Catchment Area Council #10** – Services Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, Westbrook.

**MEMBERS:**

(C) Irene Herden, East Haddam

(C) Keith Hill, Middletown

(P) Paul Beavers, Middletown

(P) Celeste Cremin-Endes, Middletown

C - Consumer P - Provider R - Resigned D - Deceased

**PURPOSES**

- To establish a system of regionalized services for care and treatment of the mentally ill;
- To provide other community mental health services for the maintenance of mental health and prevention of mental illness in addition to those services already available;
- To recommend contracts to be made by the

Commissioner of Mental Health and Addiction Services for services from providers of mental health services, including private agencies and other state or municipal agencies;

- To provide or arrange for grants for demonstration and pilot programs, research, education and training.

**Catchment Area Councils**

- Shall study and evaluate the delivery of mental health services in its respective area;
- Shall make reports and recommendations to the regional mental health boards.

**Special Responsibilities of Town Appointed Catchment Area Council Members**

- Meet on a regular basis with town officials, Boards or committees to identify particular mental health issues or services needing definition, attention, development or resolution for town residents.
- Communicate issues identified by town officials, boards or committees to the catchment area council for discussion, recommendation and/or resolution on an as-needed basis.
- Attend and participate in monthly CAC meetings to understand issues relevant to your town's issues from the larger community or CAC perspective.
- Advocate for the town contribution to the Region II Regional Mental Health Board with the Board of Finance for administrative support to the catchment area council.
- Participate in legislatively mandated (CGS 17a-478-484) CAC duties which include:
- To study and evaluate the delivery of mental health services in the catchment area;
- To make reports and recommendations (on service delivery) to the Regional Mental Health Board;
- To elect four members of the council to

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serve as members of the Regional Mental Health Board.

- Participate in the development of catchment area service priorities on a yearly basis.

## Youth and Family Services of Haddam-Killingworth

**2016-2017 Town of Killingworth Funding: \$75,000**

**Introduction:** Youth and Family Services of Haddam-Killingworth, Inc. (YFS of HK), has completed their 24<sup>th</sup> year of service to youth and families residing in Haddam and Killingworth. Headquartered in Higganum, CT, YFS was formed in 1993 as a private, non-profit Youth Service Bureau serving the towns of Haddam and Killingworth, CT. Mandated by Connecticut General Statute section 10-19m, a Youth Service Bureau (YSB) is an agency that is designed for planning, evaluation, coordination, and implementation of a network of resources and opportunities for children, youth, and their families. In addition, YSBs are responsible for the provision of services and programs for all youth to develop positively and to function as responsible members of their communities. The organization continues to expand its programs and services to meet the needs of our growing communities. Collaboration with over 100 other organizations including Regional School District 17 is ongoing to identify the needs of Haddam and Killingworth youth and their families. The agency is supported by the towns of Haddam and Killingworth, state and federal grants, the State Department of Education, private and corporate donations, proceeds from fundraising events, and other grants from private foundations. Grant funds are designated for certain programs as outlined in the goals and objectives of each grant.

**Mission:** Youth and Family Services of Haddam-Killingworth, Inc. (YFS of HK) is committed to

enhancing child and youth development, enriching families, and promoting healthy Haddam and Killingworth communities.

### **Office Locations:**

91 Little City Road, Higganum CT  
323 Route 81, Killingworth CT

### **Staff:**

Deborah Kelly- Executive Director  
Nathan Carpenter LMFT- Director of Clinical Services  
Ann O'Mara- Office Manager  
Cristal DePietro- Prevention Coordinator  
Patrice Coletti - Early Childhood Coordinator

**History:** In 1992 the Lions Clubs of Haddam and Killingworth, recognizing the absence of a human services organization to deal with youth and family crises, convened a series of meetings to discuss resolution possibilities. A consortium of several dozen concerned citizens was formed from these meetings, which included educators, physicians, psychologists, and representatives from human services agencies outside the two-town area, school guidance personnel, and interested teenagers and adults from the private sector. Over the course of the year, with input from all of these parties, a plan was developed and presented to the local elected officials for consideration and approval.

Meanwhile, working committees began to form the structure of what resulted in YFS of HK and was successfully incorporated in 1993 and Non-profit, 501(C3) status was then granted by the Internal Revenue Service (IRS).

Fast forward to today's YFS of HK which has become a relied upon Youth Service Bureau and community social services pillar that makes a positive impact every day. While relying on generous donations and government grants to fund its efforts and programs, the organization leverages every dollar received by using interns and in-kind services to complete its mission.

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## PROGRAMS

**Clinical Program:** served **50** Clients receiving individual, family, or group therapy. There were **350** client contact hours and **162 1/2** case management hours. **13** of those clients were from Killingworth and **30** were from Haddam. Additional counseling hours are leveraged through the use of Master's level interns. There were four students during the fiscal year ended June 30, 2017 from Fairfield University, and Southern Connecticut State University, Central Connecticut State, and University of St. Joseph.

**Youth Development Programs:** Youth In Action (HKHS), IGNITE-Youth Coalition, Spark (HKMS), Police and Youth

**After School Programs:** Great Initiatives Volunteering Everywhere (GIVE) (HKMS), Inspire Girls Group,

**Summer Program for Youth:** **42** Youth were served in the Summer Program

**Juvenile Review Board:** The purpose of the Juvenile Review Board is to divert first time juvenile offenders from juvenile court. **20** cases were heard in the fiscal year ended June 30, 2017. The Board members are listed on page 3.

**Holiday Giving Program:** **17** families and **45** children of the Haddam and Killingworth community were served

**Collaboration with Regional School District 17:** YFS of HK worked in partnership with Regional School District 17 and provided resources to present assemblies in both the Middle and High Schools.

### **Healthy Communities Healthy Kids Coalition (HCHK):**

**The mission** of the *Healthy Communities-Healthy Kids Coalition* is to engage Haddam and Killingworth youth and adults in efforts to educate, implement strategies, and change policy to advance the wellness of the community.

**Co-Chairs:** Linda Kauffman RN Regional School District 17 Nursing Supervisor, Aiden Korper

(student) Killingworth, Jordan Clemente  
(student) Killingworth

**Healthy Communities Healthy Kids Coalition (HCHK):** Focuses on prevention efforts and education at the strategic and policy level. With the hiring of a new Prevention Coordinator in Jan of 2016 we have seen renewed excitement, commitment and growth in our Healthy Communities- Healthy Kids Coalition.

**Activities:** **100** members of the Haddam and Killingworth community serve on the Coalition representing ten sectors of the community. **370** residents of Haddam and Killingworth turned in used Rx Drugs at the Drug Take Back Programs, and **175** residents of Haddam and Killingworth attended Family Dinner Nights at Haddam Killingworth Middle school.

### **Total Numbers Served:**

- **1,600** are served through prevention programming
- **50** Clients receiving individual, family, or group therapy
- **42** Youth were served in the Summer Program for Youth
- **35** individuals received financial assistance and crisis management services
- **39** students received backpacks and supplies through our Back to School Backpack program
- **1,200** students and school staff attended educational presentations in school
- **210** residents volunteered at our community events
- **175** senior citizen residents and **38** various vendors participated in our Annual Senior Information Expo

### **Population Served:**

- 8,338 Haddam\*
- 6,490 Killingworth\*

- 14,828 residents in two towns
- Youth Under the Age of 24 – (2,345 Haddam\*; 1,810 Killingworth\*)
- RSD 17 Enrollment 2,117\* (2016-2017 school year)

\*CERC Town Profile 2017

COLLABORATIONS, ACCOMPLISHMENTS, CHALLENGES:

**Collaborations:**

Collaborations include those with: business community, child protection teams, civic organizations, court services, Connecticut Youth Services Association (CYSA, health professionals, legislators, other non-profit organizations, other youth service bureaus, parent, groups, law enforcement, regional action councils, religious communities, schools, other youth serving organizations, state agencies, systems of care, local government.

**Accomplishments**

In July 2015 the Department of Mental Health and Addiction Services has awarded YFS of HK a **\$500,000** grant, to be disbursed over the next 5

years, to support services implemented in Haddam-Killingworth under the Connecticut Strategic Prevention Framework Coalition Initiative. This grant was only awarded to 12 agencies in the State of Connecticut and we are very fortunate to be one of the grantees.

Department of Children & Family along with CT Youth Services Association awarded YFS of HK a JRB Enhancement grant in the amount of **\$9,500**. These funds provide families involved with the JRB resources such as counseling, transportation, tutoring, treatment services, and pro social activities.

YFS of HK is currently approved by the State of Connecticut as a HUSKY provider which allows us to bill HUSKY for counseling services for those clients who carry State insurance. YFS of HK is also credentialed with CIGNA and ANTHEM Blue Cross & Blue Shield. We are actively pursuing other insurance companies for credentialing.

**Professional Affiliations**

- Member of The Middlesex County Chamber of Commerce and the Killingworth Chamber of Commerce

<b>YFS of HK BOARD OF DIRECTORS</b>		
<b>Name</b>	<b>Town</b>	<b>Number of Meetings attended*</b>
JOAN REED WILSON, JD, CHAIR	HIGGANUM	10
DANA HENRY, VICE CHAIR	HIGGANUM	8
LOUISE HAYASH, SECRETARY	KILLINGWORTH	10
KERRY EMERSON, CPA, TREASURER	KILLINGWORTH	8
CRAIG ALLEN, HADDAM KILLINGWORTH HIGH SCHOOL STUDENT REPRESENTATIVE	HADDAM	2
HOLLY BARRY	HADDAM	1
CAROL DUPUIS	HIGGANUM	5
LINDA KAUFFMANN	HIGGANUM	8
JULIE KELLY, HADDAM KILLINGWORTH HIGH SCHOOL STUDENT REPRESENTATIVE	KILLINGWORTH	2
MARK TORELLO, CPA	HIGGANUM	6
KRISTY MARINARO	HADDAM	1
HOWARD J. THIERY, III (EX OFFICIO)	WEST HARTFORD	0

\*Board has ten monthly meetings, and otherwise as needed.

## FINANCIAL

### Fundraising Activity Highlights

Because grantors stipulate that their money must be matched by “other sources” in funding programs (called matching), YFS of HK must conduct fundraising campaigns. The fundraisers we currently conduct are as follows:

**Spring Campaign** - A simple appeal to residents to support HKYFS programs.

**Harley Bash** - YFS of HK hosted a raffle for the second time with the grand prize being a 2017 Harley Davidson Street Glide.

**Pumpkin Run** - Annual Pumpkin Run/Walk to benefit Youth and Family Services of Haddam-Killingworth, Inc.

2016 Numbers:

- 456 Adult registrants in 5k race
- 93 Kids registered in the Kids Fun Run
- 549 Total Registrants

**Giving Tuesday Campaign** - Giving Tuesday, an International Day of Giving - November 29, 2016

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## BALANCE SHEET

### Current Assets

Liberty Bank Checking	\$40,940
Liberty Bank Savings	53,526
Restricted Funds	2,000
<b>Total Assets</b>	<b>\$96,466</b>

### Current Liabilities

Grants Expense Payable	\$5,029
Total Liabilities	\$5,029

### Net Assets

Unrestricted- Beginning Balance	85,676
Current Year Profit	<u>3,761</u>
	89,437
Restricted	2,000

Net Assets	91,437
<b>Total Liabilities &amp; Net Assets</b>	<b>\$96,466</b>

## Consolidated Income Statement

### Revenues

Program	\$327,116
Administration	29,264
Fundraising	56,424
<b>TOTAL REVENUES</b>	<b>\$412,804</b>

### Expenses

Program	\$327,116
Administration	45,914
Fundraising	36,013
<b>TOTAL EXPENSES</b>	<b>\$409,043</b>
Net Income	<u>\$3,761</u>

## The Connection – Eddy Shelter

### 2016 – 2017 Town of Killingworth Funding: \$1,000

The Eddy Shelter is the only shelter serving single, adult men and women in Middlesex County. During last fiscal 2017, 7/1/2016 – 6/30/2017, they served 156 homeless men and women for a total of 12,450 bed days. During fiscal year 2017, the Shelter did not serve any guests from Killingworth. The Shelter is open 24 hours a day, 365 days a year, and provides a hot shower and a warm bed in double occupancy rooms to their guests.

Through accessing the Connection’s continuum of services, a significant number of guests are able to transition successfully back into the community, finding stable housing, completing education programs, and finding and maintaining stable employment.

Primary funding for the Eddy Shelter is provided by the Connecticut Department of Mental Health and Addiction Services (DMHAS), Department of Housing (DOH), and the United Way of Middlesex County. The Eddy Shelter supplements this funding by seeking grants and donations from private corporations and foundations, and Middlesex County towns whose residents may find their way to Eddy Shelter. The Connection and Eddy Shelter is very grateful to the Town of Killingworth for its support.

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# Regional School District 17

**2016-2017 Town of Killingworth Funding: 16,831,153**

## **BOARD OF EDUCATION MEMBERSHIP**

<b>NAME</b>	<b>TOWN</b>	<b>TERM</b>
Kathy Brown	Haddam	12/01/13 – 12/01/17
Dan Chase	Haddam	12/01/13 – 12/01/17
Eric Couture	Killingworth	12/01/15 – 12/01/19
Joel D'Angelo	Killingworth	12/01/11 – 12/01/19
Susan Dean	Killingworth	12/01/09 – 12/01/17
Joanne Nesti	Haddam	10/01/15 – 12/01/17
Suzanne Sack	Killingworth	12/01/15 – 12/01/19
Peter Sonski	Haddam	13/01/17 – 12/01/19
Sue Twachtman	Haddam	12/01/11 – 12/01/19
Maura Wallin	Haddam	12/01/15 – 12/01/19
Jeannie Young	Killingworth	02/01/14 – 12/01/16

### **Statement of Philosophy**

We believe it is imperative to develop a community of learners by offering comprehensive, vigorous and contemporary instructional programs and services imparted by highly trained, dedicated and caring professionals with the support of parents and citizens. Recognizing that individuals represent the most valuable resource of our school district, we stand committed to creating and maintaining a culture and climate that supports learning for all.

We are dedicated to effectively prioritizing and being held accountable for the allocation of human, financial and physical resources of the school district to ensure the effective and efficient delivery of all programs and services.

### **Core Values**

**Children:** Guarantee a quality education based on the belief that all children have the natural disposition to learn.

**Curriculum:** Provide a curriculum that engages and challenges all students

**Responsibility:** Foster a community that recognizes that education is a responsibility shared among students, families, and the schools.

**Ethics:** Require all members of the school community to exhibit integrity, model responsible behavior, and show respect for others.

**Safety:** Maintain a safe environment for all members of the school district.

**Stewardship:** Ensure responsible stewardship to the communities for the resources and facilities they provide.

**Communication:** Build collaborative relationships with the entire community through ongoing and transparent communication.

**Diversity:** Provide an environment that respects diversity.

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## STRATEGIC PLAN 2012-2017

### GOALS

**21<sup>st</sup> Century Teaching and Learning:** Engage students in authentic learning experiences in every discipline and at every grade level. Establish systems of teaching and learning that focus on innovation, critical thinking, effective communication, and collaboration.

**Building Community:** Create partnerships that support and enhance the educational programs of Regional School District 17. Develop multiple effective communication strategies to engage all members of the community.

**Culture and Climate:** Develop a culture that aspires to excellence through a systemic commitment to continuous improvement. Create a climate grounded in respect, where it is safe to collaborate and innovate.

**Resource Management and Development:** Effectively work with the community to develop and maintain district facilities in a fiscally responsible manner to support the instructional and operational needs of the district. Actively seek alternative funding sources to support district programming.

#### What do we offer to our children?

##### Haddam-Killingworth Middle School

- Program for Gifted and Talented (LEAP) includes all children who attend HES, BES, KES and grade 5 and 6 at HKMS
- Provided classroom level libraries in every elementary classroom and all Language Arts classrooms at HKMS
- Provide for Parent Teacher Organizations in 4 of five schools.
- HKMS continued the Parent-Teacher Advisory Committee for HKMS families to provide guidance and feedback to the HKMS administration
- 522 students (71.7%) at HKMS participated in at least one after-school activity and 330 students (45.3%) participated in multiple after-school activities.
- HKMS hosted Step-Up Camp for 5<sup>th</sup> grade students before they started school in September to ease their transition to middle school.
- HKMS parents, teachers, and administrators created a Parent-Teacher Advisory Council to advise the HKMS administration
- Middle school music competition in May 2017
- Jazz Band – first place and excellent rating
- Honors Choir – first place and excellent rating;
- Carolyn LaRosa, HKMS technology teacher, was voted Teacher of the Year by students at the Vex Robotics Competition
- HKMS celebrated Community Week in June 2017 with our annual food truck night, a presentation by the King Arthur Foundation which resulted in students baking bread to donate to local charities, our Role Model breakfasts for 5<sup>th</sup> and 6<sup>th</sup> grade students and families.
- HKMS 7<sup>th</sup> and 8<sup>th</sup> grade students wrote poems and essays for Memorial Day and the seventh-grade winner and 8<sup>th</sup> grade winner read their work at the Haddam and Killingworth Memorial Day parades.
- HKMS juniors and seniors met with eighth grade students several times during the 2016-17 school year to help students transition to their freshman year in high school.
- HKMS students qualified for the Connecticut MathCounts competition.
- HKMS students participated in the school-wide Geography Bee, ten students qualified for the school finals, and one student competed in the Connecticut Geography Bee.

- Multiple HKMS students competed at local History Day competitions and four HKMS teams competed in History Day Competition at the state level.
- HKMS students built robots to compete in the Vex Robotics Competition.
- HKMS raised money or made donations to a variety of local charities, including the Haddam and Killingworth Food Banks, Connecticut Children’s Medical Center, and local animal shelters.
- Ten HKMS students participated in Destined to Lead: A Leadership Conference for Young Women of Color

### **What do we offer to our children?**

#### Haddam-Killingworth High School

- 84% of the class of 2017 are attending college with a high acceptance rate overall across all applications submitted (68%)
- Number of and enrollment in college articulated classes continues to rise (26 classes; enrollment of 495)
- 32% of the Class of 2017 are pursuing majors in STEM fields
- Class of 2017 completed more than 14,514 Community Service hours
- HKHS ranked #4 in Shoreline for both math and ELA school day SAT
- HKHS students excel on the Science CAPT with 97% of students scoring proficient or better
- All-time highest enrollment in AP classes with 83% of AP students scoring 3+ on test
- 100% of students taking AP Spanish, French, US History and Studio Art scored a 3+
- Holiday Telethon – raised \$15,000 to benefit the CT Sports Foundation which financially supports local children with cancer
- State Champions for Field Hockey and Boys Cross Country; State Champion wrestlers; 30 athletes received All State Honors
- HKHS won the Michael’s Cup for the 10<sup>th</sup> time for sportsmanship
- 15 students earned a medal or certificate on the National Latin Exam
- 26 students were accepted into the Southern Regional Music Festival
- Select Girls’ choir won gold at the Worldstrides choral competition and was invited to sing at Carnegie Hall
- 8 students earned a scholastic art award
- Continued strong participation (85%) in Co-Curricular and Extra-Curricular program
- Maintain award winning Haddam-Killingworth television studio program in grades 9 through 12
- Provide Student Internship Program at high school level
- HKHS maintains NEASC Accreditation
- Annual College Fair showcases 125 colleges and institutions
- Maintain summer programming for identified students
- Host Grade 8 Preview Night to showcase High School Program
- 26 college articulated courses offered at HKHS – UCONN, Project Lead the Way, Advanced Placement, Middlesex Community College, Wesleyan University
- On-line course options to enrich student learning
- Host over 70 colleges and institutions – presentations by College Admission Representatives each fall
- Regional School District 17 recognized Carolyn LaRosa as our 2016 Teacher of the Year

## STATISTICAL INFORMATION

### **BUDGET INFORMATION**

The 2016 – 2017 budget appropriation was \$41,872,751. This budget reflected a net increase of (0.37%) over the previous year’s budget of \$41,468,081.

The 2016-2017 budget distribution was as follows:

- Salaries \$21,832,171
- Benefits \$7,950,135
- Learning Programs \$954,111
- Support Services \$263,891
- Administration \$468,714
- Facilities & Transportation \$6,214,306
- Tuition \$1,780,683
- Debt Service \$2,037,412
- Technology \$371,324

History of gross\* budget increases:

2012-13   2013-14   2014-15   2015-16   2016-17

2.32%   0.63%   2.27%   3.60%   0.37%

\*Gross includes all operating costs

History of net\* budget increases:

2012-13   2013-14   2014-15   2015-16   2016-17

0.14%   0.00%   3.13%   3.31%   0.67%

\*Net budget increase reflects gross budget minus outside revenue (grants etc.).

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
<b>TOTAL ENROLLMENT</b>	2321	2277	2188	2135	2116
Haddam	1335	1328	1287	1248	1252
Killingworth	986	949	901	887	864

### **PER PUPIL EXPENDITURE**

The **net per pupil** expenditure of \$17,558 is determined by the State Department of Education and excludes expenditures related to transportation, debt service and adult education.

### **GRADUATING CLASS OF 2017 PROFILE:**

Future plans of the students graduating in 2017 are as follows:

- 147 Graduates:
- 71% Four Year Colleges
- 14% Two-Year Colleges/Programs
- 4.8% Pursuing Technical Training
- 2 % Military/Technical Education
- 7.4% Employment

# Haddam Killingworth Recreation Authority

**2016-2017 Town of Killingworth Funding:  
\$78,114**

Dan Colonia, Chairman  
William Burley  
James Duffield  
David Fleig  
Mary Alice Hughes  
Tony Sledzik  
Lisa Wiese

Robyne Brennan, Director of Recreation  
Jennifer Saglio, Director of Child Care  
Josselyn Salafia, Recreation Supervisor  
Sheila Benoit, Administrative Assistant

The Haddam-Killingworth Recreation Authority is entering its 42<sup>nd</sup> year of service to the HK communities.

Our Mission Statement is to provide a comprehensive year-round recreational

program which meets the needs of the individuals in the community. The department strives to provide positive recreational experiences which contribute to the individual's physical, social, emotional, creative, cultural, and educational growth and development in order to enrich the quality of life.

Use of the Regional School District #17 facilities has been instrumental in our ability to provide reasonably priced programs to our community. We are able to provide numerous activities for infants through senior citizens and also provide a child care after-school program which is state-licensed.

The HK Recreation website is linked to our on-line registration portal allowing patrons to register for programs at any time.

*Respectfully submitted, Robyne Brennan, Director*

## FACILITY USAGE AND ATTENDANCE (July 1, 2016-June 30, 2017)

Program	Total Participants	Duration
<b>High School Pool</b>		
Drop-in/Lap Swim	1260	28 weeks
Children Swim Lessons (Summer)	474	8 weeks
Children Swim Lessons (Fall)	264	20 weeks
Adult Semi-Private Swim Lessons	4	12 weeks
Cougar Aquatic Team	51	26 weeks
Pool Memberships	64 family / 36 ind.	49 weeks
Parent & Tot Swim	43	14 weeks
Pre-School Swim	39	10 weeks
Summer Swim Team (CAT)	24	5 weeks
Lifeguard Training & RE-Certs	18	15 days
Aqua Aerobics	57	30 weeks
Senior Mid-Morning Swim	3	16 weeks
Masters Swimming	16	26 weeks
<b>High School Fieldhouse / Auxiliary Gym</b>		
Co-ed Volleyball League	8 teams	17 weeks
Drop-in Activities	700	33 weeks

Skyhawks Basketball Camp	51	15 days
Karate (Summer)	18	8 weeks
Skyhawks Volleyball Camp	19	4 days
Volleyball Clinic	21	10 days
Zumba	59	40 weeks
Kickboxing	19	40 weeks
Baton Twirling	8	15 days
Youth Soccer Registration	132	2 days
CRPA Hotshot Contest	7	1 day
<b>High School Cafeteria</b>		
Summer Camp	871	8 weeks
Fitness Yoga	166	19 weeks
Pre-Season Soccer Coaches Mtg.	25	1 night
Child Care Veteran's Day	21	1 day
Child Care Tom Kippur	38	1 day
Guitar	13	6 weeks
Canvas & Cupcakes	20	2 night
<b>High School Classrooms/Media Center</b>		
Crossroads Driving School	158	47 weeks
Babysitting	32	14 days
When I'm in Charge	16	3 nights
Young Chefs Cooking Camp	13	4 days
Young Chefs of HK (Fall, Winter Spring)	94	9 days
Modeling/Fashion Camp	5	5 days
Lego Flix Camp	12	5 days
Lego Engineering	12	1 week
Hands-On Minds-On Engineering	20	5 days
Supersleuth Detectives/CSI	7	4 days
Adult and Child CPR	21	4 nights
Pre-Season Basketball Coaches Mtg.	38	1 night
<b>High School Auditorium</b>		
Performing Arts Camp	7	5 days
High Energy Juggler	8 plus camp	1 day
Magic of Imagination	7 plus camp	1 day
Nature Nicks Animal Adventure	44 plus camp	1 day
Snakes Alive	38 plus camp	1 day
Animal Embassy	8 plus camp	1 day
<b>High School Fields / Old MS Fields / Tennis Courts</b>		
Academy Int. Field Hockey Camp	9	5 days
Field Hockey Clinic	15	5 days
Football Camp	18	1 day
Corkum Baseball Camp	14	4 days

Skyhawks Lacrosse Camp	12	5 days
Skyhawks Teddy Tennis	6	5 days
Skyhawks Tennis Camps	36	4 weeks
Skyhawks Multi-Sport Camp	14	5 days
Skyhawks Mini-Hawk Sports Camp	18	10 days
Skyhawks Golf	9	4 days
Dog Obedience	19	12 weeks
UK Summer Soccer Fun	29	5 weeks
UK International Soccer Camp	24	10 days
Skyhawks Fall Tennis	17	5 Weeks
<b>Old Middle School Classrooms / Courtyard</b>		
Summer Camp	871	8 weeks
Messy Mondays	36	15 Weeks
Curious Campers	28	4 weeks
Critter Road Show	81	6 days
Science Outreach(Preschool)	51	6 days
<b>Old Middle School Gym</b>		
Men's Under 30 Basketball	33	8 weeks
Men's 30 & Over Basketball	62	12 weeks
Men's Fall Basketball	18	10 weeks
Yth. Basketball Registration	66	1 night
Youth Basketball Practices	171	12 weeks
<b>New Middle School Cafeteria</b>		
Fencing	8	16 weeks
Guitar	13	18 Weeks
<b>New Middle School Gym/Fitness Room</b>		
Get Fit	20	39 weeks
Yth. Basketball Registration	93	1 night
Youth Basketball Practices	171	12 weeks
Brazilian Jiu Jitsu	63	24 weeks
<b>Burr Elementary School</b>		
Gymnastics	47	15 weeks
After School Child Care (Total Enrolled)	55	26 weeks
Before School	25	26 Weeks
Child Care In-Service Day (Nov.)	46	1 day
Creative Art	64	20 weeks
LEGO Workshop	17	9 days
Engineering	67	7 days
Youth Basketball Practices	171	12 weeks
Skyhawks Basketball	20	5 weeks
Wizard School of Magic	19	2 day

<b>Haddam Elementary School</b>		
Karate (Fall, Winter, Spring)	25	28 weeks
Wizard School of Magic	13	2 days
Science Outreach	59	6 days
Engineering	54	7 days
After School Program (Total Enrolled)	36	26 weeks
Youth Basketball Practices	171	12 weeks
Pee Wee Soccer	41	20 weeks
Indoor Soccer	11	6 weeks
Skyhawks Soccer & Tball	9	5 weeks
Acting	11	7 weeks
Creative Art	19	20 weeks
Computer Ed	15	15 weeks
CT Boating Course	70	6 days
<b>Killingworth Elementary School</b>		
Karate (Fall, Winter, Spring)	28	12 weeks
Wizards School of Magic	17	2 days
Science Outreach - Crazy Science	84	6 days
Engineering	38	7 days
Creative Art	35	20 weeks
After School Child Care (Total Enrolled)	56	26 weeks
Youth Basketball Practices	171	12 weeks
2nd Grade Basketball	38	6 weeks
Indoor Soccer	33	12 weeks
Indoor Pickleball	21	14 weeks
Gymnastics	30	15 weeks
Kids Focus on Fitness	24	12 weeks
Computer Ed	9	15 weeks
<b>Killingworth Recreational Park</b>		
UK Summer Soccer Fun	11	5 weeks
Youth Soccer	132	9 weeks
Pee Wee Fall Soccer	31	6 weeks
<b>St. Lawrence Church</b>		
Active Adult Exercise	16 (Average)	20 weeks
<b>Higganum Green</b>		
Outdoor Summer Concerts	280	4 Nights
<b>Other</b>		
Six Flags Discount Tickets	139	10 Weeks
Lake Compounce Discount Tickets	169	10 Weeks
CT Science Center Tickets	17	23 weeks
Horseback Riding (Sycamore Farm)	60	28 Weeks
Tumble Tots (Caffery's Dance School)	12	5 weeks

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Fairy Garden (Town & Country Nursery)	2	1 day
Hypertufa Workshop	7	1 day
Family Fishing	7	1 day
Boston Pops at Tanglewood	4	1 day
Radio City	5	1 day
Basketball Hall of Fame	7	1 day
Christmas in Newport	6	1 day
Broadway Show	9	1 day
Sail Boston-Tail Ships	15	1 day