

**MINUTES: SPECIAL MEETING OF THE BOARD OF SELECTMEN**

**Thursday, August 18, 2022 at 5:15 p.m. Killingworth Town Office Building/GoToMeeting**

Members in attendance: N. Gorski, L. Annino, Jr., J. Young

Visitors: M. O'Toole, D. Mooney, M. Nuhn

1. The meeting was called order at 5:25 p.m.
2. Review of Personnel Manual  
Gorski's redlined version of the Personnel Manual was displayed, reviewed in detail, and updated onscreen. Gorski will incorporate final changes, consult with Finance Director about several items, then submit to town labor attorney for review. BOS will also explore adding an ethics section to the manual.

There was a brief discussion regarding the selectmen's availability for upcoming meetings and about BOS' unofficial policy regarding contents of special meetings.

3. Appointments for Consideration for Upcoming Committees  
Gorski asked the selectmen to consider possible candidates for the following new committees:
  - Traffic Safety Committee
  - Building Committee
  - Fair Rent Commission
  - Sustainable CT: there was discussion about the formation of this committee, and how to best achieve the state-dictated composition of the body. The team will consist of members of the Conservation Commission, the Public Works Director, a "municipal agent", and potentially one other member.
4. ARPA funds applications  
The board reviewed 3 applications, submitted by the Economic Recovery, referencing the request for ARPA funding from The Middlesex Chamber of Commerce, Shoreline Soup Kitchen and the Killingworth Ambulance Association. The board had already voted to send these items to the Board of Finance, but the decision to require use of official forms was made after that vote. Annino questioned whether the documents used for the 3 submitted applications matched the agreed- upon form. Annino will reach out to Finance Director to review the forms. No action was taken.

5. Adjournment

**A motion by Young, seconded by Gorski, to adjourn at 7:20 p.m. passed [3-0-0]**

Respectfully submitted by E. Disbrow on 8/19/2022.