

CHARTER REVISION COMMISSION RECORDED VOTES

April 4, 2022:

1. Jacob moved to nominate K. Zandi as Chair, seconded by Gay.
Gay moved to close nominations, seconded by Gorman.
Vote to close nominations: 5-0-0
 Voting in favor: Gay, Gorman, Jacob, Nunes, Zandi.
 Motion carried.
Vote to elect Zandi as Chair: 5-0-0
 Voting in favor: Gay, Gorman, Jacob, Nunes, Zandi.
 Motion carried.

2. Jacob moved to nominate Nunes as Vice Chair, seconded by Gorman.
Gorman moved to close nominations, seconded by Gay.
Vote to close nominations: 5-0-0
 Voting in favor: Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.
Vote to elect Nunes as Vice Chair: 5-0-0
 Voting in favor: Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.

3. Nunes moved to nominate Jacob to report and record votes in a timely fashion, seconded by Gorman.
 Vote to approve: 6-0-0
 Voting in favor: Abid, Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.

4. Zandi proposed a 2022 meeting schedule.
Jacob moved to accept the dates proposed through the end of 2022, seconded by Gay.
 Vote to approve: 6-0-0
 Voting in favor: Abid, Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.

5. Jacob moved that for routine meetings, public comment be provided in writing to a Commission email address, seconded by Gorman.
 Vote to approve: 6-0-0
 Voting in favor: Abid, Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.

6. Jacob moved that chat be turned off during remote meetings. The motion was lost for lack of a second.

7. Jacob moved to nominate Gorman to summarize received email comments and at each meeting, report on comments received by the Sunday before a Commission meeting, seconded by K. Zandi.
 Vote to approve: 6-0-0
 Voting in favor: Abid, Gay, Gorman, Jacob, Nunes, Zandi
 Motion carried.

April 18, 2022:

1. Gay moved to accept the April 4, 2022 minutes, seconded by Zandi.
Following discussion, Gay moved to revised the minutes as follows (in italics):

Clerk

N. Gorski spoke of the challenges hiring a clerk for the commission. K. Zandi recommended N. Gorski reach out to the BOE Clerk. J. Gay recommended N. Gorski place an ad in the Krier. *E. Nunes moved to nominate C. Jacob to record and report motions and votes*, seconded by J. Gorman. Voting in favor: A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

Vote to approve the revised minutes: 5-0-0

Voting to approve: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi

Motion carried.

2. Zandi moved to hold a remote public hearing on May 10, 2022 at 7 pm, seconded by Gay.

Vote to approve: 5-0-0

Voting to approve: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi

Motion carried.

May 3, 2022:

1. Jacob moved to reschedule the first public hearing, which will be remote, from May 10, 2022, to May 19, 2022, 7-9 pm, seconded by Iino.

Vote to approve: 7-0-0

Voting to approve: A. Abid, J. Gay, J. Gorman, C. Iino, C. Jacob, E. Nunes, K. Zandi

Motion carried.

2. Iino moved to adjourn, seconded by Zandi.

Vote to approve: 7-0-0

Voting to approve: A. Abid, J. Gay, J. Gorman, C. Iino, C. Jacob, E. Nunes, K. Zandi

Motion carried.

June 9, 2022:

Approval of Minutes from the May 3, 2022 Special Meeting:

Motion #1 - Casey Jacob moved and Cathy lino seconded a motion to approve the Minutes of the May 3, 2022 special meeting as presented.

Voting to Approve: C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (4-0-0)

Prioritization of Charter Topics (All):

Motion #2 - Cathy lino moved and Casey Jacob seconded a motion to defer consideration of Town meeting, as a form of Government, as a topic to a future Charter Revision Commission due to lack of time.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #3 - Cathy lino moved and Casey Jacob seconded a motion to defer consideration of the Board of Selectmen, as a form of Government, as a topic to a future Charter Revision Commission due to lack of time.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #4 - Cathy lino moved and Casey Jacob seconded a motion to remove the second sentence under Section 1-2 because it is not a definition and information is available elsewhere in the Charter.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #5 - Cathy lino moved and Eric Nunes seconded a motion to keep statutes alphabetically, and include statute references where possible, and done consistently throughout the document.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #6 - Cathy lino moved and Joan Gay seconded a motion to remove references to Judge of Probate.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #7 - Joan Gay moved and Casey Jacob seconded a motion to remove gendered pronouns throughout the document, except where it refers to Selectmen.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #8 - Cathy lino moved and Joan Gay seconded a motion to be consistent throughout the document on Town Political Committees.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #9 - Joan Gay moved and Cathy lino seconded a motion that no Zoning Board Member can be on the Zoning Board of Appeals.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #10 - Cathy lino moved and Joan Gay seconded a motion to capitalize Board throughout the entire document.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #11 - Casey Jacob moved and Joan Gay seconded a motion to clarify the first meeting after election is when Selectmen should take office.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

June 28, 2022:

Approval of Minutes:

Motion #1 - Joan Gay *Moved* and Casey Jacob *Seconded* a motion to approve the Minutes of June 9, 2022.

The Commission had discussion about corrections to the Minutes of June 9, 2022.

Motion #2 - Casey Jacob *Moved* to make the corrections to the Minutes she brought forth, and to work with Jamie Sciascia to make said corrections.

The Commission had further discussion regarding the Minutes.

Motion #3 - Joan Gay *Moved* to *Table* the Approval of Minutes until the next meeting scheduled on July 18, 2022.

Voting to Approve: J. Gay, A. Abid, C. Jacob, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0)

August 1, 2022:

Approval of Minutes:

Motion #1 - Cathy lino *Moved* and Joanne Gorman *Seconded* a motion to *Table* the Approval of Minutes until the next meeting scheduled on August 15, 2022.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Approval of Clerk Invoice:

Motion #2 - Cathy lino *Moved* and Joan Gay *Seconded* a motion to approve the invoice in the amount of \$350.00 to Clerk, Jamie Sciascia, as presented.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Updates from Working Groups:

Motion #3 - Cathy lino *Moved* and Joanne Gorman *Seconded* a motion to approve the proposed language as presented under Section 4-2, Eligibility for Election, subject to approval by Legal Counsel, and to include The Board of Education and exclude the Justice of the Peace under section 4-2(b).

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Proposed changes under Section 4-2 are as follows:

4-2(b) - No person shall hold two elected positions in the Government of Killingworth simultaneously, including the Board of Education, excluding the Justice of the Peace.

4-2(c) - No person shall run for more than one elected position in the Government of Killingworth in the same election cycle.

4-2(d) - No language changed in this paragraph, but since there were additions, this paragraph is now numbered as 4-2(d).

Motion #4 - Joanne Gorman *Moved* and Cathy lino *Seconded* a motion to accept changes made to Section 6-1, Composition, as presented.

Proposed changes under 6-1 are as follows:

Deletion of “during his/her term” and “or to be appointed to any other Office, Board, Commission,”

Addition of the language “while” and “any other elected position”

The language now reads - No member of the Board of Selectmen shall, while in any office, hold any other elected position or position of employment in the Government of Killingworth, except as may be specifically provided for in other sections of this Charter.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Adjournment:

Motion #5 - Cathy lino *Moved* and Joanne Gorman *Seconded* a motion to adjourn the meeting at approximately 9:15 p.m.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

August 15, 2022:

Approval of Minutes:

Motion #1 - Joanne Gorman *Moved* and Cathy lino *Seconded* a motion to approve the Minutes of June 9, 2022, amended as follows:

1. Page 1 - Under the Header, Removal of the Wording “Public Hearing”.
2. Page 1 - Under the Summary of Written Public Comment - “J. Gay” was replaced with “J. Gorman” in the Title of the Paragraph and twice listed in the paragraph.
3. Page 1 - The Summary of Public Comment from Public Hearing (K. Zandi) was divided into two paragraphs beginning after the 8th sentence ending in the word “opinion.” Addition of a new header titled “Discussion of Public Hearing Public Comment” was added on top of that paragraph.
4. Page 2 - In Motion # 4 - Section 1-2, addition of “(d)”. The section should now read Section 1-2(d).
5. Page 2 - In Motion # 5 - deletion of the word “statutes” and replacing it with “the list of definitions in Section 1-2 listed”.
6. Page 3 - In Motion # 7 - After the word gendered, deletion of the word “pronouns” and replacing it with the word “references”.
7. Page 3 - In Motion # 8 - After the word Political, addition of the word “Party”.
8. Page 3 - In Motion #11 - After the word clarify, deletion of “the first meeting after election is when Selectmen should take office” and adding the following language “Section 6-2(a) such that the first sentence begins “At the first meeting after all have been sworn in, the Board of Selectmen, in accordance, with this Charter...””.
9. Under Page 5, Working Team Assignments - After the name Steve, addition of his last name and his degree “Mednick, J.D.”.

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Motion #2 - Eric Nunes *Moved* and Joanne Gorman *Seconded* a motion to approve the Minutes of June 28, 2022 as presented.

Voting to Approve: A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Voting to Abstain: C. Jacob

Motion passed (5-0-1)

Motion #3 - Joanne Gorman *Moved* and Casey Jacob *Seconded* a motion to approve the Minutes of August 1, 2022, amended as follows:

1. Page 2 - Under Updates from Working Group #1: - In the second paragraph, the last sentence, after the word “for”, the addition of the words “more than”. The sentence should now read “Further, no

person shall run for more than one elected position in the Government of Killingworth in the same election cycle.”

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Motion #4 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to approve the changes as presented in Section 5-1b, changing the Public Hearing Nursing Agency to Public Health Agency and removing the Water Pollution Control Authority.

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Motion #5 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to delete Section 5-11, The Water Pollution Control Authority and also delete Section 5-12, Building Board of Appeals, because they no longer exist.

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

August 29, 2022:

Approval of Minutes:

Motion #1 - Joan Gay *Moved* and Casey Jacob *Seconded* a motion to *accept the* Minutes of August 15, 2022 as presented.

Voting to Approve: J. Gay, A. Abid, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Updates from Working Groups:

Motion #2 - Casey Jacob *Moved* and Cathy lino *Seconded* a motion to invite RTC Chair Laura Lefko and DTC Chair Annie Stirna to join the CRC at the same meeting, for a discussion of the pros and cons of extending the term of the First Selectman.

Casey Jacob *Amended* and Cathy lino *Seconded* the motion that we invite the leadership of the RTC and the DTC to meet with the CRC at the same meeting, date to be determined, to discuss the possibility of extending the term for the First Selectman.

Casey Jacob *Withdrew* and Cathy lino *Withdrew her Second* on the motion to invite the Leadership of

the RTC and the DTC to meet with the CRC at the same meeting, date to be determined, to discuss the possibility of extending the term of the First Selectman.

Motion #3 - Eric Nunes *Moved* and Joan Gay *Seconded* a motion to amend Section 5-2(a) to: Only electors of the Town of Killingworth shall be eligible for appointment. A person ceasing to be an elector of the Town shall cease to hold office in the town, and the office will be deemed vacant. Voters may be appointed to serve in a non-voting advisory role.

Voting to Approve: J. Gay, A. Abid, C. Jacob, E. Nunes

Voting Not to Approve: C. lino, K. Zandi

Motion passed (4-2-0).

Motion #4 - Eric Nunes *Moved* and Casey Jacob *Seconded* a motion to delete under 5-4c “an announcement as prescribed by law at his/her option either newspapers or media in” and replace it with “publish the vacancy as prescribed by law” as presented.

Voting to Approve: J. Gay, A. Abid, C. Jacob, E. Nunes, C. lino, K. Zandi Motion passed unanimously (6-0-0)

Motion #5 - Eric Nunes *Moved* and Joan Gay *Seconded* a motion to add the following language to modify the Charter to include the following: The Town Political Party Committees shall make their recommendation to the Board of Selectmen after consultation with the Chair of the Board or Commission regarding the appointment.

The motion did not include the Charter location for this new information. That will be addressed going forward.

Voting to Approve: J. Gay, A. Abid, C. Jacob, E. Nunes, C. lino, K. Zandi Motion passed unanimously (6-0-0).

September 19, 2022:

Approval of Minutes:

Motion #1 - Casey Jacob *Moved* and Joan Gay *Seconded* a motion to accept the Minutes of August 29, 2022 as presented.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0)

Approval of Clerk Invoice:

Motion#2 - Cathy lino *Moved* and Joan Gay *Seconded* a motion to approve the Clerk invoice in the amount of \$310.00 as presented.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0)

Updates from Working Groups:

Motion #3 - Joan Gay ***Moved*** and Eric Nunes ***Seconded*** a motion to amend the language under 5-14(a) Membership in Regional Organizations, deleting “Connecticut River Estuary Regional Planning Agency” and replacing it with “Lower Connecticut Regional Valley Council of Governments (RiverCOG)”.

The CRC discussed deletion of “two” and replacing it with “one representative and one alternative representative” and also adding in after RiverCOG “Regional Planning Committee” and deletion of “One representative” and replacing it with “Both representatives”. After discussion in length, Joan Gay decided to check with Sam Gold to get clarification on who appoints the representative and who appoints the alternate.

Joan Gay ***TABLED*** this motion until clarification is received from Sam Gold.

Motion #4 - Joan Gay ***Moved*** and Cathy lino ***Seconded*** a motion to add under Section 5-14(b) Middlesex County Revitalization Commission with one representative.

Joan Gay ***Amended*** and Cathy lino ***Seconded*** the motion to combine Section 5-14(a) and 5-14 (b) into one section for all Regional Organizations, with a table listing each agency, the source of it’s authority, number of representatives, appointing agency and term.

Joan Gay will clarify with Town Clerk Dawn Mooney regarding the Regional Tourism Agency.

Motion #5 - Joan Gay ***Moved*** and Joanne Gorman ***Seconded*** a motion to accept the Working Group's recommendation to add The Historic Review Committee to the Charter and also to amend the word “Nominations” to “Recommendations”: The Historic Review Committee shall consist of 5 members and 2 alternates appointed by the Board of Selectmen serving without compensation for 1 year term. Recommendations for appointment to the Historic Review Committee shall be solicited from the Municipal Historian, the Killingworth Historical Society, and other qualified agencies and associations.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

Motion #6 - Joan Gay ***Moved*** and Eric Nunes ***Seconded*** a motion to accept the Working Group’s recommendation to add the Parmalee Committee to the Charter and that the Parmalee Committee shall consist of 9 members, appointed by the Board of Selectmen, serving without compensation for a 1 year term.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

October 3, 2022:

Approval of Minutes:

Motion #1 - Casey Jacob *Moved* and Joan Gay *Seconded* a motion to accept the Minutes of September 19, 2022 as presented.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0).

Updates from Working Groups:

Motion #2 - Eric Nunes *Moved* and Chair Zandi *Seconded* a motion to add in “1 representative appointed by P&Z and one alternate appointed by BOS” under Section 5-14(a) Membership in Regional Organizations, Lower Connecticut Regional Valley Council of Governments (RiverCOG).

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

For reference, the above motion follows Motion #3 that was unanimously passed at the September 19, 2022 CRC meeting.

Motion #3 - Joan Gay *Moved* and Cathy lino *Seconded* a motion to accept Working Group’s #2 proposal to add the Fair Rent Commission to the list of Additional Appointive Boards in Section 5-15, with a stipulation that Casey Jacob will align the language similar to the other Appointive Committees listed in the Charter.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

Motion #4 - Casey Jacob *Moved* and Eric Nunes *Seconded* a motion to add to the Regional Organization Table under Section 5-14(a), Central Regional Tourism District, with one representative for a 3 year term under CT Statute 10-397(a) and (b) as presented.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

Schedule - a. Date for Public Hearing:

Motion #5 - Cathy lino *Moved* and Joanne Gorman *Seconded* a motion to schedule the next public hearing date on Monday, December 5, 2022 at 7:00 p.m. via remote.

Voting to Approve: J. Gay, A. Abid, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (7-0-0).

October 17, 2022:

Approval of Minutes:

Motion #1 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to accept the Minutes of October 3, 2022 as presented.

Voting to Approve: J. Gay, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi
Motion passed unanimously (6-0-0).

Updates from Working Groups:

Motion #2 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to modify under Organization and Procedures, Section 3-4(d) so that it reads: The Moderator of all Town Meetings shall determine, by majority voice vote of the participating voters, the method to be used for voting on agenda items. The method determined may be one of the following: voice, show of hands, or checklist and ballot.

Voting to Approve: J. Gay, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0).

Motion #3 - Joan Gay *Moved* and Eric Nunes *Seconded* a motion to recommend to the Board of Selectmen, the consideration of forming an Ethics Commission, and having a Code of Ethics for the Town of Killingworth, and submit the documentation provided by Working Group #4.

Motion # 4 - Joan Gay *Amended* Motion #3 and Eric Nunes *Seconded* a motion to recommend to the Board of Selectmen, the consideration of forming an Ethics Commission, and having a Code of Ethics for the Town of Killingworth, and that Working Group #4 draft a Memo for that purpose and bring it back to the full Commission for approval prior to submitting it to the Board of Selectmen.

Voting to Approve: J. Gay, J. Gorman, C. Jacob, E. Nunes, C. lino, K. Zandi

Motion passed unanimously (6-0-0).

November 7, 2022:

Approval of Minutes:

Motion #1 - Casey Jacob *Moved* and Joan Gay *Seconded* a motion to accept the Minutes of October 17, 2022 as presented.

Voting to Approve: A. Abid, J. Gay, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0).

Approval of Clerk Invoice:

Motion #2 - Joan Gay *Moved* and Arjumund Abid *Seconded* a motion to approve the Clerk's invoice in the amount of \$280.00 as presented.

Voting to Approve: A. Abid, J. Gay, J. Gorman, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (7-0-0).

November 21, 2022:

Approval of Minutes:

Motion #1 - Cathy lino *Moved* and Joan Gay *Seconded* a motion to accept the Minutes of November 7, 2022 as presented.

Voting to Approve: J. Gay, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (4-0-0).

Updates from Working Groups:

Motion #2 - Cathy lino *Moved* and Joan Gay *Seconded* a motion to accept Working Group #3's recommendation *to amend the original language* under Section 4-14(a): The Board of Fire Commissioners shall consist of three (3) members: two elected Commissioners, one from each political party elected at each municipal election for a term of two (2) years, and one Commissioner who will be the Senior Trustee duly elected by the Killingworth Volunteer Fire Company *to now read:* The Board of Fire Commissioners (BoFC) shall consist of three (3) members: a) Two (2) Commissioners will be elected at each municipal election for a term of two (2) years. The elected Commissioners may not be of the same political party and may not be current members of the KVFC; b) One (1) Commissioner will be the Senior Trustee duly elected by the Killingworth Volunteer Fire Company.

Voting to Approve: J. Gay, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (4-0-0).

Motion #3 - Joan Gay *Moved* and Cathy lino *Seconded* a motion to accept Working Groups #3's recommendation *to amend the original language* under Section 4-14(b): The Board of Fire Commissioners shall enter into an agreement, in writing, with the Killingworth Volunteer Fire Company for the protection of the Town from fire; shall act as an advisory Board to the Fire Company; shall submit through the Board of Selectmen and the Board of Finance to each Annual Town Budget Meeting a fire protection budget with a request for an appropriation therefore; and shall have the duty of making disbursements in the Town's appropriation for fire protection *to now read:* The Board of Fire Commissioners represents the Town in negotiations with the Killingworth Volunteer Fire Company (KVFC) for protection of the town from fire and for the provision of rescue and hazardous material services. In that capacity, the Board of Fire Commissioners

- a. acts as an advisory Board to the Killingworth Volunteer Fire Company;
- b. submits to the Board of Selectmen an annual fire protection budget,

including a capital budget;

- c. disburses funds appropriated by the Town to the KVFC;
- d. monitors the expenditure of funds during the fiscal year;
- e. reports regularly to the Board of Selectmen and the Board of Finance on the fiscal condition of the KVFC.

Voting to Approve: J. Gay, C. Iino, E. Nunes, K. Zandi

Motion passed unanimously (4-0-0).