

MINUTES: SPECIAL MEETING OF THE BOARD OF SELECTMEN (subject to approval)

Wednesday, July 5, 2023, 8:30 A.M. Remote

Members in attendance: N. Gorski, L. Annino, J. Young

Visitors: None

1. The meeting was called to order at 8:30 A.M.

N. Gorski called the meeting to order whereas a procedural defect exists in the timeline of the current charter revision process.

2. Terminate Charter Revision Commission

N. Gorski motioned to terminate the Charter Revision Commission, seconded by J. Young. Motion passed 3-0-0.

3. Terminate Charter Revision Commission

N. Gorski motioned to initiate the Charter Revision Commission, seconded by J. Young. Motion passed 3-0-0.

4. Appointment of Charter Revision Commission

N. Gorski motioned to appoint Arjumund Abib (U) to the Charter Revision Commission, seconded by L. Annino. Motion passed 3-0-0.

N. Gorski motioned to appoint Joan D. Gay (D) to the Charter Revision Commission, seconded by J. Young. Motion passed 3-0-0.

N. Gorski motioned to appoint Mary Joanne Gorman (R) to the Charter Revision Commission, seconded by L. Annino. Motion passed 3-0-0.

N. Gorski motioned to appoint Catherine Iino (D) to the Charter Revision Commission, seconded by J. Young. Motion passed 3-0-0.

N. Gorski motioned to appoint Mary Casey Jacob (D) to the Charter Revision Commission, seconded by L. Annino. Motion passed 3-0-0.

N. Gorski motioned to appoint Eric J. Nunes (R) to the Charter Revision Commission, seconded by J. Young. Motion passed 3-0-0.

N. Gorski motioned to appoint Kathleen Suzanne Zandi (D) to the Charter Revision Commission, seconded by L. Annino. Motion passed 3-0-0.

5. Charter Revision Draft Report

N. Gorski motioned to set a special meeting of the Charter Revision Commission for Monday, July 10, 2023 at 6:30 P.M. remote, seconded by J. Young. Motion passed 3-0-0.

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6. Legal Notice

N. Gorski motioned to approve the legal notice that states "The Killingworth Charter Revision Commission will hold a public hearing at 6:30 P.M. on Wednesday, July 12, 2023 online by GoToMeeting, on recommended revisions to the Killingworth Town Charter. Comments may be heard and written communications received, seconded by J. Young. Motion passed 3-0-0.

Respectfully submitted by Nancy Gorski
July 5, 2023

MINUTES: SPECIAL MEETING OF THE BOARD OF SELECTMEN (subject to approval)
Monday, May 31, 2023, 7:00 P.M. Killingworth Town Hall

Attachment

JCC COMMENTS
5/31/23
BOS SPECIAL
MEETING

Charter of the Town of Killingworth
BOS Revisions
May 31/2023

Section 7-3: Duties of the First Selectman

Under general policy and direction of the Board of Selectmen, the First Selectman shall be responsible for:

- (a) Administering the Town's personnel policies. This shall include the following:
 - a. Directing and supervising the performance of appointed or hired personnel consistent with approved job descriptions and performance expectations.
 - b. Establishing annual performance objectives and communicating same to appointed and hired personnel by July 1.
 - c. Conducting annual performance evaluations for appointed and hired personnel no later than September, consistent with approved job descriptions and performance objectives.
 - d. Recommending the creation, updating or modification of ~~existing~~ job descriptions subject to the review and approval by simple majority of the Board of Selectman.

- (h) Developing a draft prioritized set of objectives for the coming fiscal year for presentation and approval by simple majority of the Board of Selectmen. Upon approval by the BOS, this set of objectives shall serve as a guide in the development of the Annual Town Budget.

Section 7-7: Delegation of Duties

The First Selectman may delegate to another Selectman or others who report to the First Selectman powers and duties that may be so delegated in accordance with the Statutes. Such assignments and delegations, if permanent, shall be made public knowledge through posting of the Town bulletin board and shall be filed with the Town Clerk and shall be made known to any Town agencies affected.

EMPHASIZE
? CHANGE 2
TO EMPH
OR
DELETE

ADD

SECTION 6-3

(e) TO ESTABLISH AND MAINTAINING A PERSONNEL
MANUAL;

RENUMBER BELOW
A-W