

MINUTES
REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, September 11, 2023 at 7:00 p.m.
Killingworth Town Hall

BOS Members in Attendance: First Selectman Nancy Gorski, Selectmen Jamie Young (Arrived at 7:07 p.m.) and Louis Annino, Jr.

BOS Members Absent: None.

Visitors: A. Roberts Perry, E. Couture, A. Stirna, B. Tobleman, K. Zandi, E. Nunes, W. Linsley, M. Albrecht, E. Disbrow, R. Regolo (Via Remote), R. Pleines and J. Sciascia (Via Remote)

Called to Order: First Selectman Gorski called this meeting to order at 7:00 p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited.

First Selectman Gorski asked for a moment of silence for September 11th.

Approval of Minutes:

Motion #1 - Selectman Annino *Moved* and First Selectman Gorski *Seconded* a motion to approve the Minutes of the Monday, August 28, 2023 Regular Meeting of the Board of Selectmen as amended:

Corrections are as follows:

1. On Page 3, Under Appointments, in the sixth sentence down, Selectman Annino...- delete "the" before Traffic Safety and add "each month" after meeting
2. Page 7, Under Selectmen's Comments, Lou Annino, in his last comment, after his last sentence, add "This resulted from a motion approved at a Board of Selectmen's meeting of July 24, 2023.

Motion unanimously passed [2-0-0].

Refunds and Abatements:

Motion #2 - First Selectman Gorski *Moved* and Selectman Annino *Seconded* a motion to approve the following Refunds and Abatements, all for overpayment and allow them to follow their normal course as presented:

Refunds

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
1. Toyota Lease Trust	20 Commerce Way	\$215.93	Overpaid COC#11139M
2. Toyota Lease Trust	20 Commerce Way	\$506.95	Overpaid COC#11138M
3. Carrie Smith or The Dance Corner	106 Pinecliff Drive	\$21.50	Overpaid COC#11153M
4. David N. O'Toole	4 Beech Tree Rdg	\$6.22	Overpaid COC#11163M
5. Patricia or Alan Cecchini	72 N Tower Hill Rd	\$25.72	Overpaid COC#11164M
6. Mark Criscuolo or Trang Vu	71 Chittenden Rd	\$39.03	Overpaid COC#11160M
7. Richard V. Ackerson	23 Maple Hill Rd.	\$25.86	Overpaid COC#11161M
8. Donlen Trust	3000 Lakeside Drive	\$486.46	Overpaid COC#11156M
9. Donlen Trust	3000 Lakeside Drive	\$441.24	Overpaid CIC#11155M

Motion unanimously passed [2-0-0].

Board of Education Report:

Kathy Zandi gave the Board of Education Report. Kathy provided an update on the following: 1) Opening of School being successful; 2) Bus Transportation status for the Haddam Neck Students with the Bridge Closure; 3) the District opened fully staffed with certified personnel; 4) Curriculum Coordinators worked on many projects during the Summer; 5) Facilities Master Plan Update.

You can find up to date Board of Education information at RSD17.org under Board of Education.

A brief discussion about teacher turnover in the District took place. Kathy Zandi will get Selectman Annino information on the number of new teachers as well as the number of certified teachers that left the District.

Department Reports:

First Selectman Gorski stated the Health Department Report, Building Department Report August Transfers, Tax Collector's Reports are all in the Board of Selectmen Packet. There were no Questions/Concerns raised.

Budget Report:

Director of Finance Regolo noted that she is putting together a different kind of snapshot to see where the Town stands with ARPA funds as they continue to move into projects noting some are coming in under budget. Director of Finance Regolo wants to make sure the Town is keeping ahead of all the ARPA deadlines.

Gorski spoke on the permitting solutions which was budgeted for \$10k and it is coming in under cost. Gorski also noted that she spoke with Open Gov today, if the Town continues with online permitting for use of ARPA Funds she noted that it can be added to the list when going to Town meeting.

Appointments:

First Selectman Gorski spoke about how the Ethics Committee and the Form of Government Committee should get established before they leave office since they have five Board of Selectmen meetings remaining. Discussion about making Appointments so close to the end of their term took place. Gorski also noted that all appointments will need to be reappointed in December by the new Administration.

New Business:

A. Traffic Safety:

First Selectman Gorski *Tabled* this Agenda Item until the BOS meeting scheduled on September 25, 2023.

B. Charter Revision Referendum: Explanatory Text

First Selectman Gorski noted the Explanatory Text is the same Table that the CRC provided to the Board of Selectmen. Attorney Dave Tycz and Town Clerk Dawn Mooney reviewed it and thought it was sufficient, noting some minor edits. The Legal Notice for the Referendum was attached in the Board of Selectmen Packet for review. Lastly, Gorski stated that the Board of Selectmen need to authorize the Preparation, Printing and Dissemination related to the Charter Revision Question.

Motion #3 - First Selectman Gorski *Moved* and Selectman Annino *Seconded* a motion for the Board of Selectmen to Authorize the Preparation, Printing and Dissemination of the Proposed Explanatory Text related to the Charter Revision Question.

Discussion - Selectman Young suggested attaching the edited version of the Charter so the Town would be able view it, further suggesting amending the motion with this change. Selectman Annino suggested, due to the size of the Charter document, creating a link or providing a QR code to be more cost effective. Gorski/Young concurred.

First Selectman Gorski *Amended* and Selectman Young *Seconded* the motion for the Board of Selectmen to Authorize the Preparation, Printing and Dissemination of the Proposed Explanatory Text related to the Charter Revision Question providing a link for a QR Code to the Amended Charter for peoples review.

Motion unanimously passed [3-0-0].

C. RFP: Station 2 Driveway

First Selectman Gorski spoke about needing to get the RFP out before the asphalt plant shuts down for the Winter season. The due date for the paving RFP is October 9th which is Columbus Day noting that there is a Board of Selectmen meeting typically held that night. She doesn't expect bids to be delayed because they will have the drop box available outside Town Hall.

Motion #4 - First Selectman Gorski *Moved* and Selectman Annino *Seconded* a motion to issue the Station 2 Driveway Bid as submitted in the Board of Selectmen Packet.

Motion unanimously passed [3-0-0].

Old Business:

A. Town Salt Shed Roof Painting

First Selectman Gorski noted that based on Walt Adamatz's review of the bids, the Bid Award for the Town Salt Shed Roof Painting Project goes to Ridgeline Painting.

Motion #5 - First Selectman Gorski *Moved* and Selectman Annino *Seconded* a motion to Award the Town's Salt Shed Roof Painting Bid to Ridgeline Painting, LLC in the amount of \$17,390.00.

Motion unanimously passed [3-0-0].

SnowPlowing:

First Selectman Gorski noted that the Town has accepted \$240 per hour provided by Trimside LLC for a driver and a truck. The Department of Public Works is continuing to identify additional contractors for snow plowing and will start taking a look at routes to see how this all will fit together for the Winter Season.

C. Animal Control Shelter

First Selectman Gorski noted, as the Board of Selectmen discussed at their last Board of Selectmen meeting, they had to purchase a camping lantern while an animal was staying in the Animal Control Shelter. Gorski spoke with Marian Smith who feels that the Animal Control Shelter would fail an inspection since there is currently no electricity and heat. With winter coming, Gorski recommends the Board of Selectmen consider moving forward with the \$6,000 expenditure required to trench and run electric in the Animal Control Shelter.

Motion #6 - First Selectman Gorski *Moved* and Selectman Young *Seconded* a motion to approve an expenditure not to exceed \$6,000 to trench and run electric for the Animal Control Shelter.

Motion unanimously passed [3-0-0].

D. Water Pollution Update:

PFAS -

First Selectman Gorski noted she submitted a Drinking Water State Revolving Fund Financial Assistance Application (part one) in the amount of \$699,000 to the State. This is to install the filtration system at DPW, the Fire Hall and KES. Gorski noted that it is currently under review by the State, taking anywhere between 30-60 days for an answer. Gorski is also working on the Engineering Report Checklist to make sure that the State has everything they need in order to move forward noting that they can't go out to bid until they approve the packet.

Gorski met with GZA and CT Water Company regarding Long Term Water Solutions. GZA will summarize available options and associated cost benefits for the Board of Selectmen. Annino inquired about seeing a design of the water filtration system and Gorski will reach out to GZA to receive this design. Young inquired about the \$699k if it includes the changing of the water

filters which Gorski confirmed that the maintenance part is not included. Young stated that she doesn't want to lose track of the maintenance and the ongoing testing piece in terms of costs for budgetary purposes since the new Administration is coming on board.

Further, Selectman Young spoke about the Regional Water Authority has a program called Well Safe where a homeowner could buy services to protect their well/piping that goes to their house. Discussion took place about CT Water Company and the possibility of them providing some kind of service like that for the Town for a fee on a monthly basis in order to maintain the filtration systems.

Salt - Gorski spoke about GZA's design of the filtration system will also take care of the sodium content as well.

Public Comment: None.

Selectmen's Comments -

Lou Annino - None.

Jamie Young -

- Young commented on the Water Pollution Control Authority; she mentioned that the Board of Selectmen hasn't moved on it and probably needs to do so in the next few weeks. Young noted that they should outline the process by making a roadmap in terms of what the responsibilities are as well as recommendations for the incoming Administration. Gorski advised she will put this on her list of items to complete, possibly holding a special meeting for this topic.

First Selectman Gorski stated that Bids are due for the Baseball/Multi-Purpose Field by October 25, 2023 at 4:00 p.m.

First Selectman's Comments:

- Gorski stated that the Town Hall Roof work will begin this week and the permits are being pulled tomorrow. Subcontractors will do the membrane work and Lighthouse Construction will do the front of the building. Gorski and Elizabeth Disbrow will be putting together the RFP for the HVAC replacement.

- Gorski thanked Director of Finance Regolo for organizing the server and desktop upgrades that are underway.

- Gorski stated that they are working on hybrid meeting solutions and training will be provided soon.

Adjournment: First Selectman Gorski *Moved* and Selectman Annino *Seconded* a motion to adjourn the meeting at approximately 7:36 p.m.

Respectfully Submitted,

Jamie Sciascia
Clerk