

MINUTES
REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, October 09, 2023 at 7:00 p.m.
Killingworth Town Hall

BOS Members in Attendance: Selectmen Jamie Young and Louis Annino, Jr.

BOS Members Absent: First Selectman Nancy Gorski

Visitors: J. Gay, R. Reeps., A. Stirna, R. Pleines, W. Linsley, J. Duffield, G. Johnson, J. Sciascia
(Via Remote)

Called to Order: Selectman Annino called this meeting to order at 7:00 p.m.

Selectman Annino advised that First Selectman Gorski's Brother-In Law sadly passed away. He asked the Board and Community to keep Nancy and her husband Les in their prayers.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Public Comment: None.

Approval of Minutes:

Motion #1 - Selectman Annino *Moved* and Selectman Young *Seconded* a motion to approve the Minutes of the Monday, September 25, 2023 Regular Meeting of the Board of Selectmen as amended:

The corrections are as follows:

1. Page 2, Under Budget, In the last sentence change "engineer" to "engineering"
2. Page 6, Under First Selectman's Comments, second comment, in the sentence "Selectman Annino suggested..." delete "Journey Home Recovery" and add " Youth and Family Services"

Motion unanimously passed [2-0-0].

Refunds and Abatements:

Motion #2 - Selectman Annino *Moved* and Selectman Young *Seconded* a motion to approve the following Refunds and Abatements, all for overpayment and allow them to follow their normal course as presented.

Motion unanimously passed [2-0-0].

Refunds

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
1. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$82.42	Overpaid COC#11136R
2. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$82.42	Overpaid COC#11135R
3. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$80.16	Overpaid COC#11134R
4. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$80.16	Overpaid COC#11133R
5. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$69.66	Overpaid COC#11132R
6. Kim M. or Pamela C. Ouellette	15 Boulder Trail	\$70.42	Overpaid COC#11131R
7. Peter A. Meglin	295 N Parker Hill Rd.	\$62.08	Overpaid BAA#11177M
8. Jessie J. Larson	13 Rebecca Lane	\$40.04	Overpaid BAA#11176M
9. Daniel or Chrissy Dingus	330 Roast Meat Hill Rd	\$406.35	Overpaid COC#11030M
10. USB Leasing Lt	PO Box 2466, Oshkosh	\$209.14	Overpaid COC#11169M
11. Andrew M. Heath	109 Little City Rd	\$117.87	Overpaid BAA#11178M
12. James R. Kroeber	16 Hunters Ridge Rd.	\$40.86	Overpaid BAA#11182M
13. George V. Keithan Jr.	25 Stevens Rd.	\$39.99	Overpaid BAA#11175M
14. Alan Neri	26 Route 80	\$58.91	Overpaid BAA#11181M
15. George Braff	90 Route 148	\$206.54	Overpaid COC#11185M
16. Andrew C. or Salvatore D. Zichichi	3 Rosemary Lane	\$75.51	Overpaid COC#11186M

Budget: Selectman Annino reported per Gorski’s notes that the 2023-24 Budget for the TOB/HVAC System and Assessment was to determine repair or replacement and inquired whether to get started on an RFP. Annino and Young concurred with moving forward with the RFP.

Department Reports:

Selectman Young requested that the Building Inspector attend their next regular Board of Selectmen Meeting to provide an update.

Appointments: None.

New Business:

A. Standstineble CT/Blue Earth Project

Rosalyn Reeps gave an update on the Blue Earth Project. She noted that they signed the contract with Blue Earth with a tentative start date of November 1st. The new Transfer Station Brochure is currently being worked on reflecting all the new changes. The website will also be updated. A Pumpkin Carving Event is scheduled on October 21st, and there will be representatives to speak to Community members on behalf of the Blue Earth Project about the changes to the Transfer Station along with some fun pumpkin recycling facts. The first 100 households that sign up will receive a free compost collection kit and in exchange for that kit, one household member will have to attend a webinar on October 24th either virtually or in person at the Library. In addition, a Survey on how the household recycles and uses the Transfer Station would also need to be completed. This is just an added incentive to spread the word to other households within the Community.

B. Committee on Aging

Joan Gay gave an update on the Committee on Aging. There are five Committee members: Chair Joan Gay, Vice-Chair Joyce Mason, Secretary Jean Panciera and Committee Members, Bill Joyce, Mary Solera and Ex Officio Mercedes Riccutti. Jamie Sciascia serves as the Committee's Clerk. Mercedes provides the Committee with information for available grants for the Seniors that they can qualify for and also discusses how to publicize it more in order for Seniors to be aware of the programs. The Committee meetings are held on the 4th Wednesday of every month and since May they have held four meetings. Guest Speakers come and speak on different topics to gather information and inform the Committee. Killingworth Town Clerk Dawn Mooney spoke on the Freedom of Information Act Regulation Statutes; Director of Development and Outreach of The Estuary Heather Mildaro spoke on Senior Programs and River Valley Transit Director Brandon Geraghty spoke on the merger that took place with 9 Town Transit and the Middletown Area Transit now called the River Valley Transit. At the Committee's first meeting they prioritized ideas and suggestions that were of importance: Communication, Health, Recreation and Programs. Their primary focus is developing a Survey to the Seniors to see what their priorities are and circulating throughout the Town. Discussion of utilizing the Town Barn for a Senior Center and part of the Town Hall for Senior Activities took place. Chair Gay thanked the Board of Selectmen for their support and also for creating the Committee.

Selectman Young thanked Chair Gay and the Community for all their work they did in the past four months. Young inquired about the number of Visitors that attend each meeting, recommended that Chair Gay reach out to Ellen Oppenheimer to obtain information she had researched years back that would be beneficial to the Committee, and also recommended that the Committee use, for an outreach to the public, the Town of Killingworth's email burst in order to circulate announcements. Selectman Young further expressed her excitement and appreciation of the Committee for what they will further do for the Community. Selectman Annino thanked Chair Gay and the Committee for all their hard work.

C. Building Official - Life Safety Hazard Chestnut Road

This Item was *Tabled* until additional information could be obtained from the Building Official.

D. Overs and Unders/Proposed Closeouts

Motion #3 - Selectman Annino *Moved* and Selectman Young *Seconded* a motion to approve the provided list of operating and capital over expenditures list of proposed closeouts and send to the Board of Finance at their next meeting for consideration:

- 1. to fund from the underexpanded lines, over expenditures in FY 2022-23 in excess of \$20,000 for the following line item:

Town Counsel \$30,081

- 2. to authorize the closeout of the following Capital Accounts as of June 30, 2023:

IT Upgrades \$ 24
KVFC – Training Building Improvements/Props \$ 39
HW Dept – Pick Up with Plow \$ 490
Transfer Station – Center Compactor \$11,401
Library Parking Lot – Reclaim & Pave \$14,264
Bethke Rd Culvert \$ 7,153
Overlay \$18,458
Chip Seal \$ 4,955

These balances revert to the Assigned Fund Balance of the Reserve Fund for Capital and Nonrecurring Expenses.

Motion unanimously passed [2-0-0].

E. ARPA Funding:

Motion #4 - Selectman Annino *Moved* and Selectman Young *Seconded* a motion to approve the American Rescue Plan Act (ARPA) Fund Balance, over expenditures of the following Capital Accounts as of June 30, 2024 and send to the Board of Finance for their next meeting:

IT Upgrades \$5,168
Budget Book Software \$1,667
KVFC – LUCAS CPR Devices \$12,158
KAA – LUCAS CPR Devices \$1,636

Motion #5 - Selectman Annino *Moved* and Selectman Young *Seconded* a motion authorize the proposed new capital projects for fiscal year 23/24, and to fund from the American Rescue Plan Act (ARPA) Fund Balance and send to the Board of Finance for their next meeting:

KAA – 13 Automatic External Defibrillators (AEDs) 28,155

Motion unanimously passed [2-0-0].

F. Call to Town Meeting:

Motion #6- Selectman Annino *Moved* and Selectman Young *Seconded* a motion to approve the following Call to Town Meeting on October 23, 2023 at 7:00 p.m. pending Board of Finance approval of Items D and E above for *the Overs and Unders and proposed closeouts of ARPA Funds that will be closed out at a later date through a Special Meeting by the full Board of Selectmen.*

Motion unanimously passed [2-0-0].

LEGAL NOTICE
TOWN OF KILLINGWORTH

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the All Purpose Room of the Killingworth Elementary School, 340 Route 81, Killingworth, CT on Monday, October 23, 2023 at 7:00 p.m. to consider and act upon the following items of business:

- 3. to fund from the underexpanded lines, over expenditures in FY 2022-23 in excess of \$20,000 for the following line item:

Town Counsel	\$30,081
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- 4. to authorize the closeout of the following Capital Accounts as of June 30, 2023:

IT Upgrades	\$ 24
KVFC – Training Building Improvements/Props	\$ 39
HW Dept – Pick Up with Plow	\$ 490
Transfer Station – Center Compactor	\$11,401
Library Parking Lot – Reclaim & Pave	\$14,264
Bethke Rd Culvert	\$ 7,153
Overlay	\$18,458
Chip Seal	\$ 4,955

These balances revert to the Assigned Fund Balance of the Reserve Fund for Capital and Nonrecurring Expenses.

- 3. to fund, from the American Rescue Plan Act (ARPA) Fund Balance, over expenditures of the following Capital Accounts as of June 30, 2024:

IT Upgrades	\$5,168
Budget Book Software	\$1,667
KVFC – LUCAS CPR Devices	\$12,158
KAA – LUCAS CPR Devices	\$1,636

- 4. to authorize the proposed new capital projects for fiscal year 23/24, and to fund from the American Rescue Plan Act (ARPA) Fund Balance:

KAA – 13 Automatic External Defibrillators (AEDs) 28,155

Dated at Killingworth, Connecticut this 9th day of October, 2023.

Motion unanimously passed [2-0-0].

Old Business:

A. Water Pollution Update

1. PFAS - GZA provided the design document for the point of entry treatment systems for KES and the Town Hall Campus. The design also requires a 350 foot trench to provide water to the Fire Hall, DOC and Town Hall. GZA is now considering splitting the filtration systems to DPW and the Fire Hall/DOC/Town Hall and GZA has responded. Gorski will be reviewing the design documents and the Engineering Checklist with DPH on Thursday and will extend a meeting invite to Young/Annino. Next steps will include the execution of an RFP for a treatment system. Gorski will confirm with DPH if there is additional information required in the RFP.

2. Other Contaminants

The designed documents also include Sodium at the Town Campus as well as lead at KES.

Historic Structure Ordinance

Selectman Annino will add the Historic Structure Ordinance as an Agenda Item for the next Board of Selectmen meeting since Elizabeth Disbrow is not in attendance. Selectman Young suggested that the Board of Selectman look at the Charter before contemplating making any changes to make sure The Board of Selectmen has the authority to do so due to the proximity of the Election in November.

Public Comment:

Richard Pleines spoke about his concerns with recent events of the Building Department utilizing resources and spending a lot of time chasing lighted properties in Town, especially since there are no light ordinances. He feels time could be better spent tracking down open permits.

Selectmen's Comments:

Lou Annino -

-Annino spoke about the Water Filtration System and stated while he appreciates action needs to be taken as soon as possible, he feels more discussion needs to happen before construction begins. Also, Annino stressed the importance of a thorough review that needs to be done on the design document. Young concurred.

Jamie Young -

-Young thanked Roslyn Reeps and Joan Gay for being fantastic volunteers in Town. She stated that they both stand out as people that have been giving of their time since they have been in Town. She also thanked all the Visitors in the room for coming to the meetings, for the variety

of the things they do, for being constructive, making a difference and wearing multiple hats in Town.

-Young invited the Tree Warren to the next Board of Selectmen meeting to provide an update on how many disease trees have been taken down around Town to date.

First Selectman's Comments:

Selectman Annino read First Selectman Gorski's Comments since she wasn't in attendance:

-Gorski completed the Staff Performance Reviews in Town Hall.

-Gorski noted that she scheduled a time with CT Water Company Water to discuss the potential to use federal funding for the installation of city water.

-Gorski advised that BMP Construction is close to having an estimate for what could be done with the Barn Project given the 2023-24 Budget of \$350k.

-Gorski noted a new State Law went into effect October 1st requires each municipality to establish by ordinance of a municipality, a Veteran Advisory Committee to appoint a Director of Municipal Veteran, who shall be a Veteran or has Veteran experience. Gorski sent an email to RiverCog to poll other Towns to see if they are interested in a Joint Committee.

-Gorski signed the Annual Grants Application specific for the Haddam Killingworth Youth and Family Service Programs to reduce vaping.

-Gorski noted that the America 250 CT Commission is inviting every Community in Connecticut to begin planning for the 250th Anniversary of the signing of the Declaration of Independence of July 4, 2026. They are looking for a contact to serve as a liaison between the Commission and the Community.

Adjournment: Selectman Annino *Moved* and Selectman Young *Seconded* a motion to adjourn the meeting at approximately 7:45 p.m.

Motion unanimously passed [2-0-0].

Respectfully Submitted,

Jamie Sciascia
Clerk