

**MINUTES**  
**SPECIAL MEETING OF**  
**THE KILLINGWORTH COMMITTEE ON AGING**

**Monday, October 16, 2023 5:00 p.m.**

**Killingworth Town Hall**

**Members in Attendance:** Joan Gay, Bill Joyce, Joyce Mason, Jean Panciera, Ex-officio Member, Mercedes Ricculti, and Mary Solera

**Members Excused/Absent:** None

**Visitors:** Kate Moran, and Jamie Sciascia (Via Remote)

**Called to Order:** The meeting was Called to Order at 5:08 p.m. by Joan Gay, Chair

**Roll Call:** Chair Gay took a Roll Call of Members and Visitors in attendance at the meeting.

**Approval of Minutes:** Minutes from the last meeting were read and approved by the Committee.

Motion #1 - Jean Panciera ***Moved*** and Joyce Mason ***Seconded*** a motion to accept the Minutes from the Committee on Aging Meeting that was held on September 27, 2023 as presented.

Voting to Approve: J. Gay, B. Joyce, J. Mason, J. Panciera, M. Solera

Motion unanimously passed (5-0-0).

**Review of FOI Meeting Requirements:**

The Committee reviewed in length the FOI Requirements underscoring that only two Committee members may meet without public notification.

**Report on Identifying Needs of Seniors (Survey):**

The Committee discussed in length the acceptable age for "Senior Citizens". The Committee agreed upon 60-90 years plus and a motion was made thereafter.

Motion #2 - Joyce Mason ***Moved*** and Bill Joyce ***Seconded*** a motion that the specific age for the elderly for the Town of Killingworth be set for sixty (60) years old.

Voting to Approve: J. Gay, B. Joyce, J. Mason, J. Panciera, M. Solera

Motion unanimously passed (5-0-0).

The Committee reviewed the Senior Survey. Discussion took place on how to distribute the Survey in order to receive Community input. The Committee also discussed the efficiency of RiverCog (electronic

Survey), mailout the Survey via Staples/ABCO printing. Cost was looked at but noted as an issue and access to computers presented to be a problem. Chair Gay will give Joyce Mason access to RiverCog for the Survey.

The Committee discussed the timeframe in order to distribute the Survey and receive results. Consensus was to have the Survey distributed before the Holidays for results to be tabulated during January and February 2024. Copies of the Survey will also be made readily available at the Town Halls.

Motion #3 - Bill Joyce ***Moved*** and Jean Panciera ***Seconded*** a motion to accept the Senior Survey as presented and that Joan Gay contact RiverCog regarding the Survey in order to put it online, and that RiverCog post it the way the Committee brings it forth.

Motion #4 - Joan Gay ***Amended*** and Bill Joyce ***Seconded*** the motion to accept the Survey as presented and that Joan Gay contact RiverCog regarding the Survey in order to put it online, that RiverCog post it the way the Committee brings it forth, and paper copies of the Survey be distributed to the Beechwood Community via Bill Joyce.

Voting to Approve: J. Gay, B. Joyce, J. Mason, J. Panciera, M. Solera

Motion unanimously passed (5-0-0).

**Next Steps:**

The Committee had discussion about canceling the next regular meeting that was scheduled for October 25th, and members concurred.

Motion #4 - Bill Joyce ***Moved*** and Jean Panciera ***Seconded*** a motion to cancel the Committee on Aging regular meeting scheduled for October 25, 2023.

Voting to Approve: J. Gay, B. Joyce, J. Mason, J. Panciera, M. Solera

Motion unanimously passed (5-0-0).

**Adjournment:**

Chair Gay adjourned the meeting at approximately 6:06 p.m.

Respectfully Submitted,

Jean Panciera

&

Jamie Sciascia (*Reviewed/Formatted Minutes Only*)