

Parmelee Farm Committee
Minutes of Meeting
Parmelee Farm
October 5, 2023

Present: Lise Brule, Christine Cronin, Terry Doyle, Tim Gannon, Mike Greenaway, Scott Hawkins, Karen Milano and Guy Vecchitto

Absent: Linda Dudek and Peg Scofield

Guests: Eileen Blewett and Greg Wind

Scott opened the meeting at 7 p.m. and welcomed the guests. The minutes were accepted as presented. Scott reviewed the financials explaining that there were number of items that have not yet been deducted from the two accounts. And additional projects to be paid for.

There was then a lengthy discussion of the Artisan Fair. The Fair made \$4073.66, after expenses were deducted. This included vendor income and the raffles. Guest Greg Wind (member of Market volunteer group) suggested that the PFC should consider buying a second 6-seat golf cart. There was lengthy discussion. The feasibility of this will be reviewed. There was also discussion of the side curtains or the Pavilion. This will be investigated again. A suggestion was made about getting retractable awnings for the south side of the Pavilion. Scott and Tim will get pricing info for this. Greg suggested that to help with the parking for large events row markers should be made to assist the parking attendants in the front field. It was discussed that the bus was again a great addition to the transportation and that the bus driver did a great job(she did not receive pay for this). Tim made a motion to give the bus driver gift certificate of \$100 for La Foresta, seconded by Guy. Motion passed unanimously This money will come out of the Activity Fund. The Committee Thanked the Lions for the great job they did running the parking at the event. A donation of \$2500 will be made to the Lions Club.

Scott reported the road to the south field project is on hold until he gets some requested info to the RSD 17 superintendent. He will keep the Committee informed. Andrew has started work on the stone wall from the KHS new barn to the schoolhouse. Peg is working on getting pricing for lighting for 1.) Path to the schoolhouse, 2.) For the maple trees and 3.) for the trees to the south of the Pavilion.

Lise reported that the Shared Harvest Garden is getting the beds ready for fall. There are a few projects to do there.

Scott said that 4 evergreen trees were donated to the Farm from a vendor at the Artisan Fair. The Committee will think about where to place them.

From now on the vice chair of the PFC will assist the Event Manager with the allocation of expenses, return of deposits, event guideline administration, documentation for private and some public events at the Farm. Currently this is Guy Vecchitto.

The Pumpkin Carving will be held on October 21. The Tree Lighting will be held on December 2. There was lengthy discussion of how the Committee could make the Tree Lighting a town event. Scott said that he will oversee this — Eileen Blewitt said that she would help. Many ideas were discussed. Inquiries will be made, and a final plan will be put together at the next meeting.

Scott reminded the Committee that the BOF meeting will be next Tuesday at Town Hall. There will be several Committee member who will attend. For the next meeting the Committee should be thinking about the update for the Master Plan.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Christine Cronin
Secretary