

**BOARD OF FINANCE**  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**  
Regular Meeting  
November 14, 2023

Chairman Robert Rimmer called the November 14, 2023 Regular Meeting of the Board of Finance of the Town of Killingworth to order at 7:04 P.M. in the Selectmen's Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Robert Rimmer, Vice Chairman Annie Stirna, Marcel Couture (virtual), Tara Amatrudo (acting Clerk), Sarah O'Brien (virtual), and, Andrew O'Neill (virtual)

Members absent: None

Also Present: Finance Director Regina Regolo, via telephone, Killingworth Library Representative, incoming First Selectman Eric Couture, Selectwoman Nancy Gorski, incoming BoF member Bill Kosturko

**Visitors-**

John Byrne – will request to participate later in the meeting.

**Discussion with Killingworth Library Representatives**

Present from the Library: Holly Louise Perry

Golf tournament in 2023 did not raise the anticipated funds – looking at other options for this coming year – smaller events that will build to the same goal. Endowment transparency continues to be under review. Question from library about impact of potential school budget increases on future Library budget.

Visitor John Byrne recognized. Questions regarding use of endowment funds for library operation costs and difference between town funds and funds acquired through fundraising. BillAny O'Neil noted that the increase in the Library's budget this fiscal year is a return to funding levels prior to cuts made in the prior year.

**Report: First Selectwoman, Nancy Gorski**

Working to onboard incoming First Selectman, Eric Couture. Updates from previous night's Board of Selectman meeting regarding construction on the barn likely going to RFP after bid came in from Lighthouse Builders at \$233,000. Discussion of need for architectural plans.

Bid awarded for Eric Auer Park ball field project to be paid by ARPA – approximately \$406k.

Board members noted gratitude and appreciation for Nancy’s service to the town over the past 20 years.

**Report: Finance Director**

Discussion regarding Eric Auer Park Ball Field - BoS vote on costs over \$500k grant funding coming from DEEP to be covered by ARPA funding.

Auditors will likely require an extension. Draft of NDNA and exhibits provided to Finance Director.

Update on Budget Books software. Once transition is complete, the process will be improved from past years.

Financial Report. Finance Director Regolo addressed Board questions.

**ARPA Funds Discussion**

Discussion of BoS approval of remainder of ARPA funds to be allocated to Parks and Recreation Commission for Pickleball Courts (\$75,000.00) and Baseball/Multi-purpose field at Eric Auer Park (\$155,000.00).  
Reminder that overfunded projects will need to be reallocated.

Stirna **MOVED** and O’Neil **SECONDED** the motion that the current balance of the unassigned ARPA funds amounting to approximately \$230,000 to be allocated to the Park and Recreation Commission. The funds will be distributed for two purposes as follows: 1) \$75,000 to be designated for the construction of Pickleball Courts, and 2) \$155,000 and any remaining ARPA balance above this amount to be designated for the purposes of the construction of the Baseball/Multipurpose Field at Eric Auer Park. This will supplement the existing DEEP grant.

O’Brien raised of potential need to go back to town meeting a second time if the funding requested is not accurate to the final cost of the project. Stirna raised point of much higher bids from other contractors and likeliness of cost going over initial bid. Further discussion of matter of ARPA allocation and spending requirements.

In favor: Rimmer, Couture, Stirna, O’Neil, Amatrudo, O’Brien. Opposed: None. Abstentions: none. Motion carries: 6-0-0.

**Status: 2019/2020, 2020/2021 and 2021/2022 Annual Reports**

Rimmer asked that the outstanding individual reports be submitted as soon as possible. Previous reports are at the printer.

**Discussion re: Limits on Taxpayer Funds to groups with reserve funds**

Discussion tabled for future consideration.

**RSD 17 Arbitration**

Bargaining unit for noncertified staff going to arbitration with RSD 17 Board. ADM for Towns of Haddam Killingworth will require an increased percentage from Killingworth in 2023-24 over 2022-23 – from 38.5% to 39.67%.

**Bills - Hynes – October 2023 Clerical Hours**

Tabled until December 12, 2023 regular meeting.

**Approval of Minutes: October 10, 2023 Regular Meeting**

Stirna **MOVED** to approve the Minutes of the October 10, 2023 Regular Meeting as submitted. Couture seconded the motion. Discussion: none. Voting in favor: Rimmer, Couture, Amatruda, O'Brien, O'Neill, and Stirna. Opposed: none. Abstentions: none. The motion **carried**, 6-0-0.

**Additions to Next Meeting Agenda: December 12, 2023 Meeting**

Election of officers

**Comments from outgoing Chairperson Rimmer**

Message of farewell and gratitude for fellow Board members.

There being no further business, Rimmer **adjourned** the meeting at 8:25 P.M.

Respectfully submitted,

*Tara Amatrudo*

Tara Amatrudo, Acting Clerk

E-mailed: Town Clerk  
Board of Selectmen  
Board of Finance  
Michelle Nuhn, Tax Collector  
Donna Dupuis, Town Treasurer  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary