

MINUTES
REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, December 11, 2023 at 7:00 p.m.
Killingworth Town Hall

BOS Members in Attendance: First Selectman Eric Couture, Selectmen Joel D'Angelo and Eric Nunes

BOS Members Absent: None

Visitors: Richard Pleines, Wayne Lindsey, Mark Albrecht, Dawn Mooney, Annie Stirna, Bill Tobelman, Elizabeth Disbrow, Brian Young, Amy Roberts-Perry, Lauren Pelley, Rick Darin, Todd Hajck, Kathy Zandi, Eileen Unger-Pleines (Via Remote), Regina Regolo (Via Remote), Marcel Couture (Via Remote), and Jamie Sciascia (Via Remote)

Called to Order: First Selectman Couture called this meeting to order at 7:01 p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes:

Motion #1 - Selectman Nunes **Moved** and First Selectman Couture **Seconded** a motion to approve the Minutes of the Monday, November 27, 2023 Regular Meeting of the Board of Selectmen as presented.

Discussion - Selectman Nunes received an email from Joan Gay regarding Motion #5 (to Develop an Ethics Commission consisting of six members). Joan Gay made a comment about deleting "as per Charter and State Statute" due to the most revised Charter that just passed in November. She stated that it doesn't make reference to an Ethics Committee, and State Statute doesn't make reference to a Code of Ethics. First Selectman Couture noted to leave the motion as is for now and when the Board of Selectmen revisits the Ethics Committee, they can amend their empowerment of the Ethics Committee.

Motion unanimously passed [3-0-0].

Motion #2 - Selectman Nunes **Moved** and Selectman D'Angelo **Seconded** a motion to approve the Minutes of the Friday, December 1, 2023 Special Meeting of the Board of Selectmen as amended:

Changes are as follows:

1. In the top header, change the date of the Minutes from December 2nd to December 1st.

Motion unanimously passed [3-0-0].

Motion #3 - Selectman Nunes *Moved* and Selectman D'Angelo *Seconded* a motion to approve the Minutes of the Thursday, December 7, 2023 Special Meeting of the Board of Selectmen as presented.

Motion unanimously passed [3-0-0].

Refunds and Abatements:

Motion #4 - First Selectman Couture *Moved* and Selectman D'Angelo *Seconded* a motion to approve the following Refunds and Abatements, all for overpayment and allow them to follow their normal course as presented.

Refunds -

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
USB Leasing LT	1850 Osborn Ave	\$566.33	Overpaid COC#11198M
Linda M. or Alfred F Dudek Jr.	3 L'Hommedieu Rd	\$14.15	Overpaid COC#1200M
Christine Esposito	89 Water St	\$5.31	Overpaid
Harlen Ozoria	15 Dudley Towne Rd	\$7.82	Overpaid COC#11204M

Motion unanimously passed [3-0-0].

Budget:

Director of Finance Regolo gave an update on the Budget. She reported that the Budget Worksheets for the next year have gone out with the exception of a few. Regolo further noted these reports have developed over time and were requested by the Board of Finance. The Reports cover Revenue, Expenses in the Operating Budget, the Treasurer's Report which ties into Bank Statements and the Parmalee Report. Regolo advised in the next week or so she will have an Exhibit that will just show the ARPA Projects.

2024 Appointments:

Motion #5 - First Selectman Couture *Moved* and Selectman D'Angelo *Seconded* a motion to reappoint the following:

REAPPOINTMENTS:

	Party	Term
CONSERVATION COMMISSION		
Guy J. Vecchitto	U	01/01/2024 -12/31/2026
SUSTAINABLE CT Team		
Stephanie Warren	D	01/01/2024 – 12/31/2024
Maureen C. Farrell Charney	D	01/01/2024 – 12/31/2024
Rosalyn S. Reeps	D	01/01/2024 – 12/31/2024
Thomas W. Hogarty	D	01/01/2024 – 12/31/2024
HEALTH and SAFETY Committee		
Eric Donavon Couture (1 st Select)	D	01/01/2024 – 12/31/2024
Michele O’Toole (AFSCME, town emp)	R	01/01/2024 – 12/31/2024
Donald B. McDougall (KAA)	U	01/01/2024 – 12/31/2024
James R. McDonald (KVFC)	D	01/01/2024 – 12/31/2024
Elizabeth Doyle Disbrow (non-un, town)	U	01/01/2024 – 12/31/2024
Wayne Gary Linsley (UPSEU)	U	01/01/2024 – 12/31/2024
HISTORIC REVIEW COMMITTEE		
Alt: Laura Lee Lefko	R	01/01/2024 – 12/31/2024
Alt: Dennis R. Rich	R	01/01/2024 – 12/31/2024
IWWC		
William V. Padula (PZ)	R	01/01/2024 – 12/31/2026
Glenn A. Johnson	U	01/01/2024 – 12/31/2026
PARK AND RECREATION Commission		
Glenn A. Johnson	U	01/01/2024 -12/31/2026
Chris Robert Smalley	U	01/01/2024 -12/31/2026
OPEN SPACE Committee		
Heather J. Greenaway (KLCT)	U	01/01/2024 – 12/31/2024
Clark Voorhees Judge (KLCT)	U	01/01/2024 – 12/31/2024
Stephanie Warren (Cons Comm)	D	01/01/2024 – 12/31/2024
David L. Long	R	01/01/2024 – 12/31/2024
Aaron M. Dollar	U	01/01/2024 – 12/31/2024
David Kandel Hyman	D	01/01/2024 – 12/31/2024
Michael J. Parahus	R	01/01/2024 – 12/31/2024
PARMELEE FARM Committee		
Christine F. Cronin	U	01/01/2024 – 12/31/2024
Terrence W. Doyle	D	01/01/2024 – 12/31/2024
Margaret A. Scofield	U	01/01/2024 – 12/31/2024
Linda M. Dudek	D	01/01/2024 – 12/31/2024

Timothy E. Gannon	R	01/01/2024 – 12/31/2024
Guy J. Vecchitto	U	01/01/2024 – 12/31/2024
Scott T. Hawkins	IT	01/01/2024 – 12/31/2024
Lise Mariette Brule	U	01/01/2024 – 12/31/2024
Michael David Greenaway	U	01/01/2024 – 12/31/2024
Karen Ann Milano	U	01/01/2024 – 12/31/2024

ANIMAL CONTROL Officer

Marian Smith		01/01/2024 – 12/31/2024
--------------	--	-------------------------

BOND COUNSEL

Pullman & Comely, Marie V. Phelan		01/01/2024 – 12/31/2024
-----------------------------------	--	-------------------------

EMERGENCY MANAGEMENT

Brian F. Walsh	U	01/01/2024 – 12/31/2024
Tage A. Carlson	R	01/01/2024 – 12/31/2024

FINANCIAL ADVISOR

Phoenix Advisors, Barry Bernabe		01/01/2024 – 12/31/2024
---------------------------------	--	-------------------------

KILLINGWORTH LIBRARY

ASSOCIATION Board Of Directors

Keith Nairn	D	01/01/2024 – 12/31/2026
-------------	---	-------------------------

LCRVRegional Agricultural Council

Walter J. Adametz	R	01/01/2024 – 12/31/2024
-------------------	---	-------------------------

MUNICIPAL AGENT to the ELDERLY

Mercedes M. Ricciuti	U	01/01/2024 – 12/31/2024
----------------------	---	-------------------------

MUNICIPAL HISTORIAN

Thomas L. Lentz	R	01/01/2024 – 12/31/2024
-----------------	---	-------------------------

OPEN BURNING OFFICIAL

Ethan Daniel Drain	U	01/01/2024 – 12/31/2024
--------------------	---	-------------------------

TOWN COUNSEL

David Tycz., Esq Howard, McMillan & Tycz

01/01/2024 – 12/31/2024

TOWN ENGINEER, Consulting

Nathan L. Jacobsen & Associates

01/01/2024 – 12/31/2024

TREE WARDEN

Robert Bruce Fagan

U

01/01/2024 – 12/31/2024

Discussion - First Selectman Couture stated that he spoke with Donald McDougall, who has served in various capacities in the Town for over 40 years, and he would like to step down from serving on the Emergency Management Committee but still wishes to serve on the Health and Safety Committee. Couture further noted that there are Committee vacancies that he will be working to fill and hopefully after the Holidays, they will have more Candidates that come forward for these open positions.

Motion unanimously passed [3-0-0].

Motion #6 - First Selectman Couture **Moved** and Selectman Nunes **Seconded** a motion to appoint Leo J. Bombalicki, Jr. as the Inlands Wetlands Watercourses Commission Enforcement Officer for a term of 3 months beginning January 1, 2024 to March 31, 2024.

Motion unanimously passed [3-0-0].

Motion # 7 - First Selectman Couture **Moved** and Selectman D’Angelo **Seconded** a motion to appoint Bruce E. Dodson (Democrat) to the Zoning Board of Appeals Alternates from November 16, 2021 to November 18, 2025.

Motion unanimously passed [3-0-0].

Motion #8 - First Selectman Couture **Moved** and Selectman D’Angelo **Seconded** a motion to appoint Cheryl K. Fine (Republican) to the Zoning Board of Appeals from November 21, 2023 to November 16, 2027.

Discussion - Town Clerk Dawn Mooney stated that Election Winners have 30 days to get sworn in and Cheryl Fine did not get sworn in during that period of time so the seat is deemed vacant. The Board of Selectmen appoints the Candidate to the vacancy and Cheryl Fine has 30 days to be sworn in.

Motion unanimously passed [3-0-0].

Department Reports:

First Selectman Couture stated that provided in the Board of Selectmen's Packet are Building Permits, and Transfers (House Sales) that have gone out in the Town of Killingworth. Couture noted that this is just for the Board's review to give an idea of what's happening in Town.

Old Business:

A. Meeting Schedule 2024

First Selectman Couture advised that the Board of Education would like to schedule a Joint Meeting with the Board of Selectmen and the Board of Finance in both Towns on January 18th. The Meeting Schedule for 2024 was on the Agenda during the last Board of Selectmen meeting and was reviewed further by the Board for alternative dates if a meeting fell on a Holiday. The Board of Selectmen discussed, and agreed to, change the Monday, November 11th meeting to Tuesday, November 12th in observance of Veteran's Day.

Motion #9 - Selectman Nunes *Moved* and Selectman D'Angelo *Seconded* a motion to accept the 2024 Board of Selectmen's Meeting Schedule with a change in rescheduling the Monday, November 11, 2024 meeting to Tuesday, November 12, 2024 at 7:00 p.m.

Motion unanimously passed [3-0-0].

New Business:

A. RFP for Town Barn Assessment

First Selectman Couture expressed his gratitude to Richard Pleines for his support and help in assessing the Town Barn recently. Richard spoke about some concerns he noticed when he assessed the Barn: a brand new split in the top of a corner post, and putting in frost walls. Richard Pleines stated moving forward the Barn will need to have frost protection in order to meet code since it will be occupied due to its size. Richard recommended that an Engineer come in to review these areas of concern. The Board of Selectmen concurred with Richard Pleines' recommendation. Couture advised no tenants are currently occupying the Barn at this time.

Motion #10 - First Selectman Couture *Moved* and Selectman Nunes *Seconded* a motion to issue the RFP pending Engineering review of the specifications.

Motion unanimously passed [3-0-0].

B. Open KVFC Needs Assessment Bids

First Selectmen Couture opened up the Bids for the KVFC Needs Assessment RFP per the Bid Process: 1) Silver, Petrucelli & Associates Bid on the project in the amount of \$27,700; 2) Jacunski Humes Architects bid on the project in the amount of \$39,000. Couture noted that the Bids will be reviewed with the Fire Company and more information will be provided at a later date.

Public Comment:

Kathy Zandi, from the Board of Education, provided a Monthly District Report. You can view Agendas, Meeting Minutes, Budget Information, Newsletters, Facilities Study/Master Plan Information directly on the Board of Education's Website: [Board of Education - Regional School District 17 \(rsd17.org\)](http://Board of Education - Regional School District 17 (rsd17.org)).

Selectmen's Comments:

Joel D'Angelo -

- D'Angelo commented about Appointments that if any Community member knows anyone that might be interested to serve on a Committee/Commission to reach out to him since there are vacancies on several different Boards and Commissions. D'Angelo stated that there are some positions not that time consuming and expressed how it is a wonderful way to get involved in the Community.

Eric Nunes -

- Nunes commented about the Stop Signage that was put in on Stevens Road in Killingworth. He noted that he had a moment of confusion while driving because the stop signs are on both sides and thought it was a one way and feels that it is possible other drivers could feel the same way. Nunes stated he knows the signage was put in to calm the traffic due to the heavy amount of accidents but he wanted to note it. First Selectman Couture stated it was good feedback for the Department of Transportation.

First Selectman's Comments:

Eric Couture -

- Couture spoke of Walt Adamatz putting in his resignation today and how Walt has had a tremendous impact on the Community and will be missed. Walt has been involved in various capacities, always doing a great job especially with leading the Town's road crew for the last three decades. Couture wished him well and thanked him for all the years of service.

- Couture thanked the road crew for the work they put in last night and earlier this morning on dealing with the storm. Couture noted that it wasn't as bad as the State predicted, noting only a few power outages throughout Town.

- Couture completed local Traffic Authority Training last week since it is a requirement for the First Selectman. Couture stated that as one of his first certified acts, he recognized the closure of Lovers Lane due to flooding.

- Couture commented that he was introduced to River Cog on Friday. He will be attending the Legislative meeting this Wednesday and noted that the State Representatives and State Senators will be able to provide the Board of Selectmen with an update about the Legislative Session.

- Couture suggested that the Board attend other Town Committee and/or Commission meetings when they get the chance to see what they are working on. Couture noted that he has found it very helpful in attending those meetings in order to know what projects are going on in the Town, hoping they would also.

Adjournment: First Selectman Couture *Moved* to adjourn the meeting at approximately 7:53 p.m.

Respectfully Submitted,

Jamie Sciascia
Clerk