

Parmelee Farm Committee
Minutes of Special Meeting
Town Hall
January 4, 2024

Present: Christine Cronin, Terry Doyle, Linda Dudek, Tim Gannon, Scott Hawkins, Peg Scofield and Guy Vecchitto

Absent: Lise Brule, Mike Greenaway, and Karen Milano

Guests: Eileen Blewett

Scott called the meeting to order at 7:04 p.m. and welcomed the guest. The minutes from the meeting of December 7 was accepted as presented.

Scott reported that the Treasurer's Report still has two items of expense to be entered from the Christmas at the Farm Event and a donation to the Activity Account of \$600 from Rebecca Butler. He will speak to Gina about this. There was discussion.

Peg said that she had done some research into the topic of clothing for volunteers. There was discussion. She will look into vests for the mowers and the Committee members and report back to the Committee. She will also look into volunteer reusable volunteer vests or smocks to be used during large events such as the Market and Concerts.

Scott reported that he had no updates on the South Field Road or the sides for the Pavilion. Linda reported that the Farmhouse requires some repairs due to leaks by the back door and in the middle room. There is also a problem with mould by the windows in the bathroom. The Town has hired Lighthouse builders to do the work which will require replacement of three windows and removal of some clapboard.

Terry asked what is being done about the tree over the new section of rock wall. Scott said he has spoken to the town and Andrew, who will come and repair the wall once the tree is removed. He will follow up.

There was lengthy discussion of the success of this year's Christmas at the Farm. Very positive feedback has been received. Due to its success, many organizations have commented that they would like to participate in the event going forward. There was also discussion of finding sponsors for events like Christmas at the Farm, the Pumpkin Carving and the Summer Concerts. It was decided that the issue of how to attract sponsors should be worked out by March. Tim said that he would try to find out what the Middlesex Chamber plans to sponsor for 2024. The committee will investigate types of sponsorship opportunities to offer organizations in town to participate in events.

Scott reported that he is working on the 2023 Report for BOF and Town Hall.

Eileen reported that there has not been too much added to the Calendar of Events for 2024. There are 2 events scheduled so far. Linda said the application for 2024 Artisan Fair has gone out and about 50% of the vendors have responded. There was discussion.

Scott mentioned that a good Eagle Scout project would be a bridge behind the schoolhouse at the head of the Parmelee Trail. There was discussion. He also noted that a trail new trail map is needed at the intersection of the red and white trails. Another good eagle scout project would be identifying trees at these QR codes. There was discussion about checking to see all of the trail numbers are in place. Also discussed was the use of QR code uses at the farm.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Christine Cronin
Secretary