

Minutes of Regular Meeting No. 12129 of the Killingworth Planning & Zoning Commission held on Tuesday, December 19, 2023 at 7:00 PM at the Killingworth Town Office Building, 323 Route 81, Killingworth.

REGULAR MEETING AGENDA

1. Call to Order

The meeting was called to order at 7:05 PM. Members present and seated were McGuinness, Hogarty, Cook, Tobelman, Warren seated for Drew and Phelps seated for McLaughlin. Others present were R. Pleines, Scott Kasper, Amy Parker Perry and Eric Couture.

Visitors – R. Pleines distributed paperwork regarding the possible banning of wood burning furnaces. This should be put on the agenda for the January meeting.

Amy Parker Perry asked if Turnbridge has said anything about expanding. Hogarty replied no, not yet. If so, it would require a public hearing and you would be notified. Her concern was that she would be notified of anything going on there.

Scott Kasper, Patrick Drive, noted he was just checking in.

2. Elect Officers

Motion by Tobelman, second by Cook, to elect Paul McGuinness as Chairman, Tom Hogarty as Vice Chairman and Geoff Cook as Secretary. Brief discussion followed. Warren noted she would elect Hogarty as Chairman and McGuinness as Vice Chair. Vote was taken. All in favor except Warren who was opposed. Motion passed.

3. Appointment of Zoning Enforcement Officer

Hogarty noted Leo has been ZEO for about 6 months. He took the Cascio Course, paid his dues, but failed the test. A retest was offered but he didn't take it. He is not currently certified.

Motion by Hogarty, second by Warren, to extend ZEO's appointment to end of March, 2024. Vote was unanimous. Motion passed unanimously. ZEO will continue and take the class again.

4. 2024 Meeting Schedule

Motion by Cook, second by Tobelman, to approve 2024 Meeting Schedule. Passed unanimously.

5. Minutes of Revised Special Meeting Agenda held November 21, 2023

Motion by Tobelman, second by Cook, to approve November 21, 2023 Minutes as written. Passed Unanimously with McGuinness abstaining.

6. Continued discussion on Agenda format

There was discussion regarding Agenda format. It was suggested visitors be allowed to speak briefly at the beginning of the meeting. Warren noted Regional Planning does this at the

beginning of meetings. Discussion is brief (2 to 3 minutes) and to the point. It's not to fully discuss or vote on an item. **Motion by Cook, second by Tobelman, to allow public comment at beginning of meeting and incorporate public hearings within the meeting agenda. Motion passed unanimously.**

7. Communications and Bills

Letter was submitted by the applicant of application #381 Killingworth Café to withdraw their application.

First Selectman Couture submitted request for the Commission's operating budget for 2024-25.

8. Old Business

Public Hearing and Vote – Amendments to 500-43 A.(8) Family day-care home and group day-care home Licensed by the State Office of Early Childhood. And 500-43 B.(1) Child day care center, whether or not operated for profit, but not including a camp operated for profit.

Public Hearing was held. Cook read the Notice of Public Hearing into the record including additions and deletions. It was noted these changes are to be compliant with the State Statute. Public hearing was closed.

Motion by Cook, second by Tobelman, to adopt changes to Section 500-43 A(8) and 500-43 B.(1) Child Day Care Center as required by State Statute and as read into the record. Passed unanimously.

9. Zoning Enforcement Officer's Report

ZEO was not present. No report.

10. New Business

Modification to Special Exception #287 – increase number of previously approved events from six to twelve. Public hearing to be scheduled on January 16, 2024.

Special Exception#381 – Redesign two top floors and convert them into 6-1 bedroom Hotel/Motel Suites. This application was withdrawn by the applicant. No public hearing scheduled.

Add item to the next meeting agenda in January a request to ban outdoor wood burning furnaces. Paperwork distributed by Richard Pleines.

11. Report of Officers and Subcommittees – none.

Judith R. Brown

12. Adjournment

There being no further business, the meeting was adjourned at 7:35 PM.

Respectfully submitted, Judith R. Brown, Recording Secretary