

## PARMELEE FARM COMMITTEE

### Minutes

February 1, 2024

The regular meeting of the Parmelee Farm Committee was called to order by Chairman Scott Hawkins at 7:04 pm in the meeting room at Town Hall. The following members were present: Scott Hawkins, Guy Vecchitto, Lise Brule, Terry Doyle, Tim Gannon, Peg Scofield, and Linda Dudek. Absent: Karen Milano, Christine Cronin, and Mike Greenaway. Guest: Eileen Blewett.

The minutes from the January meeting were accepted as presented.

Scott stated he had not received a budget update from the Finance Director and several donations had still not been moved to the Farm Activity Account. Scott reviewed the budget requests he submitted for fiscal year 2024-2025.

Tim noted he has purchased approximately \$500 supplies for the sugaring season. Peg purchased fleece vests for committee members and some volunteers totaling approximately \$550. Scott said the cost of removing the tree that fell on one of the new stone walls was \$400.

Peg inquired about the farm camera security system and IT. She suggested we ask the Town to include the farm systems with the Town Hall Complex. Guy volunteered to investigate companies that would evaluate what we have and make recommendations for IT and security.

Eileen reported that she has booked four weddings and four parties for 2024. She has spoken to Youth & Family Services about booking a Family Day. The event is not yet confirmed. She noted that the Lions will host the Easter Egg Hunt on March 30<sup>th</sup>. The Coast Guard has not yet committed to a concert this year.

There was a discussion on Pond Room and Pavilion improvements. The split system unit in the Pond Room has not been repaired. Scott will follow up with RLD Heating and Cooling to get the system fixed soon. Eileen will investigate ideas for replacing the old tulle curtains for the pavilion and window coverings or shades and better furniture for the Pond Room.

Peg made a motion to nominate Scott to serve as committee Chairman; seconded by Tim. Following a voice vote, Scott was unanimously elected as Chairman. Peg made a motion to nominate Guy as Vice-chair; seconded by Scott. Following a voice vote, Guy was unanimously elected as Vice-chair. Peg made a motion to nominate Chris as Secretary; seconded by Scott. Following a voice vote, Chris was unanimously elected as Secretary.

Peg noted the passing of Peter Venuti, who had assisted her with the original community gardens. Committee members noted the work the Venuti's had done at the farm and they extended their condolences to the Venuti Family.

Linda gave a brief report on the Artisan Market, which is completely booked.

Meeting adjourned at 7:44 pm.

Respectfully submitted, Linda M. Dudek, Acting Secretary