

**BOARD OF FINANCE**  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**  
Regular Meeting  
March 12, 2024

Chairman Annie Stirna called the March 12, 2024 Regular Meeting of the Board of Finance of the Town of Killingworth to order at 7:01 P.M. in the Board of Finance Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Annie Stirna, Vice Chairman Marcel Couture, Clerk Tara Amatrudo (arrived at 7:07 P.M.), Sara O'Brien, William Kosturko, and Michael Kovacs

Members absent: None

Also Present: First Selectman Eric Couture, Finance Director Regina Regolo, Secretary Sherry Lee Hynes and members of the public

**Visitors.** Richard Pleiness, a resident, was recognized. He inquired why the meeting was not hybrid. His inquiry was not addressed.

## Reports

### First Selectman - Presentation of 24/25 BOS Budget

**First Selectman Eric Couture** distributed and presented the Selectmen's Proposed Budget for FY 24/25. He gave a general overview of the approach the Board of Selectmen took in preparing the proposed budget.

Tara Amatrudo arrived at 7:07 P.M

**Finance Director Regina Regolo** outlined the order of the Budget Book. She noted that the ARPA projects are included. The projects must be under contract by the end of 2024. Any inquiries should be addressed to her. She has all the budget documents in books which are available in her office and at the Town Clerk's Office.

As to the proposed Capital Budget, First Selectman Couture noted that the Board of Selectmen has prioritized the line item for Pumper 851.

### Finance Director, Regina Regolo

**Finance Director Regolo** distributed her February 2024 Report prior to the meeting. There were no inquiries at this time. She is starting the FY

23-24 end-of-year projections. They should be ready for the next Board of Finance Regular Meeting in April.

**Tax Collector.** The Report was distributed prior to the meeting. There were no inquiries at this time.

### **Approval of Minutes**

**February 13, 2024 Regular Meeting.** Cancelled.

**February 22, 2024 Special Meeting.** M. Couture **MOVED** to approve the Minutes of the February 22, 2024 Special Meeting as submitted. O'Brien seconded the motion. Discussion: none. Motion passed: 6-0-0.

### **RSD17 Operating Budget and Master Plan Discussion**

Some BOF members attended a recent meeting of RSD17. There was no discussion.

### **Town Budget**

Chairman Stirna outlined the order of the special meetings for the proposed budget. At this time, invited guests scheduled are:

On March 14: Jim Scofield

On March 19: Library

On March 21: H-K Recreation and Youth and Family Services

There was a general discussion of the format of the first workshop.

### **Discussion of Annual Reports (19-20, 20-21, 21-22, 22-23)**

M. Couture reported on the status of some of the reports. The publisher has all the documentation for the 20-21 Report. M. Couture is still waiting for a few documents for the 21-22 Report. He is collecting reports for the 22-23 Report. He has been in contact with a tentative new publisher for the 22-23 Report.

### **Bills - Hynes – Clerical Hours**

M. Couture **MOVED** to accept and approve for payment the Invoices from Sherry Lee Hynes for her January 2024 Clerical Hours in the amount of \$135.15 and her February 2024 Clerical Hours in the amount of \$67.13. W. Kosturko seconded the motion. Discussion: none. The motion **carried** 6-0-0.

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**Old/New Business**

**Publication of Meeting Documents.** Documents should be forwarded to Dawn Mooney for publication on the Board of Finance’s web page on the Town’s website.

**Additions to Next Regular Meeting Agenda**

Upon the request of M. Couture, discussion of the Town’s bond rating will be added to the agenda for the April Regular Meeting.

There being no further business, Stirna **adjourned** the meeting at 7:34 P.M. The next meeting will be the Special Meeting scheduled for Thursday, March 14, 2024 for a budget workshop.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk  
Board of Selectmen  
Board of Finance  
Michelle Nuhn, Tax Collector  
Donna Dupuis, Town Treasurer  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary