

Parmelee Farm Committee
Minutes of Meeting
Parmelee Farm
April 4, 2024

Present: Christine Cronin, Terry Doyle, Linda Dudek, Tim Gannon, Scott Hawkins, Peg Scofield and Guy Vecchitto

Absent: Lise Brule, Mike Greenaway and Karen Milano

Scott called the meeting to order at 7 p.m. The minutes from March 7 were accepted as presented. Scott reviewed the treasury report. There was discussion.

Tim reported that the security system Wifi update has been completed and is working well. Thanks to our IT volunteer. There was discussion. Tim made a motion to approve \$800 from the Operating Budget for the repair and update to the security and Wifi system. Seconded by Guy Vecchitto. Unanimously passed.

Scott went through a list of items that Eileen sent him regarding this years event season.

1. What to do with old furniture in the Pond Room. There was discussion. It will be donated to the KHS tag sale.
2. New curtains for the pavilion have been purchased at a cost of \$159.
3. The cost of the New furniture for the Pond Room was \$315.
4. The arbor needs repair or replacing. There was discussion. Terry will take a look at it and see if it can be repaired. He can have it done before the first wedding.
5. A request has come in about holding a fund raiser concert on August 16. There was discussion. Until a non profit has been specified and notified nothing can be booked

Tim reported that the Chamber will sponsor the 2 concerts in August and September. There was discussion. The Committee will sponsor the June and July concerts. Tim made a motion to approve the amount of \$1000 from the Activity Fund to cover the cost of the 2 concerts, seconded by Guy. Unanimously passed.

Linda reported that the BOS has hired Lighthouse Builders to do the repairs on the Farmhouse. All of the rain has caused a number of leaks which have caused water damage. They are repairing the flashing on the main chimney, sealing the brick and rebuilding the antique windows that have been damaged, one at a time. When all of the outside work is done they will start inside. There is mold in several locations in the house. There was discussion.

Scott noted that the PFC could use some help from the town crew. There are a number of items that the Farm has neither the proper equipment or manpower to accomplish. Scott has put together a list to be discussed with the acting head of the town crew and the first selectman as follows:

1. More process to be dumped and spread in the are of the dumpster
2. Regrading and pot holes filled in the main drive to the pavilion
3. Front entrance apron needs to be redone

4. Landscape clearing near the volunteer parking area and the stone wall
5. Brush cut around perimeter of the fields.
6. Clearing a path between Butterfly Garden and Shared Harvest Garden
7. Tree chips that were dumped ivy the tree people n the Shared Harvest Garden should be moved
8. Spring cleanup around the Farm

Scott also noted that the tree identification tags on the trails need to be replaced. There was discussion.

Scott wanted to share a letter the PFC received with a donation of \$1000 to the Farm.

“3/14/24

To the Board of Directors of Parmelee Farm

It is with great appreciation of your dedicated work to preserve Parmelee Farm- adding to KW's beauty that we made the enclosed gift in memory of our Parents - Ed & Gloria Sack. They were dedicated community servant themselves and would have loved the success you've had in bringing the community together to preserve this amazing asset. Best Regards - David & Suzanne Sack”

Tim noted that Michelle Lenz donated money to the Farm to purchase a new flag.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Christine Cronin
Secretary