

**MINUTES  
REGULAR MEETING OF  
THE BOARD OF SELECTMEN  
MONDAY, October 14, 2024 at 7:00 p.m.  
Killingworth Town Hall/Remote Access Available**

**BOS Members in Attendance:** First Selectman Eric Couture, Selectmen Joel D’Angelo and Eric Nunes

**BOS Members Absent:** None.

**Visitors:** Wayne Linsley, Kathy Zandi, Richard Pleines (Via Remote), John Mancini (Via Remote), Regina Regolo (Via Remote), and Jamie Sciascia (Via Remote)

**Called to Order:** First Selectman Couture called this meeting to order at 7:00 p.m.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Public Comment:** None.

**Approval of Minutes:**

This item was *Tabled* until the next Board of Selectmen’s meeting.

**Refunds:**

Motion #1 - First Selectman Couture *Moved* and Selectman Nunes *Seconded* a motion to approve the following Refunds, all for overpayment, and allow them to follow its normal course as presented.

**Refunds**

<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>	<b><u>Reason</u></b>
1. ACAR Leasing Ltd	P.O. Box 1990 Fort Worth, TX 76010	\$541.29	Sec. 12-129 Excess Payment
2. CCAP Auto Lease	1601 Elm St. Suite 800 Dallas TX, 75201	\$331.28	Sec. 12-129 Excess Payment
3. Daniel Coon	16 Old Stagecoach Rd. Meriden, CT 06450	\$107.78	Sec. 12-129 Excess Payment
4. Kaitlyn Covey	5410 S. Oak Street Casper, WY 82601	\$116.16	Sec. 12-129 Excess Payment
5. John & Donna Distefano	17 Quarry Hill Road	\$169.80	Sec. 12-129 Excess Payment
6. John & Donna Distefano	17 Quarry Hill Road	\$280.71	Sec. 12-129 Excess Payment
7. Drainscapes LLC	86 River Road	\$56.61	Sec. 12-129 Excess Payment
8. Edgardo Gonzalez	49 Iron Works Road	\$70.97	Sec. 12-129 Excess Payment
9. Hyundai Lease Titling Trust	3161 Michelson Dr Ste 1900 Irvine CA 92612	\$142.27	Sec. 12-129 Excess Payment
10. Angela & Matthew Jacobson	88 Beaver Dam Road	\$148.83	Sec. 12-129 Excess Payment

11. Chris Little	499 Route 80	\$137.16	Sec. 12-129 Excess Payment
12. Donald Offner	101 Schnoor Road	\$6.83	Sec. 12-129 Excess Payment
13. Gioia & Salvatore Pappalardo	93 Bar Gate Trail	\$14.72	Sec. 12-129 Excess Payment
14. Penske Leasing and Rental Co.	Route 10 Green Hills PO Box 1321 Reading, PA 19603	\$394.18	Sec. 12-129 Excess Payment
15. Frank & Christopher Rizza	19 Cranberry Meadow Ln.	\$165.42	Sec. 12-129 Excess Payment
16. David Schmitt	109 Chittenden Road	\$36.36	Sec. 12-129 Excess Payment
17. John & Jeanette Schuster	151 Chittenden Road	\$14.36	Sec. 12-129 Excess Payment
18. Michelle Serbent	523 Old Pond Lane Norwich, CT 06360	\$373.62	Sec. 12-129 Excess Payment
19. Janine Stoner	P.O. Box 682	\$20.64	Sec. 12-129 Excess Payment
20. Peter Terenzio	34 Averill Place Branford, CT 06405	\$52.09	Sec. 12-129 Excess Payment
21. Toyota Lease Trust	1650 South Price Rd Suite 200 Chandler, AZ 85286	\$185.75	Sec. 12-129 Excess Payment
22. VCFS Auto Leasing Co.	P.O. Box 91300 Mobile, AL 36691	\$286.53	Sec. 12-129 Excess Payment
23. VW Credit Leasing Ltd	1401 Franklin Blvd Libertyville, IL 60048	\$499.37	Sec. 12-129 Excess Payment
24. Mary Withington	9 Maple St. Unit K Chester, CT 06412	\$101.49	Sec. 12-129 Excess Payment
25. Jeffrey Yazmer	1515 Holleman Drive Valrico, FL 33596	\$6.57	Sec. 12-129 Excess Payment

*Discussion -Nunes clarified about tax refunds owed from people located outside of CT.*

Motion unanimously passed [3-0-0].

### **Budget Report:**

Director of Finance Regolo reported that the Parmelee Farm Committee reached approximately 70% of their Operating Budget. Regolo discussed her concerns with the Chair of the Committee, recommending they come in to sit with the Board in order to see what the remainder of the year will look like. Regolo reported that these invoices were related to repairs/maintenance and outlined in the Board's packet for their review.

Selectman Nunes inquired about the remaining ARPA funds since the money needs to be contracted by the end of the year. Couture reported that the Pickleball Courts as well as the Barn Project are remaining, noting they have the option to use the State Bid list. Couture gave a brief update on the Barn project. Director of Finance Regolo spoke about the Road projects and recommended to the Board to review and discuss these projects before the next regular meeting. Discussion took place about getting the Road Projects contracted. Couture will set up a special meeting to discuss Capital Projects.

### **Department Reports:**

#### **RSD17 Board of Education -**

Kathy Zandi, reported on the RSD17 Board of Education Summary from the September meeting:  
1) Environmental Remediation Project at the High School regarding air quality issues; 2) High

School Drama Club will be producing “Our Town” on November 15th and 16th; 3) High School Principal Donna Hayward presented the Graduating Class of 2024 Summary; 4) Update on Master Plan; 4) Policy Committee reviewed the HK Sports Policy (In order to participate in HK Sports, you have to be enrolled as a HK student - no changes were made); 5) Approved Nurses Contract; and 6) Superintendent Wihbey’s Goals for 2024-25 were approved by the Board of Education.

The public can access the RSD17 Board of Education’s Meeting Agendas, Minutes, as well as the Master Plan Updates directly on the RSD17 website via: [Regional School District 17 - Regional School District 17 \(rsd17.org\)](https://www.rsd17.org).

### **Snow Plowing Report -**

First Selectman Couture reported that there are fewer snow plowing contractors in the State of CT than in recent years noting this is due to people exiting the field. Couture will follow up with two companies tomorrow to confirm their availability for the upcoming winter plowing season. A brief discussion took place about possible incentives.

### **Old Business**

#### **A. Ethics Committee**

First Selectman Couture reported that the Board needs to choose a start date for the Ethics Committee noting the meetings will be run in a hybrid fashion. Couture will reach out to Committee Members tomorrow to see what works for them. Couture further reported that the Committee’s charge is to create an Ethics Code. Once the Code has been established, the Board can create a new Committee to enforce the Code.

#### **B. Road Foreman/Public Works Director Committee**

First Selectman Couture reported that there was a technicality with the way the Committee was named; therefore, he brought forward a motion to rename the Committee per the Charter.

Couture also reported that he received one more resume from a candidate for the Open Road Foreman Position which he will forward to the Board for their review.

Motion #2 - First Selectman Couture **Moved** and Selectman Nunes **Seconded** a motion to change the name of the Road Foreman Hiring Committee to now be called the Public Works Director Hiring Committee.

*(Couture made a friendly amendment to his original motion to move the word “Director” in front of Public Works. Nunes accepted this Amendment.)*

First Selectman Couture **Amended** and Selectman Nunes **Seconded** the motion to change the name of the Road Foreman Hiring Committee to now be called the Director of Public Works

Hiring Committee.

Motion unanimously passed [3-0-0].

### **C. Building Permit Software Update**

First Selectman Couture reported that they are still in the process of getting OpenGov Software up and running. Robin Zagorodny has volunteered to work approximately five hours a week in overtime in order to complete the project. Couture spoke about the challenges the Department faced in getting all of the documents properly formatted and digitized.

### **New Business**

#### **A. MYCIP Review**

First Selectman Couture reported he plans to bring in the Park and Recreation Commission, the Fire Company, Parmelee Farm and the Library for a review and discussion on the Multi-Year Capital Planning prior to Budget Season. Couture will schedule some special meetings.

#### **B. 2025 Meeting Schedule**

First Selectman Couture reported that the 2025 Meeting Schedule doesn't have to be finalized until late November; however, he included a copy in the Board's packet as a first review.

#### **C. Proclamation honoring KAA member**

First Selectman Couture reported that the Proclamation honoring two KAA members will be held this Sunday. Couture asked that a motion be brought forward withholding the names of the individuals who are being honored.

Motion #3 - Selectman D'Angelo *Moved* and Selectman Nunes *Seconded* a motion to approve the Proclamation as presented.

Motion unanimously passed [3-0-0].

### **Public Comment:**

- Wayne Linsley commented about getting a commitment from a contractor to operate the Large CDL Trucks for Town for the upcoming Winter season.

### **Selectmen's Comments:**

#### **Joel D'Angelo -**

- D'Angelo recognized and thanked Wayne Linsley personally and on behalf of the Town for his months-long effort in getting a commitment from a CDL contractor for the upcoming snow plowing season.
- D'Angelo is happy with the quality of candidates that were received in the first list of resumes that were screened for the Director of Public of Works position, noting he does

wish there were more resumes received. D'Angelo stated for the record, if anyone else is qualified for the position, or knows anyone that is qualified for the position, to please reach out to the Board directly so they can have a conversation about the position in more detail.

**Eric Nunes -**

- Nunes thanked Kathy Zandi for presenting the Board of Education Summary for the month of September. Nunes commented how he always likes to know what is happening around Town, further noting he can't be in all places at once. Nunes appreciates Kathy's continued dedication.
- Nunes thanked Wayne Linsley for all that he does for the Town, and how he also goes above and beyond. Nunes stated how the Board of Selectmen, the Town and himself are extremely grateful to Wayne as well as everyone at the Public Works Department for continuing to be an advocate for the Town and caring for the residents that are here.
- Nunes thanked and acknowledged the Road Foreman/Director of Public Works Hiring Committee for their work and moving swiftly in order to get the Public Works Department fully staffed with all the resources they need.

Wayne Linsley commented how it was a joint effort between him and the whole Public Works Department trying to figure out how to make it happen for the Town.

**First Selectman's Comments:**

- Couture echoed what Selectmen Nunes and D'Angelo stated recognizing and giving thanks to Wayne Linsley and the Public Works Department. Couture stated how he knows how much work they all put in everyday and how fortunate the Board and Town are to have them. Couture further apologized for seeming to appear unwilling to resolve some of the Department's issues. Couture stated he wanted to make sure the biggest and most important Department gets the proper attention it deserves, with a long term plan and that the Board gets it staffed correctly the first time around.
- Couture recognized and thanked all the EMS personnel who had a busy week with making calls, noting he does see what the implications are. Couture appreciates the hard work and efforts that the Ambulance and Fire Association do around Town to make sure residents are safe and healthy.

**Adjournment:** First Selectman Couture *Moved* to adjourn the meeting at approximately 8:00 p.m.

Respectfully Submitted,

Jamie Sciascia  
Clerk