

Minutes: SPECIAL MEETING OF THE ETHICS COMMITTEE

Wednesday, December 04, 2024 Hybrid (Remote Access/Town Office Building) Meeting

Members in attendance: R. Rimmer, E. Oppenheimer, D. Phelps, G. Buller, K. Perry, M. Amendola

Visitors: E. Couture

1. The Meeting was called to order at 7:04 pm by E. Couture.
2. E. Couture gave a brief review of the charge and the purpose of the committee. He also spoke to the meeting noticing requirements and other details of committee work.
3. D. Phelps nominated, and E. Oppenheimer seconded the nomination of R. Rimmer as Chair of the Ethics committee. The motion carried 5-0-0.

Discussion of the responsibilities of the clerk ensued. The question of if there were town clerks available was raised, and E. Couture indicated that was not necessarily feasible. Emphasis was placed on the nature of minutes and timeline for their delivery to the town clerk.

G. Buller was nominated by K. Perry, with a second by D. Phelps to serve as clerk after she volunteered. The motion carried 5-0-0.

4. The future schedule of meetings for 2025 was discussed. Discussion as to how long the committee would need to complete the charge was had, relating to how far into the future the committee should schedule regular meetings. It was also noted that special meetings could and should be scheduled and held.

The motion was made to hold regular meetings of the Ethics Committee on the 1st Monday of each month in 2025, and the 1st Monday of January 2026, by D. Phelps. K. Perry seconded the motion. The motion passed unanimously.

It was suggested at this time that members look at some other communities' codes of ethics for reference. E. Couture volunteered to collect some for distribution to the committee.

5. The meeting adjourned at 7:27 pm