

TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419
BOARD OF FINANCE

MINUTES
REGULAR MEETING
January 14, 2025

Chairman Annie Stirna called the January 14, 2024 Regular Meeting of the Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, Town of Killingworth 323 Route 81, Killingworth, Connecticut. Members present: Chair Annie Stirna, Vice Chair Marcel Couture, Clerk Tara Amatrudo, William Kosturko and Michael Kovacs. Sara O'Brien was not present. Also present were Secretary Sherry Lee Hynes and Tim Emerson.

Visitors

Tim Emerson was present. He did not wish to speak at this time.

Reports

1. First Selectman. First Selectman Eric Couture was not present. A. Stirna attended the Board of Selectmen's recent meeting. She noted from the meeting that:
 - a. An RFP has gone out for a new fire truck.
 - b. An RFP for a filtration system at the Killingworth Elementary School has gone out.
2. Finance Director. Finance Director Regina Regolo was unable to attend the meeting tonight. She distributed her January 2025 Report prior to the meeting. There were no inquiries.
3. Tax Collector. The Tax Collector distributed his report prior to the meeting. There were no inquiries.

Approval of Meeting Minutes

M. Kovacs **MOVED** to accept and approve the Minutes of the **July 24, 2024 Special Meeting**. W. Kosturko seconded the motion. Discussion: none. Voting in favor: T. Amatrudo, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstention: M. Couture. The motion **carried**, 4-0-1.

M. Couture **MOVED** to accept and approve the Minutes of the **June 6, 2024 Regular Meeting**. W. Kosturko seconded the motion. Discussion: none. Voting in favor: M. Couture, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstention: T. Amatrudo. The motion **carried**, 4-0-1.

M. Couture **MOVED** to accept and approve as presented the Minutes of the **July 9, 2024 Regular Meeting**. T. Amatrudo seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstentions: none. The motion **carried**, 5-0-0.

August 13, 2024 Regular Meeting. Cancelled.

M. Couture **MOVED** to accept and approve as presented the Minutes of the **September 10, 2024 Regular Meeting**. T. Amatrudo seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, M. Kovacs and A. Stirna. Opposed: none. Abstention: W. Kosturko. The motion **carried**, 4-0-1.

October 8, 2024 Regular Meeting. Cancelled.

M. Couture **MOVED** to accept and approve as presented the Minutes of the **November 12, 2024 Regular Meeting**. T. Amatrudo seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, W. Kosturko and A. Stirna. Opposed: none. Abstention: M. Kovacs. The motion **carried**, 4-0-1.

M. Couture **MOVED** to accept and approve as presented the Minutes of the **December 10, 2024 Regular Meeting**. W. Kosturko seconded the motion. Discussion: none. Voting in favor: M. Couture, W. Kosturko and A. Stirna. Opposed: none. Abstentions: T. Amatrudo and M. Kovacs. The motion **carried**, 3-0-2.

RSD17 and Master Plan Discussion

T. Amatrudo, a member of the Design Committee, noted that the Committee is still gathering information needed to prepare a report on renovating the current high school vs replacing it. The Committee's time line is on track to meet its deadline for giving a report to the RSD #17 Board of Education. She discussed, in general, some types of information received. She then addressed inquiries and concerns raised by BOF Members. BOF members encouraged her to have the committee contact a bonding advisor.

ARPA Funds

There was no discussion.

Discussion of current annual report

M. Couture advised that the past reports have been posted to the website.

M. Couture noted that he is still waiting for reports for the June 30, 2024 Report.

Discussion of bond policies in neighboring towns

M. Couture recommended that the Town have a debt management policy put in place going forward. He has information on other towns that he will send to BOF members for consideration at a future meeting.

Budget meetings preliminary schedule of special meetings

It was the consensus of the BOF that special meetings will be held on Tuesdays and Thursdays from 7:00 P.M. to 9:00 PM, in the Front Meeting Room of the Town Office Building, commencing in early March thru Mid-April. Special meetings will be called after March 11, 2025, which, per the Town Charter, is the day for the Board of Selectmen to present their proposed budget to the BOF.

A. Stirna advised the BOF Public Hearing will be at the Killingworth Elementary School on April 28, 2025, and, the Town Meeting will be held on May 29, 2025, followed by a special meeting of the BOF. Members are asked to let A. Stirna know of dates they will not be available for meetings.

Approval of 2025 IRS mileage rate of 70 cents per mile, increase of 3 cents from 2024 for reimbursement

M. Couture **MOVED** to adopt the 2025 IRS mileage rate of 70 cents per mile, increase of 3 cents from 2024 for reimbursement. M. Kovacs seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstentions: none. The motion **carried**, 5-0-0.

Additions to agenda

None at this time.

Return to RSD17 and Master Plan Discussion

T. Amatrudo advised that the Design Committee's report is due to be presented to the RSD #17 Board of Education on February 20, 2025.

A. Stirna advised that there will be a joint meeting of the Boards of Selectmen and Finance of the two participating towns on March 4, 2025 at the Middle School Cafeteria at 6:00 PM.

Bills

M. Couture **MOVED** to accept and approve for payment the invoice of Sherry Lee Hynes for her December Clerical Hours in the amount of \$18.78. M. Kovacs seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstentions: none. The motion **carried**, 5-0-0.

BOF Minutes
Monthly Meeting
January 14, 2025

M. Couture **MOVED** to accept and approve for payment the following invoices from ABCO the Paperman:

1. 10/11/24, Inv. No. 33646 in the amount of \$107.50.
2. 1/10/25, Inv. No. 33817 in; the amount of \$212.50.

M. Kosturko seconded the motion. Discussion: none. Voting in favor: M. Couture, T. Amatrudo, W. Kosturko, M. Kovacs and A. Stirna. Opposed: none. Abstentions: none. The motion **carried**, 5-0-0.

There being no further business, A. Stirna **adjourned** the meeting at 8:00 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk

Board of Finance

Board of Selectmen

Regina Regolo, Director of Finance

Elizabeth Disbrow, Administrative Assistant

Donna Dupuis, Town Treasurer

Tax Collector