

Parmelee Farm Committee
Minutes of Meeting
Town Hall January 2, 2025

Present: Christine Cronin, Linda Dudek, Tim Gannon, Scott Hawkins, Karen Milano, Peg Scofield and Guy Vecchitto

Absent: Terry Doyle and Mike Greenaway

Guests: Eileen Blewett, Jessie Gulick and Richard Pleines

Scott called the meeting to order at 7p.m. and welcomed the guests. The minutes from the meeting of December 5 were accepted as presented. Scott introduced Jessie Gulick as the person who helped him develop a maintenance report for all of the equipment at the Farm. He has also helped with the schoolhouse project and water systems for the gardens. He also has property management experience. Scott stated that he had not received budget numbers from Gina. There was lengthy discussion of property improvement, the Master Plan and the Activities Account. The results of the RFP for the curtains of the Pavilion will be opened on the 27th of the month.

Scott said in the 2024 wrap up he wanted to acknowledge the work and time of Eileen Blewett the the Farms' Activities Manager. He wanted to thank her on behalf the Committee for her work above and beyond. The Committee is proud to have her as the face of the Farm.

There was discussion of the Christmas tree and lights. Scott will advise the company that installed them to remove the lights and they will be stored at the Farm. The tree will be checked for health over the next year. And we will have the same company install them next year.

Next Year's Christmas Fair will be on December 6. Karen stated that the horse people have reached out to see if they are wanted next year. There was discussion. It was decided that yes they should include the Farm on their calendar. There was discussion.

Scott reviewed 2024. It was a great season for the Killingworth community at the Farm. Public events were very well received. Linda reported that the Artisan Fair has already signed up a few new vendors. There will be 92-93 again this year. There was discussion. The calendar of public events for 2025 is as follows:

Easter Egg Hunt April 12

KHS Tag Sale and Garden Club Plant Sale May 10

Car Cruise 3-5 and Concert 5-7 - June 15, July 13, August 10, September 14

Artisan Fair September 6

Pumpkin Carving October 25

It was noted that Lise Brule has resigned from the Committee and several members were not in attendance. There was lengthy discussion as to possible new members for the Committee. Tim Gannon moved that the Committee should make a recommendation to the BOS of the following people to be added to the Parmelee Farm Committee - Eileen Blewett, Richard Pleines and Ken Wodatch, seconded by Peg Scofield. Unanimously passed. There was a lengthy discussion re planning of maintenance items for next year. Tim moved that the election of Chair and Vice chair be postponed to the February meeting, seconded by Guy. Unanimously passed. Peg Scofield nominated Christine Cronin for Secretary, seconded by Linda Dudek. She was elected.

Scott mentioned that the budget is due January 10. He said he will submit the budget for the text year before he leaves. The Committee thanked Scott for all of his hard work as Chairperson of the Committee and wished him luck in his move to Buffalo. Tim also thanked Scott for the donation of a log splitter to the Sugar House.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Christine Cronin
Secretary