

BOARD OF FINANCE
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Regular Meeting
March 11, 2025

Chairman Annie Stirna called the March 11, 2025, Meeting of the Board of Finance of the Town of Killingworth to order at 7:00 P.M. in the in Board of Finance Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Annie Stirna, Vice Chair Marcel Couture, Clerk Tara Amatrudo, William Kosturko, Mike Kovacs
Member absent: Sara O'Brien
Also Present: Regina Regolo. Finance Director and Secretary Sherry Lee Hynes

Visitors: None.

Discussion re: Opioid Settlement Funds

Following a discussion with Finance Director Regolo regarding the disbursement of funds, M. Couture **MOVED** to disperse \$3500 of the Opioid Settlement Funds to the Haddam-Killingworth Youth and Family Services. W. Kosturko seconded the motion. Discussion: discussion with Finance Director Regolo regarding accounting procedures and future disbursements from the Fund. T. Amatrudo made a **friendly amendment** to the Motion to add: "for preventative programing" after "Services". M. Couture seconded the friendly amendment. Further discussion: none. The motion as amended **carried** by unanimous vote.

Reports

- First Selectman – First Selectman Eric Couture was not present. A. Stirna advised the proposed budget is still being prepared. It is anticipated the Board of Selectmen present the budget to the Board of Finance on Monday, March 17, 2025.
- Finance Director – Finance Director Regina Regolo distributed her monthly report prior to the meeting. She addressed several inquiries of the Board.
- Tax Collector – The Tax Collector's Monthly Report was distributed today, prior to the meeting. Members will review the Report and bring inquiries to the next Regular Meeting. Finance Director Regolo noted that she and the tax collector are modifying the format of the report.

Discussion of ARPA funds

Finance Director Regolo advised that three bids were received for tennis courts. The bids are under review.

RSD17 and Master Plan Discussion-Feasibility Study Team

T. Amatrudo noted that the Feasibility Study Team's Report was submitted. She is not aware of any further meetings. A. Stirna noted that no referendum has been scheduled.

RSD17 Joint Meeting with Joint Boards of Selectmen and Finance

A, Stirna gave a brief recap of a meeting she attended. Board Members were asked to submit questions/comments for her to bring to a future meeting.

Approval of Meeting Minutes

- January 14, 2025 Regular Meeting. Tabled until S. O' Brien is present.
- February 11, 2025 Regular Meeting. T. Amatrudo **MOVED** to accept and approve, as presented, the Minutes of the February 11, 2025 Regular Meeting. M. Couture seconded the motion. Discussion: none. The motion **carried** by unanimous vote.

Town Budget Special Meeting Schedule (Board of Finance)

Unless otherwise stated, all meetings are Special Meetings of the Board of Finance, starting at 6:00 P.M. and ending at 8:00 P.M. in the Board of Finance Meeting Room in the Town Office Building.

- March 18, 2025 Budget Workshop:
 - o General Discussion of Proposed Budget
 - o Schedule workshops for departments, agencies and other entities
- March 20, 2025 Budget Meeting:
 - o Killingworth Volunteer Fire Company
 - o Director of Public Works Chris Mello
- April 28, 2025 Regular Meeting
 - o Budget Hearing: 7:00 P.M. at the Killingworth Elementary School
- April 28, 2025 Special Meeting immediately after the close of the budget hearing
 - o Discuss/Amend the Proposed Budget
- May 19, 2025 Town Meeting, Killingworth Elementary School, Time to be Determined
- May 19, 2025 Special Meeting of the Board of Finance immediately upon the close of the Town Meeting
 - o Set the mil rate.

Annual Reports – Marcel awaiting two reports.

RSD17 Budget timeline

First Selectman Eric Couture, A. Stirna, member(s) of the RSD17 Board of Education and the Superintendent of RSD17 will be presenting the proposed budget to a local entity on March 19, 2025, followed by a question-and-answer period. Additional presentations to other entities may be scheduled.

Additions to agenda - No additions.

Bill

W. Kosturko **MOVED** to accept and approve for payment the invoice of S. Hynes for her January and February Clerical Hours in the amount of \$102.92. M. Kovacs seconded the motion. Discussion: none. The motion **carried** by unanimous vote.

There being no further business, Stirna **adjourned** the meeting at 7:55 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk

Board of Selectmen

Board of Finance

Abigail Albrecht, Tax Collector

Donna Dupuis, Town Treasurer

Elizabeth Disbrow, Administrative Assistant

Regina Regolo, Director of Finance

Sherry Lee Hynes, Secretary