

MINUTES
REGULAR MEETING OF THE
COMMITTEE ON AGING
Wednesday, December 17, 2025 at 6:00 p.m.
Killingworth Town Hall

Members in Attendance: Bill Joyce (Chair), Amy Roberts-Perry, Cheryl Fine, and Ex-officio Member, Mercedes Ricciuti (Municipal Agent for the Elderly)

Members Absent: Ellen Oppenheimer

Staff in Attendance: Jamie Sciascia (Clerk/Via Remote)

Visitors: None.

Called to Order: The meeting was Called to Order at 6:00 p.m. by Bill Joyce, Chair

Roll Call: Chairman Joyce took a Roll Call of all committee members and visitors in attendance.

Approval of the October 22, 2025 Minutes:

Motion #1 - Chairman Joyce *Moved* and Cheryl Fine *Seconded* a motion to approve the Minutes from the Committee on Aging Regular Meeting that was held on October 22, 2025.

Voting to Approve: C. Fine, B. Joyce, A. Roberts-Perry

Motion unanimously passed (3-0-0).

Approval of Clerk's Invoice:

Motion #2 - Chairman Joyce *Moved* and Cheryl Fine *Seconded* a motion to approve the Clerk's Invoice in the amount of \$110.00 as presented.

Voting to Approve: C. Fine, B. Joyce, A. Roberts-Perry

Motion unanimously passed (3-0-0).

Old Business:

Chairman Joyce noted that no updates have been received from the state, as further contact with Christine Cohen has not yet occurred.

New Business:

a. Presentation of a large map to the Committee regarding a site audit

Chairman Joyce reported that the basic site plan, including wells, septic systems, and proposed building locations, was presented. State audit requirements were reviewed, with no major

restrictions identified, allowing the committee to proceed with planning. The committee will research potential funding and follow up as needed.

b. Review of a list of grants for potential funding

Chairman Joyce reported on the Ford Foundation as a potential funder for senior affordable housing, noting that it is highly competitive and requires an in-depth application process. The Committee also briefly discussed local organizations previously highlighted in the Committee's minutes earlier this year for potential grant consideration, including the Clinton Person School Project, Saybrook Ferry Crossing, Center Brook Flows, Spencer's Corner, and The Wellington Project. Chairman Joyce noted he will touch base with Ellen Oppenheimer to help with grant efforts.

c. Discussion of a letter sent to a resident in Killingworth

Chairman Joyce reported that the Committee's letter regarding Mr. Wettish's land was sent mid last week, and the Committee is awaiting a response. A copy of the letter will be shared with all Committee members for review.

d. Appointment of a new member to replace Margaret Tobelman, who resigned

Chairman Joyce informed the Committee that Margaret Tobelman resigned from her position due to family health obligations. The Committee briefly discussed the need to identify additional members to fill Ms. Tobelman's seat.

e. Email correspondence sent to Craig McDonald of Guinness Partnership

Chairman Joyce provided an update on potential grants and foundations. He reported that Clerk Sciascia contacted the Guinness Partnership; however, a representative, Craig McDonald, responded that the organization does not currently operate in the United States. Clerk Sciascia will help draft a second follow-up email to Mr. McDonald, noting the Committee's intent and its need for assistance, and will circulate it to the Committee for review and input prior to sending.

The Committee engaged in ongoing discussion regarding local affordable housing projects and potential fee adjustments. The Committee agreed to proceed with grant research, outreach letters, and follow-up with the identified organizations.

Next meeting: January 21, 2026. Chairman Joyce will be out of state; discussion of potentially postponing the meeting until February

Chairman Joyce discussed his upcoming travel and the need to reschedule the January meeting. The Committee discussed the need to designate a Vice-Chair to preside over meetings in his absence going forward. After discussion, the Committee agreed to rescheduling the January meeting from January 21, 2026 to January 20, 2026 and also nominated Amy Roberts-Perry to serve as Vice Chair.

Motion #3 - Chairman Joyce **Moved** and Cheryl Fine **Seconded** a motion to nominate Amy Roberts-Perry as Vice-Chair of the Committee on Aging.

Voting to Approve: C. Fine, B. Joyce, A. Roberts-Perry

Motion unanimously passed (3-0-0).

Adjournment: Chairman Joyce **Moved** and Amy Roberts-Perry **Seconded** a motion to adjourn the meeting at approximately 6:45 p.m.

Voting to Approve: C. Fine, B. Joyce, A. Roberts-Perry

Motion unanimously passed (3-0-0).

Respectfully Submitted,

Jamie Sciascia
Clerk