

**HEALTH AND SAFETY COMMITTEE  
MEETING MINUTES**

Tuesday, December 9, 2025, at 2:30 PM  
Town Hall

In attendance: E. Disbrow, M. O'Toole, C. Mello, E. Couture (arr. 2:45)

Absent: D. McDougall, J. McDonald, B. Sodergren

1. Elizabeth moved to approve the minutes of 9/9/2025 as submitted. The motion, seconded by Chris, passed unanimously.

2. New Business

The motion to approve the 2026 meeting dates was made by Michele, seconded by Elizabeth. The motion passed unanimously. The 2026 meetings will be at 2:30 pm at Town Hall on the following dates: March 10, June 9, Sept. 8 and Dec. 8.

Michele made the motion for 2026 officers -Eric as chair and Michele as secretary. Seconded by Elizabeth. Motion passed unanimously.

The Town Garage will be plowing and shoveling all town properties this winter. Chris believes they can stay ahead of the weather.

3. Old Business

Chris made a spreadsheet of all AED devices in town that can be used by the public. The list will be distributed to all town hall employees.

4. Member Concerns

Chris suggested that Safety Data Sheets be prepared for all chemicals housed in town hall. Discussion followed concerning safety quizzes and videos for all town hall employees.

5. There being no further business, Eric made the motion to adjourn, seconded by Elizabeth. The meeting adjourned at 3:04.

Respectfully submitted,

Michele O'Toole