

**THE KILLINGWORTH BOARD OF FIRE  
COMMISSIONERS**

**MINUTES FOR REGULAR MEETING**

1. REGULAR MEETING

There was a regular meeting of the Killingworth BOFC on 15th January at 7:00pm at the Killingworth Emergency Operations Center located at 323 Route 81, Killingworth, Ct.

2. Attendance – D. Offner, T. Hajek, Fire Chief B. Shipman (by telephone), Deputy Fire Chief R. Darin, Fire Marshall Campbell

AGENDA:

1. Call to order – Meeting called to order by Commissioner Offner seconded by Hajek at 7:03 P.M.
2. Public Comment – No public attendance
3. Agenda items:
  - a. Minutes from October 16, 2025 meeting approved as amended.
  - b. KVFC updates
    - i. Operational budget – Current year on track with budget. New draft budget has been prepared and presented to the commission.
    - ii. Capital budget – New budget presented and reviewed
    - iii. Needs Assessment – discussed budgeted items and considered requirements
    - iv. 10-year capital plan – Reviewed with the commission
    - v. Apparatus replacement
  - c. Fire Marshall progress and updates – A summary of activity was reviewed and discussed (copy attached).
  - d. New item – Approval of the proposed new budget by T. Hajek, seconded by D. Offner and approved by vote.
4. Adjournment – Meeting adjourned at 7:58 P.M.