Minutes of Special Meeting No. 12161
Killingworth Planning & Zoning Commission
Tuesday, May 19, 2026 at 6:45 PM
Killingworth Town Office Building
323 Route 81, Killingworth/Remote Access

Commission Members in Attendance: Paul McGuinness (Chair), Geoffrey Cook, Lisa D'Angelo, Julie Phelps (Alternate), Richard Pleines, Mike Drew (Via Remote), Alec Martin (Seated for Thomas Hogarty/Via Remote) and Stephanie Warren (Alternate)

Commission Members Not in Attendance: None.

Staff in Attendance: Linda Kieft-Robitaille (ZEO), and Jamie Sciascia (P&Z Clerk/Via Remote)

Visitors: None.

Call to Order: The meeting was called to order at 6:46 PM. by Paul McGuinness, Chair.

Review of candidate(s) nominated for consideration to fill the remainder of Thomas Hogarty's term (expires on November 17, 2027).
Chairman McGuinness explained the special meeting was called to fill the vacancy created by Thomas Hogarty's resignation after relocating to Madison. Per the bylaws, the remaining Commission members must appoint a replacement by public vote at a special meeting. The appointee will serve the remainder of Mr. Hogarty's term, expiring in November of next year, and should be from the same political party. Chairman McGuinness then opened the floor for nominations.

Alec Martin nominated Stephanie Warren to fill the commission vacancy, citing her 13 years of experience with Planning & Zoning, prior service as a full member, and past work with RiverCOG. No other nominations were made.

Discussion and possible action regarding the appointment of a candidate to fill the vacancy on the Commission created by the resignation of Thomas Hogarty:
The Commission discussed Ms. Warren's extensive involvement with the commission, including her work on the Town's Plan of Conservation and Development and resident surveys.

Alec Martin ***Moved*** and Geoffrey Cook ***Seconded*** a motion to appoint Stephanie Warren to the Killingworth Planning and Zoning Commission to fill Thomas Hogarty's vacancy and serve the remainder of his term.

Motion unanimously passed [6-0-0].

Chairman McGuinness advised Ms. Warren to be sworn in prior to the next meeting. The Commission briefly discussed filling the Vice-Chair position and the future appointment of a new alternate member to maintain a full roster of alternates and ensure quorum availability. It was noted that Mr. Hogarty had submitted a formal written resignation letter thanking the commission for the opportunity to serve.

Adjournment:
Chairman McGuinness adjourned the meeting at approximately 6:54 p.m.

Respectfully Submitted,

Jamie Sciascia

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Clerk