USE CURRENT October 1, 2022 building code cycle (IRC 2021)

Application Materials Checklist

Below is a checklist of materials needed for residential roof, ground and pole-mounted applications to be considered complete. Please note that applications with missing attachments will be delayed.
Roof Mounted or Ground Mounted:

Roof -Mounted:

Electrical and Building Permit Applications (Call for Fee) and the following attachments:

Structural Evaluation by professional engineer - stamped, dated, and reference current Code
All plans to be stamped by a State of CT P.E.
Plan size min. 11 x 17 in color
Structural Roof Letter from Structure Engineer stamped (current)
electrical diagram
Solar PV module specification sheets
Inverter specification sheets
Battery Spec Sheets
Site plan with trenching if panels on outbuilding showing septic and well location.
Label sheets
Copy of E-1's electrical license, WC and/or E-1 Letter of Authorization
Copy of HIC Home Improvement license, WC and/or Letter of Authorization
Eversource Work Order# (WO#)

Ground Mounted:

Complete Footprint packet and the following attachments: (Call for Fee) and the following attachments:

Structural Evaluation by professional engineer - stamped, dated, and reference current Code
All plans to be stamped by a State of CT P.E.
Plan size min 11 x 17 in color
electrical diagram
Solar PV module specification sheets
Inverter specification sheets
Battery Spec Sheets
Site plan with placement of panels, trenching, septic & well location, maintaining all set-back requirements
Label sheets
Copy of E-1's electrical license, WC and/or E-1 Letter of Authorization
Copy of HIC Home Improvement license, WC and/or Letter of Authorization
Eversource Work Order# (WO#)