Minutes of Regular Meeting No. 12164 | Killingworth Planning & Zoning Commission
Tuesday, July 21, 2026 at 7:00 PM | Killingworth Town Office Building
323 Route 81, Killingworth/Remote Access

Commission Members in Attendance: Paul McGuinness (Chair/Via Remote), Stephanie Warren (Via Remote), Alec Martin (Seated for Geoffrey Cook/Via Remote), Mike Drew (Via Remote), Richard Pleines

Commission Members Not in Attendance: Lisa D'Angelo, Geoffrey Cook, Julie Phelps

Visitors: Linda Kieft-Robitaille (ZEO), and Jamie Sciascia (P&Z Clerk/Via Remote)

Seating of Alternates: Alec Martin Seated for Geoffrey Cook

Call to Order: The meeting was called to order at 7:00 PM. by Paul McGuinness, Chair.

Visitors – Brief Public Comments: None.

Approval of Minutes from June 25, 2026
Richard Pleines ***Moved*** and Alec Martin ***Seconded*** a motion to approve the Minutes from the Special Meeting of the Planning and Zoning Commission held on June 25, 2026 with the following amendments:

1. On Page 5, under the Executive Session section, add "Attorney John W. Bradley from Halloran Sage and" at the beginning of the sentence so that it reads: "Attorney John W. Bradley from Halloran Sage and Chairman McGuinness gave an update on the Running Brook Farms Litigation." Motion unanimously passed [5-0-0].

Communications and Bills: a. Halloran and Sage Invoices b. Clerk's Invoice
Chairman McGuinness confirmed receipt of the Clerk's invoice, which would be processed for payment. He also noted that the Halloran Sage invoices were approved. Chair McGuinness reported receiving informational emails from CCM Member Services regarding training and open enrollment and would determine their relevance to the Commission.

Old Business: No Report.

Zoning Enforcement Officer's Report: Ms. Kieft-Robitaille reported that the updated Active Adult, Accessory Apartment, and Commercial District regulations had been forwarded for publication following the expiration of the waiting period. She also reported routine permit activity with no significant new applications or inquiries. No additional complaints had been received regarding the previously discussed signage issue.

New Business: No Report. **Report of Officers and Subcommittees:** No Report.

Vice-Chair Pleines noted that RiverCog's next meeting was canceled; however, presentation slides and a survey regarding the housing component were distributed. Chair McGuinness asked the Commission to review the Plan of Conservation and Development survey before the next meeting and consider any needed revisions. Stephanie Warren agreed to assist with the review.

Executive Session - Discuss Status of Running Brook Farms Litigation: Chairman McGuinness announced that the executive session would be postponed until the following month's meeting.

Adjournment: Chairman McGuinness adjourned the meeting at approximately 7:09 p.m.

Respectfully Submitted,
Jamie Sciascia

Jamie Sciascia, Clerk